

Forman, North Dakota
March 20, 2018

The Sargent County Park Board met at 9:00 a.m. at the Sargent County Courthouse with the following present: James Peterson, Julie Colemer, David Jacobson, Jason Arth, Sherry Hosford, Mike Walstead, and Bill Anderson. Also present: Sue Seelye, Park Manager; Tibby Hinderlie, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

Pam Maloney called the meeting to order and proceeded to organize for 2018.

Nominations for Chairman: Jim Peterson (Hosford/Colemer) Nominations cease and cast a unanimous ballot. (Jacobson/Anderson, unanimous)

Nominations for Vice Chairman: Julie Colemer (Anderson/Walstead) Nominations cease and cast a unanimous ballot. (Jacobson/Hosford, unanimous)

Motion to approve the minutes of the October 17, 2017 meeting as presented. (Hosford/Jacobson, unanimous) The financial statement showed a balance of 100,585.18 in the Park Fund, and \$5,460.66 in the Kraft Slough Project fund. Approve financial report. (Walstead/Hosford, unanimous)

Commissioner Walstead presented the park board with a \$500 donation check from Pheasants Forever.

UNFINISHED BUSINESS: The camper used of office/storage space should be removed from inventory and advertised for sale. Ms. Seelye still has items stored in there & doesn't want to move it right now as it is really soft in that area. She will inform the auditor when it is ready to go and the auditor will, at that time, advertise the camper to be sold as is. Ms. Seelye was also instructed to get plans drawn up for a lean-to to be built onto the existing shop to be used for storage and office space.

NEW BUSINESS: Commissioner Hosford introduced the following resolution and made motion for it to be adopted: WHEREAS, Silver Lake Park is a popular recreational area in southeast North Dakota, serving thousands of residents and providing opportunities for fishing, swimming, boating, camping, picnics, other water-based recreational activities, and use of the Pavilion for receptions, reunions and other gatherings and WHEREAS, there is the need for a fish cleaning station sink & buoys for the extended swimming area on the north side; WHEREAS, there is funding available from Garrison Diversion Conservancy District Recreation Grant program, NOW THEREFORE BE IT RESOLVED, that the Sargent County Park Board request funding during the spring of 2018 grant application program for a fish cleaning station sink & buoys for the beach expansion. BE IT FURTHER RESOLVED that a copy of this resolution be sent with the application for funding. Commissioner Anderson seconded the motion, and on roll call vote, the resolution was duly declared carried and adopted.

The monthly camping fee was discussed. It was decided that a special letter would be given to those paying the monthly camping fee that it would be their responsibility to keep their lot mowed. If they do not comply, they will be asked to move their camper & pay full price. Motion to keep the same 9 spots (50-59) as monthly camping spots for the 2018 season. (Hosford/Colemer) Upon roll call vote, motion carried unanimously.

Ms. Seelye informed the board that Nelson Home Center has tables that are more easily moved for \$90 and that it costs her approximately \$150 to build the heavy tables. Ms. Seelye also requested a dumpster be placed at Buffalo Lake. It would cost \$54/month to have a dumpster placed there. Decisions will be made at the next meeting.

Ms. Seelye stated that she doesn't see the need to trade in the Simplicity lawnmower this year. She would rather use that money to get a utility tractor instead. She was instructed to get quotes for the next meeting.

Mr. Peterson stated that ND Game & Fish might be moving the boat ramp on Kraft Slough due to low water levels.

Ms. Seelye also stated that she has ordered trees to plant throughout the park. She was instructed to not plant any on the outside of the shelterbelt until the Silver Lake Access Road project was completed.

Donations received was \$100 from Tewaukon Rod & Gun Club. There was \$100 camping fees and \$100 Pavilion rent from October, 2017 through February, 2018.

The assistant park manager position was discussed. Now that there is a job description in place and the position is on the pay scale, the employee from the previous year will be hired unless or until they put in a letter of resignation. Ms. Colemer will talk to Brad Zachow, 2017's assistant manager, to see if he is still interested in the position. If he is not, he will be asked to submit a letter of resignation and the auditor will advertise the position in the official newspaper.

Motion to approve payment of the following bills: (Hosford/Anderson) Upon roll call vote, motion carried unanimously.

76033	Jeffery Arth	2000 GMC Sonoma Club Cab Pickup	
1,980.00			
76051	ND DOT	2000 GMC Sonoma Title	
11.50			
76122	Jason Arth	Park Pickup Parts	80.93
76137	Dakota Precision Fabricating	Expanded Metal	
65.00			
76138	Dakota Septic Service	Tank Pumped	
175.00			

76139	Dakota Valley Electric Coop	October Electricity	
1,150.00			
76142	Dickey Rural Networks	Park Phone	37.17
76150	Hardware Hank	RV Antifreeze/keys	
120.50			
76172	Quill Corporation	Receipt Books	
51.56			
76176	Susan Seelye	October Travel	
99.51			
76178	Southeast Water Users	Water	52.00
76181	Storbakken Sanitation	Dumpster Rent/Garbage Service	
85.00			
76274	Dakota Valley Electric Coop	November Electricity	
213.00			
76276	Dickey Rural Networks	Park Phone	38.17
76303	Southeast Water Users	Water	57.20
76381	Southeast Water Users	Water	543.25
76404	Dakota Valley Electric Coop	December Electricity	
204.00			
76405	Dickey Rural Networks	Park Phone	38.23
76510	Southeast Water Users	Water	121.24
76568	Dakota Valley Electric Coop	January Electricity	
213.00			
76570	Dickey Rural Networks	Park Phone	8.42
76646	Southeast Water Users	Water	52.00
76686	Dakota Valley Electric Coop	February Electricity	
292.00			
76694	Jacobson Plumbing, Heating & Excavating	Winterize Park	
520.00			
76705	James Peterson	2017 Travel	175.48
DD 14221	Susan B Seelye	November Payroll	487.66
DD 14223	Sargent County Bank	Withholding/Matching	80.80
DD 14225	Job Service North Dakota	Unemployment Compensation	
8.45			

Meeting adjourned at 10:10 a.m. (Anderson/Hosford, unanimous)

JAMES PETERSON - CHAIRMAN

ATTEST:

PAM MALONEY - COUNTY AUDITOR