

Forman, North Dakota
June 19, 2018

The Sargent County Park Board met at 8:30 a.m. at the Sargent County Courthouse with the following present: James Peterson, Julie Colemer, Sherry Hosford, and Bill Anderson. Also present: Sue Seelye, Park Manager; Tibby Hinderlie, Sargent County Teller; and Pam Maloney, Sargent County Auditor. Absent was Dave Jacobson, Jason Arth & Mike Walstead.

James Peterson, Chairman, called the meeting to order.

Motion to approve the minutes of the May 15 & June 4, 2018 meetings as corrected. (Anderson/Hosford, unanimous)

Mike Walstead and Jason Arth arrived at the meeting at 8:35.

The financial statement showed a balance of \$130,458.07 in the Park Fund, and \$5,460.66 in the Kraft Slough Project fund. Approve financial report. (Hosford/Colemer) Upon roll call vote, motion carried unanimously.

Dave Jacobson arrived at the meeting at 8:40.

UNFINISHED BUSINESS: No work has been started on the addition to the shop.

Motion to approve the revised quote from B & K Electric for bring the wire to the campsites from the new transformer that Dakota Valley will be installing. At the special meeting on June 4, 2018, B & K Electric had quoted \$500-600. The new quote reflects 70 feet from pedestal rather than 20 feet. He will also have to redo wire and refeed disconnect at the existing transformer & meter at a cost of \$500. (Hosford/Walstead) Upon roll call vote, motion carried unanimously.

NEW BUSINESS: The board proceeded to review the seasonal site renter rules. Motion to amend Paragraph 2: An addition to it reading "No more than 1 storage building may be placed on each lot. Any storage buildings in excess of 1 on any lot must be removed prior to the commencement of the 2019 park opening. Decks are permissible, however, a deck may not be wider or longer than the mobile home, travel trailer or camping unit to which it is attached. A deck may include a porch roof and screening for insect control, but solid walls and windows are not allowed. A carport, subject to the same size limitations as a deck, may be substituted in lieu of a deck, or as a combination deck & carport, provided that the size limitation set forth above area not exceeded. Side lot restrictions apply to all structures." (Hosford/Walstead) Motion to amend the motion to read "any storage building in excess of 2 on any lot..." (Arth/Colemer) Upon roll call vote, motion to amend carried unanimously. Upon roll call vote, motion as amended carried unanimously.

Motion to amend Paragraph 9: Dogs and other pets must be on a leash and controlled by their owner while at Silver Lake Park; and to add new paragraph 12: Water is furnished for use in campers shall not be used for watering outside plants, gardens, or lawns. Any irrigating should be done with water pumped from the lake by individual camper. Pump will not be provided by the park. (Hosford/Anderson) Upon roll call vote, motion carried unanimously.

Ms. Seelye was instructed to find out the cost of making pads for all RV sites.

The board acknowledged receipt of an email from the Industrial Commission, that an additional round for the Outdoor Heritage Grant has been approved. Ms. Seelye will get quotes and estimates for electrical needs, a handicap ramp for the play area & a boat dock for the south side and will write the grant. The grant needs to be applied for by July 15th.

There were two incident reports this past month. The sheriff was called out for one incident and Tim Phalen, Game Warden, was called out for the other.

There were one donation received in May from Cogswell Gun Club in the amount of \$2,046. There was \$7,680 camping fees collected and \$200 Pavilion rent for May.

Motion to approve payment of the following bills: (Jacobson/Arth) Upon roll call vote, motion carried unanimously.

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|----------|---|------------------------------------|-----------|
| 77032 | Southeast Water Users | Park Water | 52.00 |
| 77033 | Dakota Valley Electric | Park Electric Line Extension | |
| 5,680.00 | | | |
| 77051 | B & K Electric | Electricity Repairs | |
| 528.98 | | | |
| 77052 | Bernard Mahrer Construction | Gravel, Pit & Clay (north of shop) | |
| 773.62 | | | |
| 77053 | Dakota Septic Service | Pump & Flush Septic Tanks | |
| 300.00 | | | |
| 77054 | Dakota Valley Electric | Park Electricity | |
| 1,498.00 | | | |
| 77055 | Dickey Rural Networks | Park Phone | 73.70 |
| 77056 | Green Iron Equipment | 2015 JD Utility Tractor | 18,100.00 |
| 77057 | Hansen Lumber & Hardware | Park Supplies | |
| 13.48 | | | |
| 77058 | Hardware Hank | Park Supplies | |
| 174.91 | | | |
| 77059 | Jacobson Plumbing, Heating & Excavating | Hydrant/Open Park/Backhoe | |
| 3,119.75 | | | |

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| 77060 | McLaen's Service | Trailer Tires | 133.82 |
| 77061 | Mid-American Research Chemical | Eradicator Odor Neutralizer | |
| | 120.72 | | |
| 77062 | Nelson Home Center | Park Supplies/Repair Parts | |
| | 738.25 | | |
| 77063 | Rutland Oil Company | Ethanol | |
| 402.00 | | | |
| 77065 | Stein's Chemical | Toilet Tissue/Hand Towels | |
| 114.27 | | | |
| 77066 | Storbakken Sanitation | Dumpster/Garbage Service | |
| | 343.00 | | |
| 77067 | Wild Rice Soil Conservation District | Trees | |
| 150.00 | | | |
| DD 15029 | Paula C Hansen | June Payroll | 563.80 |
| DD 15030 | Susan B Seelye | June Payroll | 3,282.24 |
| DD 15031 | Roland B Zachow | June Payroll | 1,658.90 |
| DD 15032 | ND State Tax Commissioner | State Income Tax | 52.00 |
| DD 15033 | Sargent County Bank | Withholding/Matching | 1,557.75 |
| DD 15035 | Job Service North Dakota | Unemployment Compensation | |
| 13.22 | | | |

Meeting adjourned at 9:55 a.m. (Jacobson/Anderson, unanimous)

JAMES PETERSON - CHAIRMAN

ATTEST:

PAM MALONEY - COUNTY AUDITOR