

Forman, North Dakota
August 16, 2016

The Sargent County Park Board met at 9:05 a.m. in the Commissioner's Room of the Sargent County Courthouse with the following present: James Peterson, Gordon Phillips, Sherry Hosford, David Jacobson, Mike Walstead, and Bill Anderson. Also present: Dennis Goltz, Park Manager; Paige Cary & Tibby Hinderlie, Sargent County Teller; and Pam Maloney, Sargent County Auditor. Absent was Jerry Waswick.

Chairman James Peterson called the meeting to order.

Jerry Waswick arrived at the meeting.

Motion to approve the minutes of the July 19 & August 2 meeting. (Anderson/Walstead, unanimous) The financial statement showed a balance of \$5779.14 in the Kraft Slough Project fund and an estimated balance of \$74,350.33 in the park general fund with \$50,157.10 spent from the \$131,334 budget. Approve financial report. (Hosford/Phillips, unanimous)

UNFINISHED BUSINESS: A new brass plate has been ordered inscribed with "In Memory of Harlan A Klefstad" that will be attached to one of the benches near the pavilion. The playground on the south side will be put on hold for this year as sufficient funding is not available at this time. Motion to transfer \$20,000 from the Campground Improvement Line Item in the Park Budget to a new fund entitled Campgrounds Improvement Fund. This will ensure that funding will be available next year or in 2018 for the playground to be purchased. (Hosford/Anderson, unanimous)

NEW BUSINESS: The application deadline for the manager position is Friday, August 19. Jerry Waswick, Gordon Phillips and James Peterson will meet on Tuesday, August 23, to look at the applications received. They will also review the job description for the manager position at that time to see if any changes/corrections should be made. They will then set up interviews for Thursday, August 25 for applicants. There have been \$23,465 camping fees collected through July 2016 and \$1,100 pavilion rental. July general donations amounted to \$0 and playground donations were \$500. Some discussion was held on revising some of the park rules and regulations, along with the fireworks ordinance.

Motion to approve payment of the following bills: (Waswick/Jacobson, motion carried)

73546 Aaron Bergh Construction	Install door closers	200.00
73547 Bernard Mahrer Construction	Gravel parking lot	246.51

73548	Dakota Valley Electric	Electricity	1,981.00
73549	Dickey Rural Networks	Phone	36.90
73550	Hardware Hank	Supplies	819.47
73551	Kurt's Septic Service	Septic Service	300.00
73552	Manikowski Well Drilling	Valve check	327.00
73553	McLaen's Service	Pickup Tires/Mower Tire Repairs	282.90
73554	Nelson Home Center	Supplies	652.88
73555	Quill.com	Time cards	12.19
73556	Stein's, Inc	Paper Products	479.78
73557	Storbakken Sanitation	Garbage Service	506.00
73558	Tri-State Pest Control	Park & Bathroom Spraying	300.00
12483	Dennis Goltz	189.50 hours less 843.15 deductions	3,174.25
12484	Sally Johnson	133.75 hours less 133.07 taxes	1,204.43
12485	Susan Schweitzer	178 hours less 382.40 taxes	1,753.60
12486	ND State Tax Commissioner	W/H State Tax	53.00
12487	Sargent County Bank	Matching/Withholding taxes	1,796.29
12489	Job Service ND	Unemployment Compensation	55.38
73643	Aflac	Insurance Premium	79.95
73645	ND PERS	Insurance Premium	2.71
73646	Blue Cross/Blue Shield	Insurance Premium	75.90

The Board proceeded to work on the 2017 budget. Motion to approve \$131,334 for the preliminary park budget for 2017, based on revenues and expenditures and \$5,779 for the Kraft Slough budget. (Anderson/Waswick, unanimous)

Meeting adjourned at 10:00 a.m. (Hosford/Waswick, unanimous)

JAMES PETERSON - CHAIRMAN

ATTEST:

PAM MALONEY - SECRETARY