

Forman, North Dakota
May 20, 2014

The Sargent County Park Board met at 9:00 a.m. with the following present: Mike Walstead, Ray Nelson, Jerry Waswick, David L Jacobson, James Peterson, Steve Wyum and Bill Anderson. Absent: None. Also present: Dennis Goltz, Park Manager and Paige Cary, The Sargent County Teller.

Motion to approve the minutes of the April 15, 2014 meeting as revised. (Nelson/Waswick, unanimous) The financial statement showed a balance of \$76,559.47 in the county park fund. Approve financial report. (Nelson/Anderson, unanimous)

UNFINISHED BUSINESS: The Kraft Slough Boat Ramp Project Memorandum of Understanding was signed back in October 2013 and is in the file. All bills should be submitted to ND Game and Fish Department as per the agreement that they will reimburse 75% of the costs and the county/other entities responsible for 25%. Estimates were received from Martinsen's Home Center, Forman and Hansen Lumber, Gwinner for the beach shelter roof replacement and picnic shelter. Estimates for the picnic shelter were not submitted using the same dimensions. Motion to contact both businesses and ask for bids for a 16' x 32' picnic shelter with colored steel. (Nelson/Walstead, unanimous) Motion to accept the estimate from Hansen Lumber, Gwinner for the beach shelter roof repairs of \$2384, being the low bid. (Anderson/Nelson, unanimous)

Jim Peterson informed the Board that Ray Nelson, Dennis Goltz and himself had interviewed the one applicant for the park assistant manager, that being Paula Carlen Hansen, Gwinner. Motion to approve hiring Paula at \$11.00/hour. (Walstead/Jacobson, unanimous)

Two picnic shelters were damaged by the wind on April 18th. Dennis provided pictures of the shelters but still waiting for estimates from SEL Lumber so that paper work can be submitted to State Fire and Tornado.

NEW BUSINESS: Dennis asked if the Assistant Manager can put Silver Lake information on Face book. It was noted that the county website also has the information posted for Silver Lake. Other items discussed: 1) Sign at north entrance to the park - Dennis suggested a large rock with "Silver Lake" laser printed on the face of the rock - Dennis will get estimates; 2) Whether the park should own a cell phone. Currently Dennis uses his phone for people who call in about directions or information on the park and he exceeds his minutes. After discussion a motion to keep the park landline and pay one-half on Dennis cell phone bill for four months (June, July, August and September) Dennis noted that his bill is \$44.44/month. (Nelson/Waswick, unanimous); 3) Dennis asked if the northwest picnic shelter located on the south side near Seasonal Site No. 1 could be moved 50 feet to the east and turned a one-half turn to be more accessible for regular campers. This shelter also had wind damage on April 18th and will need repairs. Dennis was asked to get an estimate to make this move; 4) There are frozen water lines in the seasonal area and currently using a garden hose. There had been a water break but that was fixed and Dennis suggested that the Park Board should install a frost-free hydrant in this area because there is apparently a problem with this line as it has happened in the past. The Board asked Dennis to get an estimate for a frost-free hydrant and be certain this type of hydrant complies with code; Dennis asked about a brochure specific to the park. Currently there is a Sargent County brochure that has an area on the backside about Silver Lake. Bill Anderson referred Dennis to Olivia Stenvold at Coteau de Prairie Lodge or Deborah Banish, Rutland City Auditor to get more information on brochures and promoting the park.

Motion to proceed with the concrete floor in the picnic shelter on the north side located south of the bathrooms at a cost of \$2,466.15 submitted by Martinsen Home Center. (Nelson/Anderson, unanimous)

Approve payment of the following bills: (Nelson/Waswick, unanimous)

69387	Southeast Water Users	Annual Water Usage	
	624.00		
69429	Arrowhead Transport	Gravel for Kraft boat ramp/dock project	
	221.98		
69430	Dakota Valley Electric Co-op	Electricity	225.00
69431	Dickey Rural Telephone	Phone service at lake	
	51.99		
69432	Hardware Hank	Air conditioner, cordless phone, tools and custodial supplies	
	573.29		
69433	J & M Printing	100 camping envelopes	
	110.38		
69434	Rutland Oil Co.	210 gallons gasoline	
	703.50		
69435	SEL Lumber	Picnic table repairs	57.46
69533	Stein's Inc.	Paper products and soap	362.59
9602	Dennis Goltz	199.50 hours @ 18.26 less 677.86 taxes	
	2962.58		
9603	Sarah E Schweitzer	18.50 hours @ \$11.00 less 15.57 taxes	187.93
9604	Paula Hansen	23.25 hours @ \$11.00 less 19.57 taxes	
	236.18		
DD	Sargent County Bank	Withholding Taxes	1119.84

Meeting adjourned at 9:55 a.m.

JAMES PETERSON - CHAIRMAN

ATTEST:

SHERRY HOSFORD - COUNTY AUDITOR