

Forman, North Dakota
September 19, 2023

The Sargent County Board of Commissioners met at 9:00 with the following members present: Wade Anderson, Jason Arth, Lyle Bopp, Mark Breker, and Scott Johnson. Also present was Jayne Pfau, State's Attorney; and Pam Maloney, County Auditor.

Chairman Mark Breker called the meeting to order.

The Pledge of Allegiance was recited.

Motion to accept the agenda as amended. (Johnson/Anderson) Motion carried.

Motion to approve the September 5, 2023 minutes. (Anderson/Bopp) Motion carried.

Commissioner Johnson reported that the culverts are being installed to alleviate the high water issue near Stirum. He also stated that he had visited with all affected parties and will be sending a formal letter/agreement to each for written assent.

An Application for Drainage Work within County Road Right-of-Way was received from Dorn Malpert, Hecla SD to clean out a ditch to the drainage ditch along the east side of Section 11-129-58 – Southwest Township. Motion to approve Mr. Malpert's application. (Johnson/Anderson) Upon roll call vote, motion carried unanimously.

The County Road #2 tile project was tabled until we found out whether Brian Vculek has a contractor's license.

Discussion was held regarding the under-insurance for the museum building that was destroyed due to heavy snow load on the roof. It is the state's attorney's and the board's understanding that the commission has no authority under the NDCC to release extra funds to the Sargent County Historical Society. The board questions why the county is paying the insurance premiums on buildings they do not own, although, it is supposed that it was decided years ago by another board of commissioners to do so. The board also is hoping that the historical society reaches out for more bids, as they believe the building could be built with less funds. The auditor and state's attorney will draft a letter to the historical society with the board's findings.

The board discussed the correspondence received from Aaron Birst, NDACo Executive Director, regarding a new method for collecting and distributing 911 fees. This proposal would streamline the number of checks both processed by the county and sent out by the county and NDACo feels confident the service will actually return new 911 revenues to many counties while simultaneously alleviating a significant accounting burden on all 53 counties. Motion to execute the "Collection and Distribution of 911 Fees" Joint Powers Agreement printed below and to authorize the chairman and auditor to sign. (Arth/Johnson)

JOINT POWERS AGREEMENT FOR PURCHASING

RESOLUTION OF ACKNOWLEDGMENT

WHEREAS various counties of North Dakota have entered into a Joint Powers Agreement for the centralized and coordinated acquisition and delivery of essential and optional services by participating member counties (hereafter referred to as the "Master JPA");

AND WHEREAS, the undersigned county ("County") is a participating member of such Master JPA;

AND WHEREAS, the North Dakota Association of Counties (NDACo) has previously secured a joint powers agreement with the counties for the purpose of statewide coordination and contracting to

implement the networking, equipment, testing, and ongoing services necessary for Emergency Services Communications (9-1-1) in the Next Generation (IP) environment;

AND WHEREAS, the County has determined efficiencies exist in the collection and distribution of 9-1-1 fees;

SERVICE: COLLECTION AND DISTRIBUTION OF 9-1-1 FEES

NOW THEREFORE, it is hereby RESOLVED:

1. The various Counties throughout the State have imposed differing fees pursuant to NDCC 57-40.6-02.
2. The Counties previously collected their individual fees and monthly remitted a portion of the fees to NDACo to secure statewide contracts to implement Next Generation 9-1-1.
3. The County acknowledges and approves the most efficient use of county resources is for allowing the central collection of such fees by NDACo to be distributed back to the counties pursuant to their individual fee rate minus the previously agreed amount to support the implementation of Next Generation 9-1-1 and state imposed fees associated with the statewide interoperable radio network (SIRN).
4. The County agrees to provide NDACo the authority to collaborate with all the State's telecommunications providers to implement this agreement.
5. The North Dakota 911 Association governance board shall continue to monitor and advise NDACo on the appropriateness of the various statewide contracts in addition to reviewing the collection and distribution of fees by NDACo.
6. This acknowledgement supplements and enhances the previously signed agreement.

Upon roll call vote: Yes – Anderson, Arth, Bopp, Breker and Johnson. No – None. Motion carried.

Michelle Denault, Human Resources Director; arrived at the meeting, along with Mark Goldberg, David Drown Associates, who joined the meeting through technology. Discussion was held on the market survey conducted by DDA as Mr. Goldberg presented data for the compensation study. When DDA compared the market data collected, the findings were that the county on the whole is aligned with the market. However, there are a few positions within the county that are below market and might need further discussion and action. The board will review the information provided and will make a decision at a later meeting.

Motion to approve the appointment of Scott Mund, Milnor to the Sargent County Soils Committee. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Commissioner Johnson asked if the commissioners would consider allowing the health department to purchase a different building and renovate it, rather than adding on to the current structure. There has been difficulty getting bids to construct a new addition, and the current building seems to need several repairs. The purchase would be out of Health Funds. The commission is on board with looking for a different building to renovate.

Discussion was held regarding personal use of county vehicles. A reminder to all county staff will be sent out that county vehicles should not be used for personal use per the Sargent County Handbook.

Ms. Pfau had received a request for the county to send a title affidavit for land purchased at the November tax sale. The county has no obligation to do so, so the requestor will have to follow through with a Quiet Title action.

Commissioner Arth reported on the ND County Commissioner's Association Caucus Meeting held in Fargo. He reported that NDACo is considering a grant writing position within their organization. Salary surveys is another item that is being considered by NDACo. He also stated that there is an opening on the NDIRF board if any of the commissioner's would be interested.

Tim Faber, Road Supervisor; Scott Mund and Russ Martinson, Hall Township; Dan & Matt Thompson, Wyndmere Township/Richland County Residents; arrived at the meeting to discuss further the culverts on the Richland/Sargent County line – 150th Ave SE. Hall Township had a meeting Monday, September 18th to discuss this with their residents. Mr. Mund expressed disappointment that none of the commissioners were present. The township would like to keep the culverts in place and are willing to cost-share the project. The commission will talk with Richland County Commissioners about the impacts if culverts were to be removed; and also check with the Sargent County Water Resource Board to see if this project is something they would be willing to cost-share.

Mr. Faber stated that Loy Justesen, Equipment Operator, has resigned and has given his two week notice. Ads will be placed in the official newspaper and other forms of media.

He also stated that the last gravel contractor is graveling now and should be finished by the end of the week.

Approve September payroll in the sum of \$265,747.57 and the following bills. (Anderson/Arth)
Upon roll call vote, motion carried unanimously.

85784-85785		Human Services Expenses	36.61
85786	Froemke Excavating	Class 13 Gravel & Sheet Rock	8,657.59
85787-85802		Health Unit Expenses	6,288.00
85804	Forman City	Water/Sewer/Garbage	209.00
85805	Ottertail Power Co.	Electricity	1,374.42
85806	Ransom County	VSO Salary/Benefits	2,514.64
85809		Human Services Expenses	17.55
85810	WEX	Flex Admin fee	7.00
85811-85812		JDA Expenses	1,586.05
85813-85818		Health Unit Expenses	12,196.69
85819-85823		Weed Control Expenses	1,180.64
85838	AMS, Inc	GPS Rental August 2023	100.00
85839	Aramark	Cleaning Services	576.81
85840	Avid Hawk, LLC	Website Services/Domain Renewal	70.00
85841	Brian's Repair & Auto	2022 Sheriff's Vehicle Oil Change	80.99
85842	Cenex Fleet	Sheriff/Tax/Health Travel	114.77
85843	Code 4 Services	2017 Teardown	744.80
85844	Computer Express	EMS Toner/Tech Support/Treasurer Keyboard/Mouse	1,984.92
85845	Counties Proving Tech.	Staff Support	2,510.00
85846	Dakota Plains	Sheriff/Tax/Treasurer/EMS/Road Fuel & Gas/Health Travel	6,279.10
85847	Dakota Water Solutions	5 Gal Water Jugs	72.00
85848	Denault, Michelle	HR Wellness Summit Registration	99.00
85849	Dickey Rural Networks	Telephone Services	1,097.11
85850	Forman Drug	Sheriff Batteries	7.69
85851	Forman Lumber	Custodian Supplies	121.41
85852	Gall's, INC	Sheriff Evidence Bag	100.94
85853	Gordy's Grill & Fill	Sheriff Car Wash	20.00
85854	Gwinner One-Stop	Sheriff Travel	754.31
85855	Hayen, LaJuana	Tax Director Travel	68.00
85856	Hoselton, Samantha	Tax Director Travel	68.00
85857	Information Tech Dept.	Adobe Acrobat/ WAN/VPN/ Netmotion	1,247.15
85858	Innovative Office Solutions	Treasurer Office Supplies	113.31

85859	Johnson, Bryan	FOPL#6 Dues/Gas Purchase	68.09
85860	Kleingarn, Harvey	Health Bldg Generator Repair	84.50
85861	Lexis Nexis	ND Court Rules	57.16
85862	Loffler	Sheriff & Tax Copier Overages	209.32
85863	NASRO	Sheriff Basic SRO Course	500.00
85864	NDACo Resources Group	Datto Backup	515.71
85865	Office of Attorney General	SCRAM 24/7	585.00
85866	PharmChem	Sweat Patch Analysis	63.90
85867	Quality Inn	Tax Director Travel	176.40
85868	Ramada-Bismarck	Tax Director Travel	176.40
85869	Richland County Jail	Prisioner Board	1,190.00
85870	Schilling, Wyatt	Cellphone Reimbursement	400.00
85871	Southside Auto	Sheriff 2018 Explorer Oil Change	100.82
85872	Streicher's	Sheriff Uniforms	1,519.89
85873	The Teller	Publishing Fees	600.86
85874	Tyler Technologies	Doc Pro Module Support	245.04
85875	Vanguard Appraisals	Service Fees	275.00
85876	Verizon Wireless	Sheriff MiFi Cards	200.05
85877	Walock-Johnson	Insurance Premiums	98.00
85878	Waverly's LLC	Repair Metal Detector	150.00
85879	Weaving, Neil	County Car/Custodian Supplies	669.68
85880	Wild Rice Soil Conservation	Sept Extension Rent	500.00
85881	Wold, Johnathon	License Fee/NASRO Membership/ Travel	877.78
85882	Wold, Johnathon	SRO Training Meals	261.00
85883	Bernard Mahrer	Gravel Cr#1-3,5,6,14,& Stockpile	9,001.90
85884	Bobcat of Gwinner	Repair 2022 Bobcat	651.74
85885	Braaten, Marshall	Cr#1 Approach Removal/Culvert	17,900.00
85886	Computer Express	Printer Toner Cartridges	520.32
85887	Enderson Construction	Cr#12 Level Slopes/Extend Culvert	68,875.00
85888	Faber, Tim	DOT Physical	115.00
85889	Gordy's Grill & Fill	Wiper Blades/Gas Purchases	176.34
85890	Hansen Lumber	Tree Trimmer	29.99
85891	The Home Shop	Road Fire Extinguisher	347.80
85892	IBBG Lawncare & Carpentry	Road Mowing	250.00
85893	Interstate Engineering	Engineering Services	10,785.34
85894	Lee's Service Station	Rims/Tubes/Oil Change/Gas	855.60
85895	Morris Seal Coat	Seal Coat & Patching CR #4 & 12	738,157.38
85896	Plunkett's Pest Control	Pest Control	66.77
85897	Rutland Oil Co.	Def Bulk	546.50

85898	Sign Solutions	HIP Standard Signs	147.64
85899	Southside Auto	Repairs/Supplies	4,043.38
85900	TrueNorth Steel	Culverts	42,334.44
85901	Visto's Carquest	Repair Parts/Shop Supplies	53.44
85902	Dickey Rural Networks	911 Trunks Rental	231.00
85903	Gwinner First Responders	Red Cross Volunteer Meals	50.59
85904	Innovative Office Solutions	911 Office Supplies	36.40
85905	ND Ass'n of Counties	911 Wireless	448.60
85906	NDSU AG Communications	Ext-Letter Head/Folders	135.75
85907	Sargent County Treasurer	Ext-Postage	30.18
85908	Visa	Ext-Travel & Supplies	504.41

Meeting adjourned at 11:52 a.m.

MARK BREKER – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR