

Forman, North Dakota
July 18, 2023

The Sargent County Board of Commissioners met at 9:00 with the following members present: Wade Anderson, Jason Arth, Lyle Bopp, Mark Breker, and Scott Johnson. Also present was Pam Maloney, County Auditor.

Chairman Mark Breker called the meeting to order.

The Pledge of Allegiance was recited.

Motion to accept the agenda as amended. (Johnson/Arth) Motion carried.

Motion to approve the July 5, 2023 minutes. (Anderson/Bopp) Motion carried.

The commission reviewed the remaining budget requests for 2024.

Melissa Seykora, NDSU Extension Agriculture and Natural Resources (ANR) Agent, arrived at the meeting and reported on her activities in the County's Extension Service office from April through June of 2023. A written report was delivered to each commissioner and to the county auditor. A copy of the report can be obtained from the Extension Office. Ms. Seykora had worked with numerous projects including: 4-H Communication Arts Contest, Stem Challenge, 4-H Consumer Decision Making, Tractor Safety Camp, Babysitting Clinic, Spring Plant Auction and Ladies Ag Night. She has also participated in the Township Officers Meeting, Outdoor Education for a Confirmation Class, District Communications Arts Contest Judge, Extension Advisory Council Meeting, 4-H Project Day, Farmers Union EPIC Event, Fair Board Meetings & SCD Meeting Reports. Moving forward she will be involved in the Sargent County Fair, Outdoor Education Workshops, Rutland Sportsman's Youth Day & 4-H Back to School Nights. The commission thanked her for her service and dedication to the public.

Jayne Pfau, State's Attorney, arrived at the meeting.

Motion to approve a Sargent County Road Permit application for Dakota Valley Electric Cooperative to bore under County Road #12 with an underground power cables between SW1/4 of Section 30 in Hall Township and SE1/4 of Section 25 in Milnor Township. (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

Commissioner Johnson reported that there is a large crack on the back side of the District Health Building that will need to be repaired. Contact has been made with a local contractor to see what has to be done.

Approve July payroll in the sum of \$274,924.75 and the following bills. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

85526-85527		Human Services Expenses	25.18
85529	Forman City	Water/Sewer/Garbage	209.00
85530	Ottertail Power Co.	Electricity	1,287.69
85531	Ransom County	VSO Salary/Benefits	2,513.56
85534	SC Ambulance-Forman Squad	Funds Advance	10,000.00
85535	CHS-Dakota Plains	Prepaid Propane	825.00
85536-85548		Health Unit Expenses	11,535.68
85549-85552		Weed Control Expenses	22,316.31
85564	AMS, Inc	GPS Rental June 2023	100.00

85565	Aramark	Cleaning Services	379.62
85566	Avid Hawk, LLC	Website Services	45.00
85567	Bryant, Rick	FERPA Training/Title Registration	51.50
85568	Butler Machinery	Cat Blade Repairs	171.53
85569	Cenex Fleet	Treasurer Travel	126.17
85570	Code 4 Services	Equipment Install	8,414.54
85571	Counties Proving Tech.	AS400 Tech Support	2,510.00
85572	Dakota Plains	Sheriff/Treasurer/Tax/Health Travel Expenses	706.03
85573	Dakota Water Solutions	5 Gal Water Jugs	40.00
85574	Dickey Rural Networks	Telephone Services	1,083.18
85575	Forman Lumber	Custodian Supplies	22.98
85576	Gordy's Grill & Fill	Sheriff Car Wash	20.00
85577	Gwinner One-Stop	Sheriff Travel	772.41
85578	IBBG Lawncare	Fairgrounds Mowing/Spray	1,450.00
85579	Information Tech. Dept.	Adobe/WAN/VPN/Netmotion	1,197.95
85580	Johnson, Bryan	Sheriff Car Wash/Prisoner Meal	23.50
85581	Lee's Service Station	County Car Gas	40.50
85582	LexisNexis Matthew Bender	2023 Century Codes	244.86
85583	Loffler Companies	Copier Overages	25.97
85584	ND Ass'n of Assessing Officers	Tax Director Dues & Registrations	210.00
85585	ND Ass'n of Counties	Recorder's Continuing Education	100.00
85586	ND State Radio	LETS Term 2nd Qtr 2023	120.00
85887	NDACo Resources Group	Datto Backup	515.71
85588	Office of Attorney General	SCRAM 24/7	355.00
85589	Paeper, Travis	Parade Candy	43.25
85590	Radisson Hotel-BMK	Auditor Travel	176.40
85591	Richland County Corrections	Prisoner Board	3,740.00
85592	Ruach, Thuok	SCRAM 24/7 Refund	51.00
85593	Sidwell Co.	GIS Web Hosting 8/23-7/24	5,487.14
85594	Southside Auto.	Sheriff's Vehicles Mtn/Custodian Fuel	366.00
85595	The Teller	Publishing Fees	722.06
85596	Throener, Isaiah	Tower Removal	5,000.00
85597	Toepke, Alison	Recorder Travel	176.40
85598	Ton Construction	Main St Bldg Repairs	65.00
85599	Tyler Technologies	iTax Web Hosting 8/23-7/24	1,323.00
85600	Verizon Wireless	Sheriff MiFi Cards	200.05
85601	Walock-Johnson	2023 Building/Auto Liability	5,383.00
85602	Wold, Jon	Travel	100.07

85603	A W Diesel	Semi Air Coil Set	144.95
85604	Bernard Mahrer	CR#7 & #12 Gravel	17,849.04
85605	Bobcat of Gwinner	Bobcat Parts	15.20
85606	Ekstrom Repair	14t Argon	150.05
85607	Enderson Construction	CR#2, #3, #5, & #1 Gravel	170,225.20
85608	Forman Lumber	Propane Tank/Supplies	35.95
85609	General Equipment	Secondary Air Element	228.37
85610	Gordy's Grill & Fill	Weed Killer	19.98
85611	Hansen Lumber	Paint/Socket/Hinges	67.45
85612	IBBG Lawncare	Spray & Mow June	350.00
85613	Justesen, Loy	DOT Physical	146.00
85614	Lee's Service Station	Oil Change/Gasoline	403.95
85615	ND Dept. of Environmental Quality	Tanks Coverage 2024	450.00
85616	NDLTAP-UGPTI	Faber Registration	50.00
85617	Nelson International	Snow Plow Truck Repairs	706.15
85618	Plunkett's Pest Control	Pest Control	66.77
85619	Sign Solutions USA	Flags/Caps/Bases	2,414.75
85620	Southside Auto.	2015 Silverado Repairs/Packer & Semi Tires	2,062.09
85621	TrueNorth Steel	Culverts	45,514.40
85622	Central Grocery	Ext- Supplies	23.81
85623	Dickey Rural Networks	911 Trunks	231.00
85624	Milnor Fire Dept.	Training & Meals	309.67
85625	ND State Radio Communications	State Radio 2nd Qtr 2023	14,088.24
85626	NDSU	Ext- Office Note Sheets	31.50
85627	Sargent County Treasurer	Ext- Postage	142.56
85628	Visa	Ext- Subscription/Pouches/Dividers	241.37
85629	Joe Butler	Custodian Temp	1,212.50

Bryce Carlson, Bill Anderson, Robert Ptacek, and Terry Dusek, Sargent County Job Development Authority Board Members; and Neil & Sara Planteen, Southside Automotive, Forman; arrived at the meeting. The board updated the commission regarding the loans they have out and also the spec homes that are being built in Forman, Gwinner and Milnor. They have had several showings of all three homes and expect them to be purchased in a timely manner. They also talked about the Career Builders Program which helps young people with college tuition in exchange for coming back to the county after they graduate and working for three years. This program is in collaboration with the SCJDA, Bank of North Dakota and a business within the county. Neil and Sara Planteen were present to show support for the SCJDA, as they have been recipients of the loan program and were involved with Career Builders.

Tim Faber, Road Supervisor; Damon DeVillers, Interstate Engineering; Bob Orn, Stirum resident; Terry Wehlander, Scott Mund and Paul Mund, Hall Township Supervisors; arrived at the meeting. Discussion was held on the culverts that are worn out and need replacement on 150th Ave SE in Hall Township on the Richland County line. Mr. DeVillers stated that he found a report that was signed off on by the County Commission that those culverts were to be removed by the county when the new box

culverts and roadwork was completed on the project on 149th Ave SE between 82nd St SE and 83rd St SE, which was completed in 2017. The county has submitted a request for FEMA funds for this area. A decision will be made whether to repair the site or close the road once the commission knows whether FEMA funds will be eligible and at what percentage. Scott Mund stated that the township would be willing to cost share with the county what FEMA doesn't cover. Hall Township will be invited back to the next meeting on August 1st.

Chairman Breker left the meeting at 11:41 a.m. Vice-Chairman Johnson continued with chairing the meeting.

Mr. DeVillers has surveyed the high water problem near Stirum. There is a crushed culvert that should be replaced, two more smaller culverts that should be replaced with larger culverts and changing the way the water flows from the area. The State's Attorney will be contacted to draw up agreements with all parties involved. Mr. DeVillers also surveyed County Road #1 west of County Road #4 where a complaint had been made. His determination is that the culvert is okay and that the water is flowing correctly through the culvert.

Mr. DeVillers stated that Gary Anderson who had received a road permit from the county, had contacted him per the letter that he had received from the State's Attorney. Mr. DeVillers has checked the area and all seems to be done correctly.

Mr. DeVillers also suggested that drain tile be installed on County Road #2 near Dan Delahoyde's as that is a problem area for water and soft spots. The commission is in favor of this, but landowners downstream need to be on board with the plan. A written quote from the tile installer should be provided before any work is done.

Motion to approve an Application for Drainage Work Within County Road Right-of-Way from Dorn Malpert of Hecla, SD to install a culvert in an approach along the east side of Section 22-129-57 – Brampton Township along County Road #4. (Bopp/Arth) Upon roll call vote, motion carried unanimously.

Motion to re-open a motion made on June 20, 2023 to include an effective date. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Amended motion to read "Motion to move all non-elected exempt employees to a non-exempt status, to pay overtime and not allow comp time, and that all flex time and overtime must be approved by the department head or the portfolio holder, if the employee is a non-elected department head, **effective July 1, 2023**. Motion to add the effective date to the June 20, 2023 motion. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Meeting adjourned at 12:15 p.m.

MARK BREKER – CHAIRMAN

SCOTT JOHNSON – VICE-CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR