

These are DRAFT minutes, subject to amendment before final approval by the Sargent County Water Resource District.

SARGENT COUNTY WATER RESOURCE DISTRICT
Meeting Minutes
Thursday, November 20th, 2025 at 8:00 a.m.

The Sargent County Water Resource District met on Thursday, November 20th, 2025, at 8:00 a.m., in the water resource district board room at the Sargent County Courthouse in Forman, North Dakota. The following Board members were present: Chairman Luke Siemieniewski, Vice-Chairman Michael Wyum, Managers Todd Stein, Bruce Speich, and Roger Zetocha. Also present were Wendy Schmiess Secretary/Treasurer, Nathan Trosen, Moore Engineering, Sargent County Commissioner Lyle Bopp and landowner Richard Ruch. The following were also present virtually: Attorneys Sean Fredricks, Katie Schmidt, Ohnstad Twichell; Andrew Smith of Moore Engineering; landowner Leon Mallberg; and an unidentified “DT” attendee.

Public Comment: None

Minutes

Manager Wyum moved to approve the October 16th, 2025 regular meeting minutes, and the September 2025 financial statement. Manager Zetocha seconded the motion. Upon roll call vote, the motion carried unanimously.

Bills

The Board considered the following bills:

Ohnstad Twichell- Mtgs./emails/conference \$1,766.92; Nelson Tile App.- \$713.20; Delahoyde Tile App.-\$764.20; Martinson Tile App.-\$44.61; Drain No. 9 Ext.-research/memos/conference \$2,352.00

Total: \$5,640.93

Moore Engineering- Silver Lake Dam-finalize plans/submit construction permit/EAP review \$2,451.00; Meetings \$1212.50; Mileage \$342.30; Drain No. 8-Mtgs. & correspondence to review buried pipe option \$1,100.00; Drain No. 9- Review of duck pond files/correspondence with agencies/Hwy 5 hydro study \$5,895.00

Total: \$11,000.80

Sargent County-36"x40' culvert Dunbar Twp. (1/3 cost-share)

Total: \$2,238.67

Al Lawrence-4 beavers Drain No. 12 (4x\$50)

Total: \$200.00

Alan Murack-5 beavers RS1 Drain (5x\$50)

Total: \$250.00

Manager Stein moved to approve the bills as presented. Manager Wyum seconded the motion. Upon roll call vote, the motion carried unanimously.

UNFINISHED BUSINESS:

Drain No. 11:

Manager Stein said that Kelly Cooper is going to fly his drone over the drain to find where the existing beaver dams are. Cooper will let the Board know when his schedule will allow him to remove the dams.

Drain No. 4:

No update.

Drain No. 2:

No update.

Drain No. 7: There was a small erosion area along the bank of the Drain north of Milnor. Sargent County Road Supervisor Tim Faber said that the rip rap project to alleviate the erosion is finished, and the Waterboard can expect a bill next month.

Drain No. 9 Extension: Trosen sent landowner Larry Dahl a letter that summarized the discussion he and two of the waterboard managers had while at Mr. Dahl’s residence in August. The letter also included an update on the duck ponds. The letter noted that Mr. Dahl’s area was estimated to have had more than double the average rainfall in July and August of this past summer, which significantly contributed to the flooding along Drain 9.

Drain No. 9:

Levi Hanson of Moore Engineering researched ownership of the duck ponds and found easements for the ponds belonging to the SCWRD. Trosen said at one time there might have been coordination and cost-share between the SCWRD and federal and/or state agencies, including USF&W and SCS. Trosen has been trying to determine the obligation of the SCWRD to maintain these duck ponds. Trosen is researching further; he indicated that he will follow up with the appropriate agencies now that the federal government is up and running again.

Beaver dams are an issue for the Drain. Jared Christopherson has a mini backhoe and will remove beaver huts and will also trap the beavers. Richland County is said to use Christopherson regularly. He charges \$50/hr. and \$.70/mile. It was also mentioned that County Road Supervisor, Tim Faber, could brush cut the willows in the flats in the banks.

The hydraulic analysis of County Rd. 5 is complete. The 72" culvert under the crossing does not meet stream crossing standards and appears to be set too high. Moore has been looking at an option that would include replacing the 72" culvert with an 8' x 6' box culvert. The box culvert would bring the crossing within standards, as it would help get low flow through during heavy rains, and would allow for future projects. The box culvert material is estimated to cost \$1500/ft. It would cost around \$100,000-\$150,000 to purchase the box culvert, with the complete project costing around \$250,000-\$300,000.

There was discussion about talking to the county to see if a 60/40 cost-share split would be possible.

Wild Rice River Maintenance District: This project is currently on hold.

Drain No. 8:

Trosen of Moore Engineering has met with a representative from Ellingson Tile to discuss the potential option of burying a pipe in the drain. Landowners have been working with Ellingson Tile to investigate a buried pipe option. Manager Wyum said he has not heard any feedback, as of recent, from landowners.

Cogswell Tile:

The NDDDES has this project on its final review list but has not yet approved cost-share.

Drain No. 12: No update.

Short Foot Creek: Trosen reported that Moore is continuing to work with the local NRCS state staff on finalizing the watershed plan to submit to NRCS headquarters for approval. When the government was temporarily shut down, the project was at a standstill. Now that the government is operating again, the NRCS is currently working on three projects, including this one.

Silver Lake Dam: Trosen said that the construction permit for this project has been submitted. The DWR is requesting additional information. Trosen has an upcoming meeting with the DWR to discuss how to best proceed with the permit submittal. SCWRD has approved \$40,000 for project design and permitting. Trosen said there are sufficient funds remaining to pay for the permitting process.

Tewaukon District:

There was discussion on whether or not hunting is allowed in this area. A statement was made that it is public property.

Administrator Schmiess and Trosen are working on putting together a training exercise that is a requirement of the EAP for both the Nelson Dam and Brummond-Lubke Dam. Once a training date is set, Schmiess will reach out to additional exercise players including fire, EMS and law to participate.

NEW BUSINESS:**Application For Surface Drain No. 6767 for Brian Vculek in the North Half of Section 5 of Denver Township**

The Board reviewed the Record of Decision issued by the Department of Water Resources ("DWR") regarding Application for Surface Drain No. 6767 for Applicant Brian Vculek. Mr. Vculek previously constructed drainage improvements in the East Half of Section 13 under Surface Drain Permit No. 5958 and drainage improvements in the Southeast Quarter of Section 12 in Denver Township under Surface Drain Permit No. 6042. Under Application No. 6767, Applicant seeks to extend that drainage system to the north boundary of the Southeast Quarter of Section 12. More specifically, Applicant intends to construct a new 1,250-foot surface ditch along the north boundary of the Southeast Quarter of Section 12. The ditch will drain ponds or sloughs and will discharge to the south, through the system permitted under Surface Drain Permit No. 5958 and Surface Drain Permit No. 6042. The surface ditch proposed under Application No. 6767 will include 1,250 feet of ditch improvements; a maximum bottom width of 10 feet; a maximum

cut of 6.5 feet; and 4:1 side slopes. The project is within the Drain 11 watershed and the discharge will ultimately flow into Drain 11.

The outlet permitted under Surface Drain Permit No. 5958 and Surface Drain Permit No. 6042 includes drainage ditches constructed in the southern portion of the Southeast Quarter of Section 12 and the East Half of Section 13; those ditches ultimately discharge into a 36" pipe with a pump at the upstream end; the pipe commences near the center of the Southwest Quarter of Section 13 and runs west, under 119th Avenue SE; the pipe then runs to the southwest, diagonally across the Southeast Quarter of Section 14; from the south boundary of the Southeast Quarter of Section 14, the underground pipeline runs west in the north township road ditch along 81st Street SE until approximately the half-section line where the pipeline daylights; the discharge then flows west in the north Township road ditch until ultimately reaching Sargent County Drain No. 11.

According to records on file with Sargent County, Brian Vculek owns the Southeast Quarter of Section 12 of Denver Township. With regard to the properties improved under Surface Drain Permit No. 5958 and Surface Drain Permit No. 6042, Marlene Vculek, as Trustee of the Marlene Vculek Revocable Trust; Brian Vculek in his individual capacity; Brian L. Vculek, as Trustee of the Brian L. Vculek Family Share Trust; and Sonja Meehl, as Trustee of the Bernard L. Vculek Revocable Trust, all own interests in the East Half of Section 13. Further, Julie Vculek owns the Southwest Quarter of Section 13; Brian Vculek owns 193.74 acres in the South Half of Section 14; and Wayne V. Witkowski, Trustee of the Wayne V. Witkowski Revocable Family Trust, and Dianne F. Witkowski, Trustee of the Dianne F. Witkowski Revocable Family Trust, own other portions of the South Half of Section 14. Applicant previously obtained an easement from the Witkowskis regarding installation, operation, and maintenance of the project pipeline on the Witkowskis' property.

DWR's Record of Decision indicates that, in accordance with N.D. Admin. Code §§ 89-02-01-08 and 89-02-01-09, DWR conducted a "statewide or interdistrict significance" review of the proposed ditch improvements, and DWR ultimately concluded the application does not propose drainage of "statewide or interdistrict significance." In light of DWR's findings, DWR forwarded Application No. 6767 to the Board for processing in accordance with Section 89-02-01-09.1(2) of the North Dakota Administrative Code, via DWR's Record of Decision.

Under Section 89-02-01-09.1(2), once the Board receives the Record of Decision, the Board's first step is to determine if "public and private interests would be better served by a specific public meeting to consider the project." The Board reviewed DWR's Record of Decision, including comments submitted by various agencies submitted to DWR in response to DWR's "statewide or interdistrict significance" review.

When DWR conducted its "statewide or interdistrict significance" solicitation of views, the U.S. Army Corps of Engineers ("USACE") and the North Dakota Department of Environmental Quality both submitted general comments; USACE indicated Mr. Vculek's project might require a 404 permit. The North Dakota Game & Fish expressed the following concerns to DWR in response to DWR's solicitation of views:

...As noted in the application, enhancing drainage in this area may create excess flows that exceed the current pumping capacity downstream.

The Project would result in a loss of temporary, seasonal, and freshwater emergent wetland habitats throughout Section 12, and could also impact adjacent habitat availability on adjacent properties. North Dakota's seasonal and temporary wetlands provide valuable wildlife habitat for aquatic organisms, migratory birds, shorebirds, upland birds, and big game species such as whitetail deer. Additionally, wetland complexes improve water quality through the filtration and de-nitrification process. Although ecological impacts are difficult to quantify, these negative consequences should be considered during the application process of surface drain permits such as this.

In terms of regulatory authority over those habitat issues, DWR has authority to address those issues via the "statewide or interdistrict significance" process; addressing habitat issues is outside the Sargent County Water Resource District's purview in terms of the Board's obligations to consider surface drain applications under N.D. Cent. Code § 61-32-03 and under the North Dakota Administrative Code. The Board will provide copies of the Board's Notice of Decision regarding Application for Surface Drain No. 6767 to the North Dakota Game & Fish, as required by law. To the extent the North Dakota Game & Fish wishes to address its concerns, Game & Fish can pursue any remedies available to the Department under North Dakota law or otherwise approach Mr. Vculek separately.

When the Board approved Surface Drain Permit No. 5958 and Surface Drain Permit No. 6042, the Board attached a condition to both permits that required Mr. Vculek to obtain permission from Denver Township to install any project components in the Township's right of way. The Board will attach the same condition to Application No. 6767. Further, the Board does not anticipate adverse downstream impacts as a result of the project. With all of those issues in mind, and in light of the Board's lack of jurisdiction to address habitat

issues, the Board concluded a formal hearing was not necessary.

The Board next reviewed Nathan Trosen's draft responses to the eight elements under Section 89-02-01-09.2 of the North Dakota Administrative Code; Trosen concluded the project will not result in adverse downstream impacts. Under Section 89-02-01-09.2 of the Administrative Code and Section 61-32-03 of the North Dakota Century Code, the Board must ultimately determine if the project will result in downstream impacts and, if so, the Board must require Applicant to obtain downstream flowage easements from impacted downstream parties as a condition to any approval of Application No. 6767, under Section 61-32-03.

Trosen's reviewed potential impacts as an aspect of his consideration of the eight elements under Section 89-02-01-09.2 of the North Dakota Administrative Code. In his responses to the eight elements under Section 89-02-01-09.2, Mr. Trosen provided, in relevant part:

1. The water volume proposed to be drained and its impact upon the watercourse into which it will be drained.

The proposed project will include creation of a new drainage ditch that provides an outlet for agricultural runoff and surface water. The outlet of the proposed project is a previously permitted drainage ditch that then outlets into a 36" buried pipe which includes a pump at its upstream end. The drainage area for the project has been estimated at approximately 657 acres outlets into the previously permitted system and then into the headwaters of the legal assessment Drain No. 11 and ultimately into the Wild Rice River. The proposed project will not affect the size of the watershed, therefore, no significant downstream impacts are expected due to water volumes as a result of the proposed project.

2. Adverse effects that may occur to downstream landowners. This factor is limited to the project's hydrologic effects, such as erosion, flood duration, sustained flow impacts, and downstream water control device operation impacts.

The proposed project outlets into the previously permitted system and then into headwaters of the legal assessment Drain No. 11. The proposed area to be drained is included in the watershed of Drain No. 11. The impacts downstream will be minimal due to the size of the drainage area of the proposed project. The discharge from the downstream previously permitted pump station will be limited to a capacity of approximately 20 cfs and will further be attenuated due to the capacity of its outlet 36" pipe. Therefore, the proposed project is not expected to have adverse flooding or erosion related effects to downstream landowners.

The Board concurred with Mr. Trosen's conclusions that the project will not result in any adverse flooding or erosion conditions downstream. With this in mind, the Board concluded the project will not result in adverse impacts and that, therefore, no downstream easements are required as a result of the project.

Manager Wyum moved, and Manager Speich seconded the motion, to adopt Moore Engineering's responses to the eight elements under Section 89-02-01-09.2 of the North Dakota Administrative Code; to conclude no hearing is necessary to consider the Application; to conclude the project will not result in adverse downstream impacts; and to approve Application for Surface Drain No. 6767 for Applicant Brian Vculek, subject to the conditions attached by the Department of Water Resources, and subject to the following conditions:

1. Applicant will not construct or improve the drain in any manner that exceeds the dimensions indicated in the application, including 1,250 feet of ditch improvements; a maximum bottom width of 10 feet; a maximum cut of 6.5 feet; and 4:1 side slopes.
2. Applicant will obtain written permission from the Denver Township Board of Township Supervisors to construct, operate, and maintain any project components in any Township right of way.
3. Applicant will obtain and record easements from the owners of any land, besides land owned by Applicant, on which Applicant will construct any drain components.
4. Applicant will notify the Sargent County Water Resource District in advance of any proposed improvements to the drain, including any increase in the capacity or drainage area affected, and, if necessary, will submit an additional permit application.

Upon roll call vote, the motion carried unanimously.

In addition to those conditions, the Board recommends that Applicant obtain all other necessary and requisite licenses, permits, registrations, and approvals from all applicable federal, state, county, and municipal governments, and any other applicable governmental entities.

Sean Fredricks will prepare the Notice of Decision and provide the Notice and a copy of the permit to parties of record, as required by law.

Application to Install a Subsurface Water Management System No. 2025-09 for Harvey Bergstrom in the North Half and the Southeast Quarter of Section 25 and the Northwest Quarter of Section 36 in Shuman Township

The Board next reviewed *Application to Install a Subsurface Water Management System No. 2025-09* filed October 27, 2025, by Applicant Harvey Bergstrom. Under the Application, Applicant seeks to install a 252-acre drain tile system in the North Half and the Southeast Quarter of Section 25 and the Northwest Quarter of Section 36 in Shuman Township, Sargent County, North Dakota. The project will include a pump along the east boundary of the Northeast Quarter of Section 25; the pump will discharge via a pipeline that will run to the south along the east boundary of Section 25, potentially within the west road ditch along County Highway 12; the line will then turn west and connect to the system in the Southeast Quarter of Section 25; the system in the Southeast Quarter of Section 25 will connect to the system in the Northwest Quarter of Section 36 via a line that will run from the southwest corner of the Southeast Quarter of Section 25 to the northeast corner of the Northwest Quarter of Section 36; the system in the Northwest Quarter of Section 36 will include a gravity outlet that will discharge directly into Crooked Creek. In addition, the system will include a second gravity outlet that will discharge via a line that will run a short distance to the east, onto a portion of the Northeast Quarter of Section 36; the pipeline will daylight and discharge directly into Crooked Creek.

According to Sargent County tax parcel data, Harvey and Judith Bergstrom own that portion of the Northeast Quarter of Section 25 Applicant intends to tile; John and Marilyn Lunneborg own that portion of the Northwest Quarter of Section 25 Applicant intends to tile; Judy Bergstrom owns that portion of the Southeast Quarter of Section 25 Applicant intends to tile; and Gary Kratcha owns the Northwest Quarter of Section 36 in Shuman Township. Loren David owns the Northeast Quarter of Section 36, where Applicant intends to install a small segment of pipeline and a gravity outlet. Because the project outlets will discharge directly into a natural watercourse, no downstream notices are required under N.D. Cent. Code § 61-32-03.1.

Manager Zetocha moved, and Manager Speich seconded the motion, to approve *Application to Install a Subsurface Water Management System No. 2025-09* filed October 27, 2025, for Harvey Bergstrom in the North Half and the Southeast Quarter of Section 25 and the Northwest Quarter of Section 36 in Shuman Township, and to authorize the Secretary-Treasurer to sign Subsurface Water Management Permit No. 2025-09, subject to the following conditions:

1. Applicant will re-establish any areas disturbed installing or maintaining Applicant's tile system.
2. Applicant will install and maintain erosion protection at any and all outlets into Crooked Creek.
3. Applicant will not install Applicant's tile system within 20 feet, on either side, of any rural water lines Southeast Water Users District has in the North Half and the Southeast Quarter of Section 25 and the Northwest Quarter of Section 36 in Shuman Township under any blanket easements, or otherwise beyond the Water District's existing easement(s).
4. Applicant will turn off any pump outlets and otherwise close all outlets during "critical flood periods," as determined by the Sargent County Water Resource District.
5. Applicant will apply for an amendment to Subsurface Water Management Permit No. 2025-09 in advance of any proposed alterations to outlet locations, the addition of any outlets, or improvements or modifications to the tile system that could increase the capacity or drainage area of the tile system.

Upon roll call vote, the motion carried unanimously.

Under Section 61-32-03.1, the Board cannot attach any additional conditions to Applicant's permit. However, for Applicant's protection, and to ensure protection of Applicant's tile system, the Board recommends that Applicant comply with the following:

1. The Board recommends that Applicant obtain written consent from the Sargent County Highway Department to install any project components within any of the Highway Department's road right of way.
2. The Board recommends that Applicant obtain written consent from the Shuman Township Board of Township Supervisors to install any project components within any of the Township's road right of way.

3. The Board recommends that Applicant obtain and record easements from the owners of the Northwest Quarter of Section 25, the Southeast Quarter of Section 25, the Northwest Quarter of Section 36, and the Northeast Quarter of Section 36 in Shuman Township to install and maintain any project components on those parcels.
4. The Board recommends that Applicant obtain all other necessary and requisite licenses, permits, registrations, and approvals from all applicable federal, state, county, and municipal governments, and any other applicable governmental entities.

Sean Fredricks will provide copies of the Board's Notice of Decision, Subsurface Water Management Permit No. 2025-09, and Applicant's downstream flow map to the Department of Water Resources, the Sargent County Highway Department, Shuman Township, Southeast Water Users District, John and Marilyn Lunneborg, Judy Bergstrom, Gary Kratcha, and Loren David. Applicant's detailed project design map is an exempt record, and Fredricks will not provide copies to any third parties.

However, after the Board approved Mr. Bergstrom's tile permit, Cameron Gulleeson, who rents Bergstrom's land, on Mr. Bergstrom's behalf, asked for the application to be withdrawn due to incorrect information provided by Mr. Bergstrom's tile contractor at the time of the submission of the application. Manager Speich moved, and Manager Stein seconded the motion, to reconsider the application. Upon roll call, the motion carried unanimously. Manager Wyum then moved, and Manager Zetocha seconded the motion, to rescind the previous motion to approve Permit No. 2025-09 for Harvey Bergstrom, in response to Mr. Bergstrom's request to withdraw. Upon roll call, the motion carried unanimously.

Mr. Bergstrom plans to file a new tile application, along with a new permit fee of \$500.

Application to Install a Subsurface Water Management System No. 2025-10 for Randy Ptacek in the West Half of Section 18 in Harlem Township

The Board next reviewed *Application to Install a Subsurface Water Management System No. 2025-10* filed October 31, 2025, by Applicant Randy Ptacek. Under the Application, Applicant seeks to install a 328-acre drain tile system in the West Half of Section 18 in Harlem Township, Sargent County, North Dakota. The project will include a single pump outlet in the northeast corner of the Northwest Quarter of Section 18; the tile discharge will flow north, under County Road No. 1, through an existing culvert; the discharge will daylight in the north road ditch along County Road No. 1, near the southeast corner of the Southwest Quarter of Section 7 in Harlem Township; the discharge will flow to the northwest through a natural drain before flowing into a lake or slough on the Southwest Quarter of Section 7.

According to Sargent County records, with regard to the property Applicant intends to tile, Randy and Gaylene Ptacek own the Southwest Quarter of Section 18, and Marlene Ptacek owns the Northwest Quarter of Section 18 in Harlem Township. With regard to downstream property owners, Paul White and Teresa Waswick, as successor trustees of the White Family Trust; Paul and Jennifer White; and Teresa and Gerald Waswick all own interests in the Southwest Quarter of Section 7 in Harlem Township. Once the tile discharge flows into the lake or slough on the Southwest Quarter of Section 7, no additional downstream notices are required under N.D. Cent. Code § 61-32-03.1.

Manager Stein moved, and Manager Zetocha seconded the motion, to approve *Application to Install a Subsurface Water Management System No. 2025-10* filed October 31, 2025, for Randy Ptacek in the West Half of Section 18 in Harlem Township, and to authorize the Secretary-Treasurer to sign Subsurface Water Management Permit No. 2025-10, subject to the following conditions:

1. Applicant will re-establish any areas disturbed installing or maintaining Applicant's tile system.
2. Applicant will install and maintain erosion protection at any and all outlets into the Sargent County Highway Department's County Road No. 1 right of way.
3. Applicant will turn off any pump outlets and otherwise close all outlets during "critical flood periods," as determined by the Sargent County Water Resource District.
4. Applicant will remove silt or vegetation, or repair erosion or scour damages *directly* caused by Applicant's tile system, but only up to the point where the tile discharge flows into the lake or slough on the Southwest Quarter of Section 7 in Harlem Township, in accordance with N.D. Cent. Code § 61-32-03.1.
5. Applicant will not install Applicant's tile system within 20 feet, on either side, of any rural water lines Southeast Water Users District has in the West Half of Section 18 in Harlem Township under any blanket easements, or otherwise beyond the Water District's existing easement(s).
6. Applicant will apply for an amendment to Subsurface Water Management Permit No. 2025-10 in advance of any proposed alterations to outlet locations, the addition of any outlets, or improvements or modifications to the tile system that could increase the capacity or drainage area of the tile system.

Upon roll call vote, the motion carried unanimously.

With regard to condition #4, Applicant’s obligations to remove silt or vegetation, or to repair erosion or scour damages, will only arise upon submission of substantial evidence to the Board by downstream landowners or road authorities that Applicant’s tile system *directly* caused accumulation of silt or vegetation, erosion, or scouring, all in accordance with N.D. Cent. Code § 61-32-03.1.

Under Section 61-32-03.1, the Board cannot attach any additional conditions to Applicant’s permit. However, for Applicant’s protection, and to ensure protection of Applicant’s tile system, the Board recommends that Applicant comply with the following:

- 1. The Board recommends that Applicant obtain written consent from the Sargent County Highway Department to discharge into or otherwise utilize any of the Highway Department’s County Road No. 1 right of way.
- 2. The Board recommends that Applicant obtain all other necessary and requisite licenses, permits, registrations, and approvals from all applicable federal, state, county, and municipal governments, and any other applicable governmental entities.

Sean Fredricks will provide copies of the Board’s Notice of Decision, Subsurface Water Management Permit No. 2025-10, and Applicant’s downstream flow map to the Department of Water Resources; Southeast Water Users District; the Sargent County Highway Department; Harlem Township; Marlene Ptacek; Paul White and Teresa Waswick, as successor trustees of the White Family Trust; Paul and Jennifer White; and Teresa and Gerald Waswick. Applicant’s detailed project design map is an exempt record, and Fredricks will not provide copies to any third parties.

Moore Engineering On-Line GIS Webmap:

The WebMap, presented by Trosen, is a website where stakeholders could view GIS data of the District including drain locations, assessment districts, dams, etc.

The Moore Engineering GIS team has estimated the creation of a WebMap for the District would cost \$12,500. Additionally, annual updates would be anticipated, such as uploading new parcel data, permit files, etc. Trosen estimates it would cost \$500-\$1,000 annually to continue to update the WebMap.

A motion was made by Manager Wyum and seconded by Manager Speich to approve Moore Engineering to develop a GIS WebMap for the District, not to exceed \$12,500. Upon roll call, the motion carried unanimously.

Trosen said that the goal will be to have a WebMap draft to the Managers by January 2026.

Dickey-Sargent Joint Board

DSJTB bills for approval:

DVEC - electricity -	\$	177.00
Moore Engineering-Mtg.	\$	112.50

A motion was made by Manager Wyum and seconded by Manager Zetocha to approve the bills as presented. Upon roll call, the motion carried unanimously.

September 2025 Financials:

Maintenance Account Balance:	\$	48,564.00
Improvement Account Balance:	\$	329,279.22

Richland-Sargent Drain #1 Maintenance Fund Financial Statement

Bills:

Moore Engineering-Petition status/cost-share plan	\$	1,028.75
Up-date to cost estimate		

A motion was made by Manager Speich and seconded by Manager Stein to approve the bills as presented. Upon roll call, the motion carried unanimously.

<u>September 2025 Financials:</u>	\$482,682.92
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With no further business, the meeting adjourned at 9:30 a.m.

APPROVAL:

Lucas Siemieniewski, Chairman

ATTEST:

Wendy Schmiess
Secretary-Treasurer