

Forman, North Dakota  
July 20, 2010

The Sargent County Park Board met at 6:00 p.m. at Silver Lake Park with the following present: Quentin Hoistad, Mike Walstead, Ray Nelson, Maurice Orn, Bill Anderson and Steve Wyum. Absent: Jerry Waswick. Also present: Dennis Goltz, Park Manager and Russ Hosford.

Approve June 15, 2010 minutes as presented. (Wyum/Hoistad, unanimous) Financial report showed a June 30, 2010 balance of \$32,959.83 in the Park Fund and \$2164.25 in the Pavilion Fund.

UNFINISHED BUSINESS: Dennis reported that SEL Lumber has sealed the pavilion floor and reported that he has the eight sites for the new seasonal area but needs to measure them. Board members agreed to inspect the area following this meeting. Also discussed additional meters for the campground. Motion to authorize Dennis Goltz to get the meters installed. (Hoistad/Walstead, unanimous) The 1990 Dodge pickup was sold at the silent auction for \$401. The extra help over July 4<sup>th</sup> was a topic of discussion and Board members agreed no additional help would be authorized until over the Labor Day weekend. The Secretary was instructed to contact States Attorney Lyle Bopp to send a letter to volunteer David Johnson thanking him for his volunteer work at the park with the understanding that he was not an employee of the Park Board and will not receive any compensation. Dennis Goltz has been contacted by Julie Hassebroek, Extension Agent about 4-H kids doing volunteer work at the park. Dennis will contact Julie for more information.

NEW BUSINESS: A \$500 donation has been received from Ashley Lions Club for the pavilion. The Board proceeded to review the State Fire and Tornado (SF&T) Fund Schedule of Property including all buildings and contents for the park. Discussion followed on insuring the pavilion floor and uprights and the secretary was instructed to contact SF&T to inquire about coverage and also the park maintenance building coverage should be increase because there is a concrete floor now rather than a dirt floor. Both items will be addressed with SF&T. Motion to renew the coverage with the recommended changes. (Anderson/Hoistad, unanimous) The buoys for the swimming beach have been ordered but have not arrived. Sherry will check on the delivery date. Discussed "Swim at Your Own Risk" signs for the south beach and Dennis reported that the sign is posted. Also talked about the total number of picnic tables – currently only 23 are insured and according to Dennis there are 36 at a replacement cost of \$250. The insurance line item will be increased for the picnic tables. Insurance coverage on the docks was also discussed. Dennis reported that Silver Lake has one 32' x 4' dock and 2 fishing piers and Buffalo Lake has one 40' x 4' dock, which is the new one received from ND Game and Fish. The current insurance coverage will be checked to make sure there is adequate coverage.

The Board proceeded to work on the 2011 budget. Motion to approve \$83,450 for 2011, based on revenues and expenditures. (Walstead/Hoistad, unanimous)

Discussed Seasonal Sites and felt that it was necessary to increase the fee from \$800 to \$900. Motion to approve said increase with the 2011 fee. (Nelson/Anderson, unanimous)

The Board per diem has been \$25 per meeting for many years and Board members still feel that is adequate, however, other work related Park Board functions should be compensated on an hourly basis. Motion to approve \$8.00 per hour for any Park Board work related function other than regular Board meetings. (Anderson/Hoistad, unanimous)

Further discussed the construction of the Pavilion and the need to be more aggressive with fundraising. Bill Anderson agreed to send a letter to The Sargent County Teller seeking donations for the Pavilion. Bill has had some dialogue with one of the county banks and will contact the other bank with same request.

Motion to approve payment of the following bills: (Hoistad/Wyum, unanimous)

|       |                                     |                                                                       |         |
|-------|-------------------------------------|-----------------------------------------------------------------------|---------|
| 62634 | Motor Vehicle Division              | 1997 pickup license and title                                         | 11.50   |
| 62805 | B & B Powersports Repair            | Troy Bilt Trimmer belt                                                | 15.95   |
| 62806 | B & K Electric                      | New camping area work & pedestals and north yard light hookup         | 9003.98 |
| 62807 | Bernard Mahrer Construction         | Gravel and clay                                                       | 2095.19 |
| 62808 | Dakota Valley Electric Coop.        | Electricity                                                           | 454.00  |
| 62809 | Dakota Valley Services              | Supplies to cross road for new camping area                           | 156.79  |
| 62810 | Dickey Rural Network                | Telephone                                                             | 29.64   |
| 62811 | Forman Repair                       | Battery                                                               | 93.95   |
| 62812 | Hardware Hank                       | Cleaning supplies, paint and flowers                                  | 450.09  |
| 62813 | Jacobson Plumbing, Heating and Exc. | Rearing pond channel and landscaping                                  | 1300.00 |
| 62814 | Jerry's Backhoe Service             | Digging, laying and covering 683' of water line-new camping area      | 2679.47 |
| 62815 | Manikowski Well Drilling, Inc.      | Abandon old 4" well on north side                                     | 650.00  |
| 62816 | Martinsen's Home Center             | Tools, picnic table frames and paint                                  | 323.22  |
| 62817 | McLaen's Service Inc.               | Repairs to 1997 Ford pickup                                           | 639.22  |
| 62818 | MT Septic Service Inc.              | Pumping and servicing comfort and dump stations                       | 830.00  |
| 62819 | RDO Trust                           | V-belts and wheel                                                     | 218.40  |
| 62820 | Rutland General Store               | Cleaning supplies                                                     | 127.20  |
| 62821 | Rutland Oil Company                 | 216 gallons of gasoline                                               | 544.32  |
| 62822 | SEL Lumber Inc.                     | Repairs                                                               | 76.68   |
| 62823 | Stein's Inc.                        | Paper products                                                        | 154.65  |
| 62824 | Storbakken Sanitation Inc.          | Garbage service for June                                              | 185.00  |
| 62825 | Tri-State Pest Control              | 2 times spraying park and inside and outside of restrooms and showers | 550.00  |
| 4698  | Dennis Goltz                        | 200 hours less 596.36 taxes                                           | 2773.84 |
| 4699  | Cameron Enderson                    | 152 hours less 184.38 taxes                                           | 1183.62 |
| 4700  | Lynda Johnson                       | 74.50 hours less 51.29 taxes                                          | 619.21  |
| DD    | Sargent County Bank                 | Withholding taxes                                                     | 1337.49 |

Meeting adjourned to a potluck supper at the lake.

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RAYMON NELSON - CHAIRMAN

ATTEST:

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SHERRY HOSFORD - SECRETARY