

Forman, North Dakota
April 20, 2021

The Sargent County Park Board met at 8:00 a.m. in the Conference Room at the Sargent County Courthouse with the following present: Jason Arth, Lyle Bopp, Mark Breker, Julie Colemer, and Richard Ruch. Absent: James Peterson and Jerry Waswick. Also present: Sue Seelye, Park Manager; Jill Mulder, Human Resources Director; Mary Engst, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

Julie Colemer, Vice-Chairman, called the meeting to order.

Motion to approve the minutes of March 16, 2021 meeting as presented. (Arth/Ruch, unanimous)

Jerry Waswick, Commissioner, arrived at the meeting.

The financial statement showed a balance of \$112,151.97 in the Park Fund, and \$2,510.42 in the Kraft Slough Project fund. Approve financial report (Arth/Breker). Upon roll call vote, motion carried unanimously.

Ms. Seelye reported that the contractor is waiting for the weather to warm up some more before laying the concrete for the bathhouse and the replacement shelter.

The Urban Hoistad family would like to place a large decorative rock on the SW side in honor of Mr. Hoistad. The commissioners agreed, as long as the park manager agrees to the placement of the rock.

The board reviewed the two applicants for the park assistant position. One of the applicants does not have a valid driver's license, so he will not be granted an interview. Motion that the human resource director, park manager and a park board member set up an interview with the one remaining application. (Ruch/Arth) Upon roll call vote, motion carried unanimously.

Ms. Seelye reported that ground has been broken up to plant some more trees, but more disking/tilling will be required before the trees can be planted.

There are culverts on the grounds that the road department left there last year. The road supervisor will remove them once road conditions are favorable to get equipment out there to pick them up.

The board discussed the need for a Bobcat and help to get the docks & piers into the water. The commissioners will talk to the road supervisor & see if some of the road crew can help out one or two days to get this project done.

Ms. Seelye requested that she be included in the cell phone reimbursement list. She stated that she uses her cell phone for most calls related to park purposes. Motion to ask the commission to consider adding Ms. Seelye to the cell phone reimbursement for 7 months of the year. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Motion to approve payment of the following bills: (Ruch/Arth). Upon roll call vote, motion carried unanimously.

81756	Dakota Valley Electric	Park Electricity	302.00
81760	Southwest Water Users	Park Water	664.25
81783	Quill	Supplies & Safety Items	243.98
81784	Rutland Oil Company	Tractor Fuel & Ethanol	961.50
81785	Stein's Inc	Towels & Tissue	172.60
19103	Sue Seelye	April Payroll	2,731.81
19104	ND PERS	Retirement	176.62
19105	ND State Tax Commissioner	W/H State Tax	29.00
19106	Sargent County Bank	Withholding Taxes	595.04

There were four donations received in March totaling \$1,550. There was \$180 in camping fees collected, and no pavilion rent collected in March.

Meeting adjourned at 9:01 a.m. (Waswick/Bopp) Motion carried unanimously.

JULIE COLEMER – VICE-CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR