

Forman, North Dakota  
April 21, 2020

The Sargent County Park Board met at 8:05 a.m. in the Conference Room at the Sargent County Courthouse with the following present: Bill Anderson, Jason Arth, Lyle Bopp, Richard Ruch and Jerry Waswick. Present through technology: Julie Colemer. Absent: Jim Peterson. Also present: Sue Seelye, Park Manager and Pam Maloney, Sargent County Auditor. Also present through technology: Tony Hoisington and Mary Engst.

Jayne Pfau had set up a GoToMeeting for those unable to attend in person.

Julie Colemer called the meeting to order.

Mr. Hoisington was present to discuss the re-opening of Silver Lake Park. He believes if the park board sets forth rules and guidelines per the CDC and the North Dakota State Health Department, that the campers will abide by them. The board thanked him for his input and will consider his statement when the discussion is held later in the meeting.

Motion to approve the minutes of the March 17, March 31 & April 7, 2020 meetings as presented. (Waswick/Arth, unanimous)

The financial statement showed a balance of \$91,702.03 in the Park Fund, and \$2,561.42 in the Kraft Slough Project fund. Approve financial report. (Anderson/Ruch) Upon roll call vote, motion carried unanimously.

More discussion was held on the re-opening of the park. Manager Seelye agrees that the park should be opened and suggested that only the even-numbered camping spots be available for social distancing standards. She also suggested, after consulting with the Health Unit Administrator, that the playgrounds and bathrooms also remain closed and locked until further notice. Motion to re-open Silver Lake Park with the following restrictions: All seasonal sites will be re-opened and only even-numbered spots available in the regular camping areas; playgrounds and bathrooms will be closed and locked until further notice; only single family units allowed and no visitors allowed at the campsites; all campers will get a copy of these rules upon entrance to the park. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Seasonal Site #6 was discussed. The renter has not provided payment for the 2020 camping season and he had sent an email indicating that payment would be forthcoming the week of April 13<sup>th</sup>. As of today, payment has not been received. Motion that if payment is not received by end of business day Friday, April 24, the lot will be forfeited and offered to the next person on the waiting list. (Bopp/Arth) Roll Call Vote: Yes - Arth, Bopp, Colemer, Ruch and Waswick. No - Anderson. Motion carried.

The secretary was instructed to advertise in the official newspaper to fill the vacant position of assistant park manager now that the park has re-opened. (Arth/Anderson) Upon roll call vote, motion carried unanimously. Deadline for applying is May 8 and interviews will be conducted the next week by Commissioners Peterson and Waswick and Park Manager Seelye.

Manager Seelye stated that cleanup of dead fish continues daily. There was some concern regarding water quality - Ms. Seelye will consult with the State Game and Fish Department.

She also reported that there had been some vandalism done at the lake, but the offender got stuck and was caught. He will be charged and restitution will be paid.

Motion to approve payment of the following bills: (Waswick/Bopp) Upon roll call vote, motion carried unanimously.

80224	Dakota Valley Electric	Park Electricity	299.00
80228	Southeast Water Users	Park Water	52.00
80258	Forman Lumber & Fireworks	Lumber/Paint/Screws/Etc	190.06
80259	Hi-Way Service Polaris	2016 5.5x10 Utility Trailer	1,195.00
17687	Susan Seelye	April Payroll	2,579.59
17688	ND PERS	W/H Retirement	202.48
17689	ND State Tax Commissioner	W/H Tax	27.00
17690	Sargent County Bank	W/H Fed Tax & Social Security	565.67
17692	Job Service ND	Unemployment Compensation	6.75

There were no donations received in March. There was \$40 camping fees collected, but no pavilion rent collected in March.

Meeting adjourned at 9:04 a.m. (Anderson/Waswick) Motion carried unanimously.

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JULIE COLEMER - VICE-CHAIRMAN

ATTEST:

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PAM MALONEY - COUNTY AUDITOR