

Forman, North Dakota
August 15, 2017

The Sargent County Board of Commissioners met in the Commissioners' Room at the Sargent County Courthouse at 10:45 a.m. with the following members present: Dave Jacobson, Jason Arth, Mike Walstead, Sherry Hosford, and Bill Anderson. Also present was Lyle Bopp, State's Attorney; Jayne Pfau, Assistant State's Attorney; Tibby Hinderlie, the Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Approve August 1, 2017 meeting minutes as corrected. (Hosford/Walstead, unanimous)

More discussion was held on the Quit Claim Deeds to real property in Milnor City conveying vacated streets & alleys to adjacent landowners. Motion to authorize the Chairman and the Auditor to execute a Quit Claim Deed conveying to James M. Lien and Barbara A Lien, the following described parcel: The Easterly thirty three (33') of Sixth Street, formerly Third Street, adjacent to Lots Nine, Ten, Eleven, Twelve, and Thirteen (9,10,11,12 & 13) in Block 12 (12), and the Westerly thirty-three feet (33') of Sixth Street, formerly Third Street, and adjacent to Lots One, Two, Three, Four and Five (1,2,3,4 & 5) of Block Eleven (11), all of the Original Plat of Milnor, Milnor City, Sargent County, North Dakota. (Arth/Anderson) Upon roll call vote, motion carried unanimously.

Commissioner Anderson reported that the Sargent County Personnel Board has been reorganized and is reviewing the employee handbook with changes made by Chuck Horter from the ND Association of Counties. Voting by employees to elect permanent members of the Personnel Board began on Monday, August 14. All employees and officials, except Commissioners have received ballots and may vote by marking their ballot and placing it in the ballot box outside the Commissioner's Room in the Courthouse. The polls will close on Friday, August 18. Temporary members of the Personnel Board are: Bill Anderson, Commissioner, Chairman; Alison Toepke, Elected Official elected member and Ex Officio member as Risk Manager, Vice-Chair; Trilby Lawrenson, elected on-site employee, Secretary; Sandra Hanson, elected on-site employee; Brenda Peterson, elected off-site employee; and, Lyle Bopp, States Attorney, Ex Officio member.

Motion to publish weed mowing notice in the official newspaper. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Proposed Budgets from the County Weed Control Board and the County Park Board were received, reviewed and included in the draft Preliminary Budget for review and consideration at the September 5 Commission meeting. The proposed 2018 Budget of the County Water Resource Board will be finalized at that Board's monthly meeting on Thursday, August 17. The draft 2018 Budget's total is \$6,642,859.00. The draft 2018 Budget is 183,652.07 less than the County's Final Budget for 2017.

County Department Heads and officials eligible to participate in the election of a delegate to the North Dakota Association of Counties (NDACo) met for the purpose of electing a delegate for the next 2 years. Present were: all 5 County Commissioners; County Auditor Pam Maloney; and County States Attorney Lyle Bopp. Motion to appoint Auditor Pam Maloney as NDACo Conference Delegate to represent Sargent County at the 2017 and 2018 NDACo Conferences. (Hosford/Walstead) Upon roll call vote, motion carried unanimously.

Merrill Engquist arrived at the meeting & reported on road projects. The graveling in the northeast portion of the county will be commencing around August 28th; graveling in the northwest portion is completed; and they are about half done in the southwest & southeast portions of the county. About half of the dust control has been applied to those roads that have been graveled. He reported that the culverts that John Quandt had requested have been installed by the requesting parties, under the County Road Department's supervision, on County Road #3, just east of the Dickey County Line. The road department is also working on graveling County Road #12 in preparation for the application of "Base One." Crandall Construction's loader & trucks were not available to haul the gravel from the Wallman Pit to County #12, so trucks from Bohnenkamp Construction and Enderson Construction were doing the hauling, and Enderson Construction's pay loader was being used for loading. After the base is built up with the material from the Wallman Pit, gravel from the Marlow Pit and Base One will be applied for the driving surface. There was also discussion on putting 2 of the military style dump trucks, the '84 International truck and the mower tractor up for sale. Some research will be done regarding a trade with the tractor before the next meeting when a decision will be made on items to be sold.

State's Attorney Lyle Bopp inquired about delivery of the new snowplow truck, as the lease agreement has been prepared by Sargent County Public Finance and reviewed by his office. The serial number of the truck is needed to finish up some of the paperwork. Mr. Engquist will check on this.

Approve August payroll in the sum of \$189,724.69 (Nos.75733-75749 &13844-13904) and the following bills: (Anderson/Walstead) Upon roll call vote, motion carried unanimously.

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| 75589 | American Modern Select insurance | JDA-Milnor Spec Home | 1,058.00 |
| 75590-75606 | | Health Unit Expenses | 5,808.40 |
| 75607 | Forman City | Water/Sewer/Garbage | 172.33 |
| 75608 | Ottertail Power Company | Electricity | 1,413.37 |
| 75609 | Ransom County | VSO Salary/Benefits | 859.09 |
| 75610 | Crossroads Community Advisors | JDA-Development Consulting Contract | 21,600.00 |
| 75611-75616 | | Health Unit Expenses | 2,247.74 |
| 75631-75637 | | Human Services Expense | 1,462.26 |
| 75638-75648 | | Weed Control Expenses | 13,999.26 |
| 75649 | Ameripride Linen | Cleaning Services | 82.65 |
| 75650 | Avid Hawk, LLC. | Web Services | 45.00 |
| 75651 | Barnes County Jail | Prisoner Board | 1,600.00 |
| 75652 | Bayger, Vanessa | Sheriff Travel | 26.65 |
| 75653 | Bopp Law Office | Rent/Phone | 225.00 |
| 75654 | Canad Inns | Sheriff Travel | 409.50 |
| 75655 | Code 4 Services | Equipment Install-Sheriff Car | 4,277.99 |
| 75656 | Comfort Inn | Tax Travel | 491.40 |
| 75657 | Computer Express | GPS Install-Sheriff Car | 105.00 |
| 75658 | Computer Prof. Unlimited, Inc. | Data Processing | 1,255.58 |
| 75659 | CHS-Dakota Plains | Gas Purchases | 794.22 |
| 75660 | Dakota Water Solutions | Water Jugs | 48.00 |
| 75661 | Dickey Rural Networks | Telephone | 985.54 |
| 75662 | Ferderer, Denise | Tax Travel | 265.50 |
| 75663 | Forman Drug | Sheriff Supplies | 4.13 |
| 75664 | Galls | Sheriff Uniforms | 151.12 |
| 75665 | Gwinner One-Stop | Sheriff Gas Purchases | 381.18 |
| 75666 | Gwinner Transfer | Sheriff Vehicle Maintenance | 96.55 |
| 75667 | Hanson, Sandra | Tax Travel | 547.53 |
| 75668 | Hardware Hank | Supplies | 96.43 |
| 75669 | Heinert, Kirsten | Painting T/R/CoC Offices | 1,000.00 |
| 75670 | Hoven Funeral Chapel | Coroner Services | 621.80 |
| 75671 | Information Tech. Dept. | WAN Access/Netmotion | 591.85 |
| 75672 | Johnson Controls | Boiler Maintenance | 1,421.20 |
| 75673 | Johnson, Bryan | Sheriff Travel/Ammunition | 496.40 |
| 75674 | Kozok, David | Sheriff Travel | 24.93 |
| 75675 | LaQuinta Inn & Suites | Sheriff Travel | 163.80 |
| 75676 | Lee's Service Station | Sheriff Vehicle Maintenance | 296.40 |
| 75677 | MidState Wireless | Sheriff Radio Programmed | 90.00 |
| 75678 | Nelson Home Center | Supplies | 416.59 |
| 75679 | O'Brien, Matt | Sheriff Travel | 60.15 |
| 75680 | CHI-Oakes | Blood Alcohol Draws | 64.00 |
| 75681 | Office of Attorney General | SCRAM 24/7 | 700.00 |
| 75682 | Paeper, Travis | Sheriff Travel | 133.64 |
| 75683 | Paul's Electric | Air-Conditioning Repair | 806.96 |
| 75684 | Pharmchem, Inc | Sweat Patch Analysis | 350.00 |
| 75685 | Red River Basin Commission | 2017 Pledge | 1,197.50 |
| 75686 | Richland County Corrections | Prisoner Board | 4,252.67 |
| 75687 | Sargent County Insurance | Policy Renewal | 44,790.00 |
| 75688 | Sargent County Teller | Printing/Publishing | 1,102.50 |
| 75689 | Secure Software Solutions | Parcel Splits Support | 529.00 |
| 75690 | Southside Automotive | 2013 Tan County Car Repair | 1,454.39 |
| 75691 | Verizon Wireless | Sheriff MIFI Cards | 160.04 |
| 75692 | Wolfe Ford, Inc. | Vehicle Keys Cut | 8.18 |
| 75693 | A W Diesel Service | Hose/Fittings | 112.20 |
| 75694 | Arrowhead Transport | Gravel Haul only Cty. #4 | 5,362.39 |
| 75695 | Bernard Mahrer Construction | Gravel Haul only Cty. #2 | 29,651.86 |
| 75696 | Berube's | Equipment Repair | 1,132.47 |
| 75697 | Bohnenkamp Construction | Gravel Haul only Cty # 12 | 9,488.13 |
| 75698 | Boyer Trucks, Inc. | Plow Truck Purchase | 11,265.00 |
| 75699 | Calif. Contractor Supplies | Road Supplies | 80.80 |
| 75700 | Climate Control | Liquid Dust Control | 25,647.70 |
| 75701 | Ekstrom Repair | Road Supplies | 82.33 |

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| 75702 | Enderson Construction | Gravel Haul only Cty # 3, #5, #12, & County Shop | 15,767.90 |
| 75703 | Hansen's Lumber & Hardware | Road Supplies | 75.73 |
| 75704 | North Star Energy | Road Shop Maintenance | 250.99 |
| 75705 | Rutland Oil Company | Gasoline | 1,735.16 |
| 75706 | Sargent County Water Resources | Drain #7 Improvements | 38,355.74 |
| 75707 | Visto's Carquest | Road Shop Supplies | 115.60 |
| 75708 | ZEP Sales & Service | Road Supplies | 365.60 |
| 75709 | 3D Specialties | Road Supplies | 1,601.62 |
| 75710 | Dickey Rural Networks | 911 Trunks | 231.00 |
| 75711 | Gwinner First Responders | 2017 Allocation | 6,500.00 |
| 75712 | Klapperich, Cindy | FCS Agent Expenses | 524.49 |
| 75713 | NDACO | 911 Wireless | 287.90 |
| 75714 | NDSU Ag Communications | Extension Print Materials | 45.00 |
| 75715 | Oakes Ambulance Service | 2017 Allocation | 20,121.00 |
| 75716 | SC Ambulance -Forman Unit | 2017 Allocation | 5,000.00 |
| 75717 | SC Ambulance- Milnor Unit | 2017 Allocation | 5,000.00 |
| 75718 | SC Treasurer | Extension Postage | 106.63 |

Meeting adjourned at 12:15 p.m.

DAVID L JACOBSON – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR