

Forman, North Dakota
April 19, 2016

The Sargent County Park Board met at 9:00 a.m. at the Sargent County Courthouse with the following present: James Peterson, Gordon Phillips, Sherry Hosford, David Jacobson, Jerry Waswick, Mike Walstead, and Bill Anderson. Also present: Dennis Goltz, Park Manager; Paula Hansen, Assistant Park Manager; Matt Olsen, Pheasants Forever Biologist; Jeanne Sexton-Brown, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

Pam Maloney, County Auditor called the meeting to order and proceeded to organize for 2016.

Nominations for Chairman: Jim Peterson (Hosford/Anderson) Nominations cease and cast a unanimous ballot. (Anderson/Jacobson, unanimous)

Nominations for Vice Chairman: Gordon Phillips (Anderson/Jacobson) Nominations cease and cast a unanimous ballot. (Jacobson/Walstead, unanimous)

Motion to approve the corrected minutes of the January 19 meeting. (Anderson/Waswick, unanimous) The financial statement showed a balance of \$5779.14 in the Kraft Slough Project fund. Approve financial report. (Walstead/Waswick, unanimous) Discussion was held on creating a new park board fund that would hold donations and fundraising monies for specific park projects. Also, some discussion on creating a different financial statement with a prorated tax revenue amount, along with other park revenues and expenses, for the board to consider. The secretary/auditor will draft a report before the next meeting for the board's input and/or approval.

UNFINISHED BUSINESS: Dennis Goltz has finished his PIP and board members received a summary of sessions. The commissioners thanked Mr. Goltz for finishing the PIP in a timely manner. Paula Hansen reported that Sargent County has applied for a grant from the North Dakota Industrial Commission Outdoor Heritage Fund. Sargent County's opportunity for the presentation of the "Play Places and Gathering Spaces Phase 2" will be Friday, April 22. Sargent County has also applied for a grant from the Garrison Diversion Recreation Grant Program. Sargent County will present on Friday, April 29. Paula Hansen is planning on presenting on behalf of Sargent County for both grants. The Sargent County Pheasants Forever Youth Pollinator Project will be two half acre plots - one on the south side of the lake and one on the peninsula northeast of the primitive area. Mr. Goltz thought that the area of the old softball field would be a better project area than on the peninsula. This pollinator project will have varieties blooming spring, summer & fall. There will be native grasses which will have no upkeep other than mowing in the fall. This project will involve the 4th grade class from North Sargent with North Sargent donating the bus & driver. Sargent County Pheasants Forever pays upfront costs of seed, chemicals, t-shirts, signs & curriculum. The Sargent County Weed Board will be donating time & equipment for weed/grass kill for the planting areas. The Sargent County Road Department has agreed to the use of a tractor with disc for ground preparing for hand seeding by the students. The date set for the planting will be May 17.

NEW BUSINESS: There have been no camping fees collected through March 2016 and no pavilion rental. There was also a donation received from the Wahpeton Eagles for \$200. After interviewing two applicants on Monday, April 18, Chairman Peterson recommended that the park board hire Sue Schweitzer as assistant park manager, with the reason being the issues with the park staff last season. Mr. Goltz has completed his PIP and some park board members felt that the issues should be resolved and that Ms. Hansen, the other applicant, has done an outstanding job at the park the last two seasons. Motion to hire Paula Hansen as assistant park manager. (Hosford/Waswick) Roll Call Vote: Yes – Jacobson, Walstead, Hosford, & Waswick. No – Phillips, Anderson & Peterson. Motion carried. Ms. Hansen then asked for clarification on her job title, job description, & work schedule as when she was interviewed, she understood that the hours would be 8-4 each day & her job title/description was more of a maintenance worker. She would not be available to work an 8-4 shift until school dismisses for the summer as she drives bus for North Sargent School. The board stated that her job title is assistant park manager, but there is no formal job description for the position. Her work hours would vary as it has other seasons, and they understand she wouldn't be available for longer shifts until school dismisses. At this time, Ms. Hansen respectfully declined the position, and asked that someone else make Sargent County's presentations at the North Dakota Industrial Commission Outdoor Heritage Fund and Garrison Diversion Recreation Grant Program, and left the meeting. Some discussion on contacting Ms. Hansen to see if she would have a change of heart. Motion to hire Sue Schweitzer due to Ms. Hansen's declining of the position and the interview committee's recommendation. (Walstead/Phillips) Roll Call Vote: Yes – Phillips, Walstead, Anderson, Peterson. No – Jacobson, Hosford & Waswick. Motion carried. Some discussion on who would handle the grant presentations. It was decided that Dennis Goltz, Park Manager, would be responsible. Mr. Goltz stated that there is an area of road that is deteriorating that needs some rip-rap. Merrill Engquist, Road Supervisor, will bring in some big rocks to prevent further erosion. There was discussion if time clocks should be used for park staff. Mr. Goltz will look into prices and a decision will be made at the next meeting. Commissioner Waswick expressed his disappointment that Ms. Hansen would not be working at the park, as it had improved tremendously while she was employed there. She was a hard worker, did a good job and she will be missed.

Motion approve payment of the following bills: (Anderson/Walstead, unanimous)

72270	Butler Machinery, Inc	2016 Simplicity Mower	8256.71
72271	Dakota Valley Electric	Park Electricity	386.00
72272	Dickey Rural Networks	Park Phone	33.04
72273	Hardware Hank	Supplies	206.78
72274	McLaen's Service, Inc	Pickup Oil Change	57.51
72275	Southeast Water Users	2015 Water	2288.63
72276	Storbakken Sanitation	Garbage/Dumpster Rent	119.00
72471	Dakota Valley Electric	Park Electricity	210.00
72479	J & M Printing	Playground Donor Sign	151.62
72522	Dennis Goltz	Travel	202.98
72614	Dakota Valley Electric	Park Electricity	211.00

72731	Dakota Valley Electric	Park Electricity	195.00
72846	Dakota Valley Electric	Park Electricity	299.00
72857	Jacobson Plumbing & Heating	Turn on Water/Winterize 2015	2,678.04
72973	Dakota Valley Electric	Park Electricity	185.00
72984	Sharon Halmrast	Travel	68.04
72988	Jacobson Plumbing, Heating & Exc	Install drain tile & holding tank	5,932.00
72999	James Peterson	2015 Travel	134.55
73001	Gordon Phillips	2015 Travel	9.20
11460	Dennis Goltz	23 hours less 188.20 taxes	282.84
11461	Paula Hansen	13.25 hours less 12.17 taxes	146.83
11434	Sargent County Bank	Withholding taxes	200.37
11563	Dennis Goltz	3 hours less 4.70 taxes	56.74
11564	Paula Hansen	4.75 hours less 4.36 taxes	52.64
11542	Sargent County Bank	Withholding taxes	9.06
11911	Paula Hansen	29.50 hours less 27.08 taxes	326.92
11913	Sargent County Bank	Withholding taxes	27.08
12026	Dennis Goltz	35 hours less 56.51 taxes	667.29
12027	James K Peterson	15 meetings less 61.13 taxes	688.87
12028	Sharon Bellin Halmrast	Travel less 3.13 taxes	11.95
12029	Gordon Phillips	5 meetings less 19.13 taxes	230.87
12031	Sargent County Bank	Withholding taxes	139.90

Meeting adjourned at 10:30 a.m. (Anderson/Phillips, unanimous)

JAMES PETERSON - CHAIRMAN

ATTEST:

PAM MALONEY - SECRETARY