

Forman, North Dakota  
June 10, 2025

A Special Meeting of the Sargent County Park Board was held at 9:00 a.m. on June 10, 2025, at the Sargent County Courthouse with the following present: Chairman, Julie Colemer, Scott, Christianson, Jerry Waswick, Wade Anderson, and Scott Johnson. Absent were Jason Arth and Lyle Bopp. Also present were Jayne Pfau, State's Attorney; Duane Peterson, Human Resources Director; Travis Paeper, Sheriff; Tia Bopp, Auditor; Joe Seelye, Sue Seelye, Larae Dittmore, and Larry Erickson.

The purpose of the meeting was to discuss the Sargent County Park Board investigation findings and recommendations.

Chairman Colemer called the meeting to order.

Chairman Colemer turned the meeting over to Human Resources Director, Duane Peterson who summarized his findings. He also stated the employee had been put on suspension and his recommendation was termination.

Comments were received from those in attendance. Discussion regarding what the discipline policy is and what the discipline actions can be. HR Director Peterson reiterated that the employee stated she will retaliate. The risk for the County increases if nothing is done.

A recess was taken at 9:40 a.m. until 9:50 a.m.

Upon reconvening Policy 707 Progressive Discipline Policy was handed out.

Commissioner Waswick recommended a written warning with a PIP and stated he was not in favor of termination. Commissioner Johnson stated Policy 520 Workplace Violence Prevention was violated and felt termination could apply.

Motion to proceed with Steps 1 and 2 of the Progressive Discipline Policy which are a verbal warning and a written warning with a Performance Improvement Plan (PIP). (Waswick/Christianson) Voting yes were Waswick, Christianson and Colemer. Voting no were Johnson and Anderson. Motion carried.

Motion to remove Sue Seelye from suspension and pay her for her time off as of today, June 10, 2025. (Waswick/Anderson) Voting yes were Anderson, Christianson, Waswick and Colemer. Voting no was: Johnson. Motion carried.

Performance Improvement Plan content suggestions will be submitted individually to HR Director Peterson.

Motion to leave Sue Seelye on suspension with pay until a completed PIP is in place and approved on June 17, 2025. (Christianson/Waswick) Voting yes were: Christianson, Waswick and Colemer. Voting no were Anderson and Johnson.

There being no further business, the meeting adjourned at 10:15 a.m.

\_\_\_\_\_  
JULIE COLEMER, CHAIRMAN

ATTEST:  
  
\_\_\_\_\_  
TIA BOPP – COUNTY AUDITOR