

Forman, North Dakota  
July 23, 2013

The Sargent County Park Board met at 6:00 p.m. at the Pavilion at Silver Lake with the following present: Mike Walstead, Ray Nelson, Bill Anderson, David L Jacobson, Jerry Waswick, James Peterson and Steve Wyum. Absent: None. Also present: Dennis Goltz, Park Manager.

Approve June 18, 2013 minutes as presented. (Peterson/Wyum, unanimous) Financial report showed a June 30, 2013, balance of \$44,330.81 in the county park and the pavilion fund with a balance of \$562.89 plus \$6,600 owed on the bank note. Approve financial report. (Walstead/Anderson, unanimous)

Ray Nelson reported that Thrivent will be conducting a church service at the Pavilion on August 4<sup>th</sup> and he suggested that a bucket be placed at the Pavilion for donations. Ray will take care of getting this in place.

Bill Anderson prepared a Memorandum of Understanding for the Kraft Slough Boat Ramp Project. Board members read the MOU and made a minor change and motion to approve the agreement and authorize the Chairman and Auditor to sign said document and forward to Neil Planteen, President of the Cogswell Gun Club for his signature and also a signature from the Cogswell Legion. (Jacobson/Walstead, unanimous)

The leak in the pavilion roof over the maintenance room was due to snow sliding down the roof and breaking a vent pipe. The Board agreed to have Kevin Maly make the repairs when he constructs the new beach shelter. Dennis will talk to David Martinsen to inform Mr. Maly of these repairs.

Donations were received this month as follows: \$200 from the Cogswell American Legion and \$250 from the Milnor Bison Booster Club. Both were specified for repairs and maintenance at the park.

Discussed the upcoming deadline for the next Garrison Diversion Conservancy District Recreation grant. The Board discussed installing electricity in the shelter west of the Pavilion and also cementing the floor and adding additional electrical boxes to the main north camping area. Commissioner Anderson introduced the following resolution and made motion for it to be adopted: WHEREAS, Silver Lake Park is a popular recreational area in southeast North Dakota, serving thousands of residents and providing opportunities for fishing, swimming, boating, camping, picnics, and other water-based recreational activities, and WHEREAS, there is the need to add additional electrical service to the park camping area; WHEREAS, there is funding available from Garrison Diversion Conservancy District Recreation Grant program, NOW THEREFORE BE IT RESOLVED, that the Sargent County Park Board request funding during the September 1, 2013 grant application program for installation of additional electricity to the camping area and cement floor to a picnic shelter. BE IT FURTHER RESOLVED that a copy of this resolution be sent with the application for funding. Commissioner Walstead seconded the motion, and the resolution was duly declared carried and adopted.

Dennis reported that hail damage occurred on June 20<sup>th</sup> to the air conditioner in the Office camper. He turned it in to insurance but has not heard anything at this time. It would cost \$900 to replace the top mounted AC. Suggestion made to buy a small window model AC and place in the office but agreed to wait until a response is received from the insurance company.

Ray Nelson reported that Kyle Johnson, Assistant Park Manager is no longer available to work at the park. Sarah Schweitzer, Rutland would be available to work 2 hours in the morning and 3-4 hours in the afternoon during the week but no weekends. She is requesting \$10 per hour. Sally Johnson, former Assistant Manager is willing to fill out the year at \$11.25 per hour. Motion to hire Sally Johnson as Assistant Park Manager for the remainder of the year as a seasonal employee for \$11.25 per hour for 40 hours per week. (Anderson/Wyum, unanimous) Motion to offer a part-time seasonal position to Sarah Schweitzer for up to 50 hours at \$10 per hour from now until Labor Day to give her experience on the work involved in maintaining the park. (Waswick/Walstead, unanimous)

Jim Peterson asked why a pontoon is parked on the south side where a camper could be parking and paying the rent. Dennis said he will talk to the owner of the pontoon and have them remove it.

Dave Jacobson asked if the Park Board owns the dock that is located at the fairgrounds. Dennis replied that it is the dock that was at Buffalo Lake, was damaged and Sparky made repairs and planned to move it out to Silver Lake but additional damage occurred to the dock. A discussion followed on various docks that are being acquired from Tewaukon Refuge and the need for Dennis to measure, take pictures and give to Sherry for insurance purposes.

The Board proceeded to work on the 2014 budget. Motion to approve \$82,100 for the park budget for 2013, based on revenues and expenditures and \$2,500 for the Pavilion budget for repayment of the bank loan. (Waswick/Peterson, unanimous)

Approve payment of the following bills: (Walstead/Peterson, unanimous)

68079	B & K Electric, Inc.	Install electrical pedestal for fishing derby use	1088.50
68080	Bernard Mahrer Construction	Boat Ramp repairs and gravel for south side entrance	975.19
68081	Dakota Valley Electric Co-Op	Electricity	989.00
68082	Dickey Rural Networks	Park telephone service	31.38
68083	Hardware Hank	Paint, bucket, supplies and repairs	404.59
68084	Hinsverk's TV & Appliance Center	Frigidaire refrigerator with 10 year crown extended warranty	599.00
68085	Jacobson Plumbing	Remove and clean out showers in 2 old bathrooms	1465.20
68086	John Deere Financial	Mower blades and oil filters	100.55
68087	Martinsen's Home Center	Chain, tools and tool bag, cable, treated decking, timbers and repairs	343.06
68088	McLaen's Service	Oil change on 97 pickup	56.23
68089	MT Septic Service	Pumped holding tanks	500.00
68090	Rutland General Store	Cleaning supplies	187.98

68091	Rutland Oil Co.	250 gallons gasoline	867.50
68092	S & S Promotional Group, Inc.	8 t-shirts, logo, screen charge, names and imprint charge & 24 caps	270.81
68093	SEL Lumber	Concrete and hi-heat paint	192.30
68094	Storbakken Sanitation	June garbage service and dumpster rent	232.00
68095	Tri-State Pest	6-24-13 – spraying entire park and toilet buildings	300.00
68096	Wild Rice Soil Conserv. District	27 trees and 5 bark protectors	264.00
8534	Dennis Goltz	169 hours less 541.98 taxes	2489.14
8535	Sally Johnson	65 hours at \$11.25/hour less 55.94 taxes	675.31
8536	Kyle Johnson	136 hours at \$10.00/hour less 304.60 taxes	1055.40
DD	Sargent County Bank	Payroll withholding taxes	1377.33

Meeting adjourned at 7:25 p.m.

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RAYMON NELSON – CHAIRMAN

ATTEST:

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SHERRY HOSFORD - SECRETARY