

Forman, North Dakota  
November 19, 2019

The Sargent County Park Board met at 8:05 a.m. at the Sargent County Courthouse with the following present: James Peterson, Julie Colemer, Bill Anderson, Jason Arth, & and Jerry Waswick. Also present: Sue Seelye, Park Manager; Mary Engst, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

James Peterson called the meeting to order.

Motion to approve the minutes of the October 15, 2019 meeting as presented. (Arth/Colemer) Upon roll call vote, motion carried unanimously.

The financial statement showed an estimated balance of \$61,624.28 in the Park Fund, and \$2,561.42 in the Kraft Slough Project fund. Approve financial report. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

UNFINISHED BUSINESS: The shop addition has been insulated and the door installed.

Ms. Seelye had received a quote for \$3000 from Jacobson Plumbing & Heating for a 2500 gallon holding tank for the tank on the north side that needs to be replaced. Motion to purchase a 2500 gallon holding tank from Jacobson Plumbing & Heating for \$3000. (Anderson/Waswick) Upon roll call vote, motion carried unanimously.

Motion to authorize the county commissioners to approve payment of any park board bills that arrive for payment before the April 2020 meeting. (Waswick/Anderson) Upon roll call vote, motion carried unanimously.

Richard Ruch arrived at the meeting.

NEW BUSINESS: Ms. Seelye had received bids for a heat source in the shop addition. An electrical system would cost approximately \$1600 and a propane system would cost \$1900. Motion to install a propane system and to purchase a 500 gallon propane tank at the lowest bid. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Discussion was then held on the park manager salary. The county did receive an answer from the pay plan consultant stating that moving to full-time status would not change the grade of the position. In an effort to reduce overtime hours and unemployment claims by park staff and with the intent to eliminate these costs, motion to change the park manager to full-time status effective December 1, 2019. (Waswick/Arth) Roll Call Vote: Yes - Anderson, Arth, Colemer, Peterson & Waswick. No - Ruch. Motion carried.

Motion to approve payment of the following bills: (Arth/Colemer) Upon roll call vote, motion carried unanimously.

79535	Southeast Water Users	Park Water	52.00	
79562	Dakota Septic Service	Pump & Flush Tanks		450.00
79563	Dakota Valley Electric	Park Electricity	486.00	
79564	Dickey Rural Networks	Park Phone	38.75	
79565	Forman Lumber	Overhead Door/Track/Bolts/Screws/Etc	529.34	
79566	Southside Automotive	Oil/Fitting	269.63	
79567	Storbakken Sanitation, Inc	Dumpster Rent/Garbage Service		190.00
79568	Visto's Carquest	Utility Knife/Hex Plug/Etc	41.21	
17067	Susan Seelye	November Payroll	2,241.56	
17068	ND PERS	W/H Retirement	207.13	
17069	ND State Tax Commissioner	W/H Tax	25.00	
17070	Sargent County Bank	W/H Fed Tax & Social Security		711.61

There was no donations received in October. There was \$1,060 in camping fees collected in October. No pavilion rent was collected in October.

Meeting adjourned at 9:12 a.m.

---

JAMES PETERSON - CHAIRMAN

ATTEST:

---

PAM MALONEY - COUNTY AUDITOR