

Forman, North Dakota  
May 18, 2021

The Sargent County Park Board met at 8:01 a.m. in the Commissioner's Room at the Sargent County Courthouse with the following present: Lyle Bopp, Mark Breker, Julie Colemer, & Jim Peterson. Absent: Jason Arth, Richard Ruch and Jerry Waswick. Also present: Sue Seelye, Park Manager; Rosemary Roach, Assistant Park Manager; Jill Mulder, Human Resources Director; Mary Engst, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

James Peterson, Chairman, called the meeting to order.

Motion to approve the minutes of April 20, 2021 meeting as presented. (Bopp/Colemer, unanimous)

Richard Ruch, Commissioner, arrived at the meeting.

The financial statement showed a balance of \$120,868.72 in the Park Fund, and \$2,510.42 in the Kraft Slough Project fund. Approve financial report (Bopp/Breker). Upon roll call vote, motion carried unanimously.

Ms. Seelye reported that Ton Construction will now be the contractor for the bathhouse & replacement shelter. He will start the 2<sup>nd</sup> week in June on these projects.

Jerry Waswick, Commissioner, arrived at the meeting.

Ms. Seelye introduced the new park assistant, Rosemary Roach, who started Monday, May 17<sup>th</sup>.

Ms. Seelye also reported that the trees are planted and that she has received the Urban Hoistad Appreciation Plaque that will be hung in the pavilion.

The County Auditor was instructed to advertise the 11.4 acres of hay land located on the north edge of Silver Lake Park to be hayed for 2021. Bids will be opened on June 15, 2021.

Ms. Colemer had called Dickey Rural Networks regarding the wi-fi at the park. It is a very old system, and is not working for the campers. The board should either upgrade the system, or not advertise free wi-fi on the website, as it is not working properly. The board felt that it would be cost prohibitive to upgrade the wi-fi system, however, Ms. Seelye will call DRN to get further information.

Mr. Peterson stated that he had a discussion with Tim Faber, Road Supervisor, regarding the working relationship between the road department and the park personnel. Mr. Faber is willing to work with the park personnel, as long as it is a request, rather than a demand. He also stated that Fridays would work well to share the Bobcat, as the road department does not typically work on Fridays during the summer.

Ms. Seelye reported that Crossroads Electric had hooked up the electricity wrong at one of the boxes and it damaged items in two different campers. This is a contractor problem, and the county would have no liability for this. Crossroads should take care of all the damages.

Motion to approve payment of the following bills, however, to hold the J & M Printing invoice until the camping envelopes are received by the park manager: (Bopp/Colemer). Upon roll call vote, motion carried unanimously.

81886	Dakota Valley Electric	Park Electricity	427.00
81890	Southwest Water Users	Park Water	52.00
81912	Bernard Mahrer Construction	Gravel	623.20
81913	Bobcat of Gwinner	Bobcat Compact Tractor	19,185.00
81915	NDACO	Pre-employment Drug Test	63.00
81916	Northern Plains Ag	Chemicals for Weeds/Bugs	203.25
81917	Quill Corporation	Light Bulbs/Time Clock Ribbons	113.32
81918	R2, Inc	Shop Foam Insulation	2,500.00
81919	Sue Seelye	Cell Phone Reimbursement	50.00
81920	Stein's, Inc	Tissue & Fresheners	116.70
19226	Sue Seelye	May Payroll	2,801.32
19227	ND PERS	Retirement	181.30
19228	ND State Tax Commissioner	W/H State Tax	30.00
19229	Sargent County Bank	Withholding Taxes	613.44

There were no donations received in April. There was \$11,890 in camping fees collected, and no pavilion rent collected in April.

Meeting adjourned at 8:46 a.m. (Colemer/Waswick) Motion carried unanimously.

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JAMES PETERSON – CHAIRMAN

ATTEST:

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PAM MALONEY – COUNTY AUDITOR