

Forman, North Dakota
August 15, 2023

The Sargent County Park Board met at 8:00 a.m. at the Sargent County Courthouse with the following present: Julie Colemer, Scott Christianson, Wade Anderson, Jason Arth, Lyle Bopp, Mark Breker & Scott Johnson. Also present: Sue Seelye, Park Manager; Michelle Denault, Human Resources Director; and Pam Maloney, Sargent County Auditor.

Chairman Scott Christianson called the meeting to order.

Motion to approve the minutes of the July 18, 2023 meetings as presented. (Colemer, Johnson, unanimous)

The financial statement showed a July 31 balance of \$136,684.11 in the Park Fund, and \$2,510.42 in the Kraft Slough Project fund. Approve financial report. (Breker/Anderson) Upon roll call vote, motion carried unanimously.

Unfinished Business: Ms. Seelye has started to obtain quotes to renovate old outhouses into small cabins, but it is difficult to get cement quotes as they fluctuate so much.

Jayne Pfau, State's Attorney, arrived at the meeting.

Ms. Seelye stated that she has been working on the issues noted on the RV Park/Campground Inspection Report.

It was decided to wait until the spring to apply for a Garrison Diversion Conservancy District Matching Recreation Grant for a new restroom on the south side.

As the storm shelters have increased in price considerably since receiving the quote in 2021, the board decided to look at other options and possibly re-apply at a later date.

Quiet time hour was discussed and it was decided to leave it at 11:00 p.m.

Motion to approve the following changes made to the pavilion rules and regulations:

Rental Fees: Rental fees for use of the Pavilion are due when the rental agreement is executed, **which shall be two weeks prior to the event.**
There will also be a \$100 non-use fee if a renter has called to reserve the pavilion, but does not use the pavilion on the intended date.

Pets: No animals are allowed in the pavilion other than service animals specifically trained to aid those with disabilities.

(Anderson/Arth) Upon roll call vote, motion carried unanimously.

Ms. Seelye reported that there had been two incidents out at the park. There was a sideswipe incident where an individual was coming out of the campground on the north side and didn't stop for the westbound vehicle on the county road. It was decided to put a STOP sign for northbound traffic coming out of the campground. She also stated that there was a near-miss between water-skiers and tubers. The game warden was made aware and the individuals were spoken to.

Ms. Denault asked to discuss the park manager's salary, but was asked to present at the commissioner meeting, as they would be making the decision.

Motion to approve payment of the following bills: (Anderson/Arth) Upon roll call vote, motion carried unanimously.

85668	Dakota Valley Electric	Park Electricity	3,609.00
85672	Southeast Water Users	Park Water	62.00
85681	Bernard Mahrer Constructions	Crushed Gravel	235.60
85682	Crossroads Electric	Electrical Service Requests	762.69
85683	Dakota Septic	Pump Tanks	1,500.00
85684	Dickey Rural Networks	Park Phone	39.14
85685	Forman Lumber	Park Supplies	99.93
85686	Hansen Lumber	Trimmer Line	13.99
85687	Interstate Engineering	Survey Fee	1,714.54
85688	Northern Plains Ag	Grass Seed & Chemical	220.00
85689	Rutland Oil Company	Gas	775.86
85690	Sue Seelye	Phone Reimbursement	200.00
85691	Southside Automotive	Tire Repair	63.21
85692	Stein's Inc	Tissue & Towels	221.46
85693	Storbakken Sanitation	July Dumpster Rent/Garbage Service	694.00
DD	Sue Seelye	August Payroll plus 240 comp hours	9,168.87
DD	Paul Serenko	August Payroll	2,292.55

There were no donations received in July, 2023. July camping fees collected was \$14,040 and \$600 pavilion rent was collected in July.

Meeting adjourned at 8:48 a.m. (Colemer/Arth)

SCOTT CHRISTIANSON – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR