

Forman, North Dakota  
August 20, 2019

The Sargent County Board of Commissioners met at 9:35 a.m. in the Commissioner's Room with the following members present: Bill Anderson; Jason Arth; Lyle Bopp; Richard Ruch; and, Jerry Waswick. Absent – none. Also present was Pam Maloney, Sargent County Auditor.

The Pledge of Allegiance was recited.

Approve August 6, 2019 meeting minutes as corrected. (Waswick/Ruch, unanimous)

Commissioner Bopp informed the board that he had sent a letter to Dickey County regarding the tentative proposal for a shared human resources director between Dickey, Ransom and Sargent Counties. If he doesn't hear back from Dickey County, he will contact Commissioner Steve Dick in Ransom County & proceed to draft a proposed joint powers agreement between the two counties for consideration by the county commissions.

Commissioner Bopp reported that the house at 213 2<sup>nd</sup> St SW in Forman that had been forfeited to the County for non-payment of taxes has been pushed down. There is a fuel tank in the basement that needs to be checked out before the debris can be burned. The Forman Fire Department has agreed to supervise the burning.

Jayne Pfau, State's Attorney arrived at the meeting.

Ms. Pfau stated that she had received information from Aaron Birst, NDACO Legal Counsel, regarding the Civil Asset Forfeiture Fund, but hadn't had time to review it as yet. She will bring information to the next commission meeting.

Discussion was held on the plans for the parking lot expansion and adding a wheelchair accessible ramp to the sidewalk on the south side of the courthouse. Motion to move forward with the project by circulating plans to all department heads, informing them of the intended construction in 2020; requesting comments and input; and, to contact Interstate Engineering in regards to an RFP for the project. (Anderson/Waswick) Upon roll call vote, motion carried unanimously.

Motion to approve Application for Drainage Work Within County Road Right-Of-Way from Derek Martinson, Wyndmere, to clean sod out of the ditch along the west side of Section 15-132-53 – Hall Township. (Anderson/Waswick) Upon roll call vote, motion carried unanimously. The application had been reviewed by the Road Supervisor prior to the meeting.

Motion to approve the following resolution. (Anderson/Waswick) Roll Call Vote: Yes – Anderson, Arth, Bopp, Ruch and Waswick. No – None. Motion carried and resolution adopted.

## **COMMISSIONER'S RESOLUTION FOR SARGENT COUNTY EMERGENCY MANAGEMENT**

WHEREAS, the 49<sup>th</sup> Legislative Assembly passed the "North Dakota Disaster Act of 1985: (NDCC 37-17.1) enacting an emergency management law embodying all aspects of disaster/emergency preparedness for all types of hazards which could seriously affect this [county]; and

WHEREAS, the law mandated the formation of local disaster organizations responsible to provide effective response and recovery capabilities to reduce the loss of life and property of our citizens from the effects of disaster or emergency; and

WHEREAS, the law provides that each county shall maintain an emergency management organization that serves the entire county, and each city shall provide an emergency management organization of its own, or it shall participate in the county wide emergency management organization; and

WHEREAS, the State Law requires the cities and counties to notify the North Dakota Department of Emergency Management of the manner in which their jurisdiction is securing an emergency management capability,

NOW, THEREFORE, BE IT RESOLVED, that Sargent County will be a participant in the Sargent County Emergency Management Agency.

Motion to publish the annual weed mowing notice in the official newspaper. (Waswick/Anderson) Upon roll call vote, motion carried unanimously.

Motion to authorize the auditor to hire a deputy auditor at a Grade of B23/Step 1 to 4 depending on qualifications and experience. (Anderson/Waswick) Upon roll call vote, motion carried unanimously.

Motion to approve an Application for a Special Permit to Sell Alcoholic Beverages at a Special Event at a Designated Premises to The Field dba The Schoolhouse for a street dance on Main Street in DeLamere on September 28, 2019. (Anderson/Ruch) Upon roll call vote, motion carried unanimously. State's Attorney Pfau stated that she had consulted with Sheriff Paeper and neither of them have any objections to granting the special permit for this event.

Travis Paeper, Sargent County Sheriff; and, Janet Sanford & Brent Bogar, LoadPass Permits; arrived at the meeting. They gave a short presentation on the program which has been in place for over 30 years in western North Dakota. It provides comprehensive administration services of the overweight and over-dimension truck permitting process. LoadPass Permits is governed by an advisory board comprised of member representatives, including sheriffs and commissioners or their designees. The group meets semi-annually. There is an initial \$1500 setup fee for the first year, and the charge for subsequent years is \$500 per year. LoadPass controls the cost of the fees, however, the county determines what fines will be levied for violations. Sheriff Paeper recommended a public information campaign and developing plans for enforcement for this to work well. Motion to enter into an agreement with LoadPass Permits for overweight and over-dimension truck permits and to get online as soon as possible. (Waswick/Ruch) Upon roll call vote, motion carried unanimously.

Merrill Engquist, Road Supervisor; arrived at the meeting.

Mr. Engquist reported that Anthony Fuss has resigned from the road department and inquired as to whether he is able to hire another full-time person to replace him. As there are already five full-time employees on the road crew, he was denied authority to hire a full-time person, but can hire a part-time person to help finish out the season. Mr. Engquist also reported that preparation for the seal coat project on several county roads, including patching and overlays, had been completed, that county graveling projects for the year are proceeding well, and that base preparation work on County #12 from #3 to #5 will resume when graveling on County #3 between #12 and #10 has been completed.

Commissioner Waswick requested that Mr. Engquist inspect the Milnor Bike Path that runs along County #10 through Milnor, as there has been reports that some of the culvert ends may have been covered up & that water is pooling up in yards because of it. Mr. Engquist will check it out to see if extensions need to be placed on the ends of the culverts.

The commission returned a call to the Ransom County Commissioners with regards to the proposed shared human resources director. Ransom County's spokesman stated that it is their opinion that the position would be better shared between two counties rather than three. They think that the director would be spread too thin with three counties. Commissioner Bopp stated, again, that Dickey County still hasn't responded to his communications, so he will be following up with Commissioner Steve Dick of Ransom County to draft a proposed joint powers agreement for consideration by Ransom and Sargent Counties.

Dennis Flihs, Taylor Township Supervisor, arrived at the meeting. He had received a call from a landowner concerned that the Drain #11 cleanout will negatively affect the downstream landowners. Mr. Flihs stated that Taylor Township has an ongoing problem with Drain #11 and the Wild Rice River. The legal drain terminates shortly before it would reach the Wild Rice, and the area in between the end of the drain and the river is subject to flooding. These wet years have been challenging. There have been some repairs & replacements of some culverts downstream of the drain, and, in Mr. Flihs' opinion, these will help alleviate the problem. The Commission has referred this matter to the Road Supervisor and the County Engineer to coordinate the county's efforts with the work being done by the Water Resource Board.

Approve August payroll in the sum of \$209,513.54 (Nos. 16710-16770 & 79115-79122) and the following bills: (Waswick/Ruch) Upon roll call vote, motion carried unanimously.

79037-79048		Health Unit Expenses	6,187.83
79070-79080		Health Unit Expenses	3,230.12
79081	Forman City	Water/Sewer/Garbage	170.06
79082	Ottertail Power Company	Electricity	1,487.07
79083	Ransom County	VSO Salary/Benefits	922.87
79093-79100		Weed Control Expenses	50,190.04
79101-79114		Health Unit Expenses	11,692.79
79123-79137		Human Service Expenses	3,997.15
79138	Dickey Rural Networks	911Trunks Rental	231.00
79139	General Roofing & Construction	Courthouse Dome Repair	14,654.00
79140	Gwinner First Responders	2019 Allocation	6,500.00
79141	H Window Company, LLC	Courthouse Windows	3,991.74
79142	Jacobson, David	EMS Office Rent	300.00
79143	Klapperich, Cindy	Extension Supplies	49.40
79144	ND Ass'n of Counties	911 Wireless	508.50
79145	NDSU Extension	Extension Salaries	15,196.73
79146	Oakes Ambulance Service	2019 Allocation	22,163.00
79147	Forman Ambulance Service	2019 Allocation	5,000.00
79148	Milnor Ambulance Service	2019 Allocation	5,000.00
79149	Sargent County Treasurer	Extension Postage	67.90
79150	Teal's Market	Extension Ed. Supplies	31.20
79151	VISA	Extension Supplies	224.83
79152	A W Diesel	Road Filters	84.89
79153	Bernard Mahrer Construction	Gravel Haul Only	25,662.36
		Cty. RD # 5 & 10B	
79154	Blue Ridge Solutions	Road Salt	2,140.60
79155	Bobcat of Gwinner	Oil Filter	19.79
79156	Brian's Repair & Auto	Road Pickup F250 Repair	3,315.74
79157	Climate Control	Dust Control	27,281.46
79158	Ekstrom Repair	Filters/Fluids	238.34
79159	Enderson Construction	Gravel & Hauling	124,897.24
		Cty. Rds. #1,4,5,& 6	
79160	Interstate Engineering	Hydraulic Studies/Projects	6,958.59
79161	JC Supply Products	Asphalt Kits	1,003.30
79162	Lillegard, Inc.	Cab Rear Window	85.18
79163	NDDOT Financial	Pavement Markings Project	44.78
79164	ND One Call	Locate Requests	7.20
79165	RDO Powerplan	Ext. Warranty 672G	1,093.33
79166	Rutland Oil Company	Road Fuel	4,235.94
79167	Southside Automotive	Tires/Tire Repair	1,331.35
79168	Team Lab	Fine Road Patch	1,328.00
79169	True North Steel	Culvert Vivian Township	2,151.10
79170	Walk-N-Roll	Hub & Spindles	1,320.20
79171	ZEP Sales	Road Supplies	100.86
79172	Advantage Pest Control	Courthouse Application	250.00
79173	Ameripride Linen	Cleaning Services	163.36
79174	AMS Alcohol Monitoring	GPS Monitoring	165.00
79175	Arth, Jason	Commissioner Travel	2,035.70
79176	Avid Hawk, LLC	Web Services	45.00
79177	Brian's Repair & Auto	Sheriff Vehicle Oil Change	62.25
79178	Brownie's Tree Service	Tree Removal	4,500.00
79179	Carton Excavating	House Demolition	520.00
79180	Counties Providing Technology	Data Processing	1,255.58
79181	Crossroads Electric	AC Repair	336.77
79182	Dacotah Paper	Paper Supplies	142.78
79183	CHS Dakota Plains	Sheriff/Comm/Tax Director	
		Travel	1,310.44
79184	Dakota Water Solutions	Water Jugs	14.00

79185	Dell Company	VLA Office Software	264.24
79186	Dickey Rural Telephone	Telephone	1,313.32
79187	Ferderer, Denise	Tax Director Travel	360.96
79188	Forman Drug	Supplies	17.70
79189	Gall's	Nitrile Gloves	62.92
79190	Gordy's Grill & Fill	Sheriff Car Washes	48.00
79191	Gwinner One Stop	Sheriff Gas	266.20
79192	HP Inc.	Road Dept Printer	99.99
79193	Information Technology Dept.	WAN Access/Netmotion	619.73
79194	J & M Printing	Tax Director Envelopes	106.63
79195	Johnson, Bryan	Sheriff Car Wash	12.00
79196	Lee's Service Station	Sheriff Car Oil Change	57.00
79197	Lexis Nexis Matthew Bender	Century Codes	47.88
79198	Marquart, Andrew	Court Appointed Attorney	153.00
79199	NDACO Resource Group	Support/Em Mgr Printer	595.99
79200	Office of Attorney General	SCRAM 24/7	1,500.00
79201	Pfau, Jayne	Office Supplies/Phone	204.56
79202	Pharmchem, Inc.	Sweat Patch Analysis	285.50
79203	Quill.com	Office Supplies	431.76
79204	Richland County Corrections	Prisoner Board	1,072.50
79205	Roberts County Detention	Prisoner Board	140.00
79206	Ruch, Richard	Commissioner Travel	377.00
79207	Rutland City	Speed Sign Allocation	1,000.00
79208	Sargent County Teller	Printing/Publishing	1,063.73
79209	Southside Automotive	Sheriff Repair/Oil	506.50
79210	Tougas, Tanner	Sheriff Travel	257.68
79211	Verizon Wireless	Sheriff MIFI Cards	200.05
79212	Waswick, Jerry	Commissioner Travel	116.00
79213	Waverly's LLC	Sheriff Car Detailed	125.00
79214	Wild Rice Soil District	Extension Office Rent	500.00
79215	Willprecht, Wendy	Em. Mgr. Travel	209.96

Meeting adjourned at 12:15 p.m.

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JASON ARTH – CHAIRMAN

ATTEST:

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PAM MALONEY – AUDITOR