

Forman, North Dakota
June 21, 2022

The Sargent County Board of Commissioners met at 9:04 a.m. with the following members present: Jason Arth, Lyle Bopp, Mark Breker, Scott Johnson and Richard Ruch. Also present was Pam Maloney, Sargent County Auditor. Mary Engst, Sargent County Teller, was present through technology.

Chairman Jason Arth called the meeting to order.

The Pledge of Allegiance was recited.

Motion to approve the agenda as amended. (Bopp/Johnson) Motion carried unanimously.

Motion to approve the June 7, 2022 minutes as corrected. (Johnson/Bopp) Motion carried unanimously.

Motion to accept Gallagher Benefits recommendation and move John Mlnarik and Loy Justesen to Operator II positions effective June 19th. (Bopp/Breker) Upon roll call vote, motion carried unanimously. Upon receiving their CDL licenses, the two remaining road department employees will also potentially move up to Operator II positions.

Jerry Waswick, County Resident, arrived at the meeting.

Michelle Denault, Human Resources Director; Trent Mahler, Assistant Ambulance Coordinator; Travis Paeper, Sheriff; and Jayne Pfau, State's Attorney; arrived at the meeting. Brian Tayer, Ambulance Coordinator, was present through technology. Mr. Mahler stated that he had received all the records from Mr. Klein, has updated billing records, paid all the bills and is working on getting the Medicare revalidation. The new temporary employee has been working out well. The crew has been great to work with and Mr. Mahler has implemented some changes in financial protocol.

Damon DeVillers, Interstate Engineering; and Tim Faber, Road Supervisor; arrived at the meeting.

Mr. DeVillers provided quotes from Beaver Creek Archaeology and Carlson McCain for wetland delineation in Drain #7 east of County Road #12 crossing. Motion to approve the quote from Beaver Creek Archeology for County Drain #7 Natural Outlet Wetland Delineation in the amount of \$4,500. This would include both Sections 19 & 20 in Hall Township. (Bopp/Ruch) Roll Call Vote: Yes – Arth, Bopp, Johnson & Ruch. No – Breker. Motion carried.

Mr. DeVillers also provided a quote from Knife River for paving the courthouse parking lot. The quote received was for \$121,272. He has a meeting with another contractor next week.

Mr. DeVillers also provided updates on the road projects. County Road #10 north of Rutland two miles; and County Road #3 through Rutland was completed June 16; they have started paving County Road #12 on Friday, June 17; County Road #4 pavement and existing gravel ground up, Base 1 was added to the ground up material, working on getting wet areas in subgrade to set up, road needs to be watered, bladed and rolled to get it in shape and set up. Dust control will not be added until the road top is ready.

He also reported that there is another round of bridge funding – some at 80/20 cost share and some paid at 100%. He will submit requests for bridge removal for Bridges 117-22.0 & 131-12.2 and bridge replacement for Bridges 122.23.0, 127-03.0 & 132-18.0.

Mr. Faber was requested to clean out County Road #2 ditch along Section 11 in Jackson Township.

Mr. Faber reported that a tree had blown down in DeLamere and that there were others that should be removed.

Mr. Faber & Mr. DeVillers were asked to check out the intersection of County Road #10 and County Road #3 in Rutland, as there are trees hanging out into the street creating a blind intersection.

Motion to appoint Scott Christianson to fulfill James Peterson's term on the park board. (Breker/Johnson) Upon roll call vote, motion carried unanimously.

More discussion on the motion that removed the longevity requirement until an employee reaches Step 8 (or midpoint). Clarification is needed as to whether the employee sits at Step 8 longer or if they move forward in three years, which is the current structure. The decision was that the employee

continues with the current structure, which is staying at Step 8 (midpoint) for three years, Steps 9-10-11 for three years and Steps 12-13-14 for four years, arriving at Step 15 (completion of steps) earlier.

The commissioners reviewed the letter drafted by the State's Attorney regarding the Extension Agent's position elimination. Motion to approve the letter with the addition of our current population. (Ruch/Breker) Upon roll call vote, motion carried unanimously.

The commission reviewed the Memorandum of Agreement for State Radio 911 Services. Motion to approve the Memorandum of Agreement for State Radio 911 Services. (Ruch/Johnson) Upon roll call vote, motion carried unanimously.

Motion to re-appoint Richard Ruch to the School Re-organization Board for a three year term. (Bopp/Breker) Upon roll call vote, motion carried unanimously Mr. Ruch was the only application received.

Nathan Berseth, Crossroads Community Advisors, arrived at the meeting to discuss funding for the SC Job Development Authority. Riverside Building Center of Lisbon is building spec homes to be placed in Gwinner, Milnor and Forman. The SCJDA is providing the loan to Riverside. The object of the housing project is to provide housing for more people to move into the county, thus providing more tax base and funding for schools.

All commissioners, other than Commissioner Arth, plan to work the Fair gate on the designated day.

The board recessed for lunch at 12:15 p.m.

The board reconvened at 1:08 p.m.

The board went down and looked at the Emergency Management Office as water has been pooling on the north side of the building and leaking into her office. There is mold on the paneling. Commissioner Bopp will continue to work on resolving the water issue. Commissioner Bopp also reported that Ted Keller and company should be back within the next couple of weeks to finish the roofing project that they had run out of materials for.

Approve June payroll in the sum of \$217,362.21 and the following bills. (Bopp/Breker). Upon roll call vote, motion carried unanimously.

83707	Aramark	Cleaning Services	293.62
83709	Dell Marketing	Sheriff Software	291.80
83710	Forman City	Water/Sewer/Garbage	191.36
83711	Ottertail Power Company	Electricity	2,218.73
83712	Ransom County	VSO Expenses	2,397.48
83715-83727		Health Unit Expenses	3,547.93
83728-83731		Weed Control Expenses	315.56
83767	AMS, Inc.	GPS Rental	100.00
83768	Aramark	Cleaning Services	155.47
83769	Avid Hawk, LLC	Website Services	45.00
83770	Bjork, Valerie	Election Travel	7.02
83771	Bopp, Lyle	Power Tool Kit	229.00
83772	Brown, Diane	Election Travel	8.19
83773	Buckhouse, Jason	Courthouse Lawn Spring Spray	200.00
83774	Cenex Fleet Card	Treasurer/Sheriff Travel	245.79
83775	Central Grocery	Community Service/Election	59.67
83776	Counties Providing Tech	Tech Support	2,510.00
83777	Dakota Plains	Sheriff Gas/Treasurer/Health Travel	961.29
83778	Dakota Water Solutions	5 Gal Water Jugs	30.00
83779	Dell Marketing	2022 Server Replacement	1,399.84
83780	Dickey Rural Networks	Telephone Services	1,098.50
83781	Election Systems & Software	Election Ballots/4GB Memory Device	1,958.17
83782	Forman Drug	Markers/Tape	8.05
83783	Forman Lumber	Building Maintenance Supplies	259.43
83784	G&R Controls	Air Conditioner Maintenance	1,356.00
83785	Gordy's Grill & Fill	Sheriff Car Washes	36.00
83786	Gwinner One-Stop	Sheriff Gas Purchases	854.03
83787	Hansen Lumber	Custodian Gloves	9.99
83788	Hanson, Trace	Election Travel	1.17
83789	Information Tech Dept.	WAN/Netmotion	771.10

83790	Innovative Office Solutions	Sheriff/HR/911/Auditor/Election Supplies	513.56
83791	Interstate Engineering	Engineering Services	4,400.00
83792	Johnson, Bryan	Travel	175.00
83793	Kirk's Ag Repair	Lawn Mower Battery	57.95
83794	Loffler	Tax Director/Sheriff Copier Mntnc	407.05
83795	Maloney, Pam	Election Travel	29.25
83796	ND State's Attorneys Ass'n	2022 ND Sate's Attorneys Ass'n Dues	300.00
83797	Office of Attorney General	SCRAM 24/7	465.00
83798	Paeper, Travis	Sheriff Travel/Parade Candy	211.50
83799	PharmChem	Sweat Patch Analysis	62.90
83800	Popp Binding & Laminating	Binding Supplies	36.07
83801	Quality Inn	Sheriff Travel	864.00
83802	Richland Co. Jail	Prisoner Board	1,265.00
83803	Schilling, Wyatt	Gas Reimbursement	30.00
83804	Seachange Print Innovations	ND Publication Ballot	380.00
83805	Sidwell	Tax Director GIS Services	6,878.25
83806	Southside Auto	Lawn Mower Repair/Sheriff Vehicle Maintenance	494.60
83807	Sundquist, Colleen	Election Travel	6.45
83808	The Sargent County Teller	Publishing Fees	521.12
83809	Uniform Center	Shoulder Patches	275.00
83810	Verizon	Sheriff MiFi Cards	200.07
83811	Walock Johnson	Building Liability	8,193.00
83812	Waverly's LLC	Flowers for Courthouse	462.58
83813	Weaving, Neil	Building Maintenance Supplies	464.98
83814	Wild Rice Soil Conservation	NDSU Ext June Rent	500.00
83815	Braaten, Marshall	Culvert Installations	13,000.00
83816	Enderson Construction	Gravel #1-#2-#2A-#4-#6	44,346.83
83817	Faber, Tim	Cellphone Reimbursement	450.00
83818	Hansen Lumber	Signs	1,773.43
83819	John Deere Financial	Oil Filters/Oil/Cleaners/Parts	919.74
83820	Plunketts Pest Control	Pest Control Program	128.40
83821	RDO Equipment	Motor Grader Repairs	1,074.90
83822	Rutland Oil Co.	Gasoline/Fuel	17,025.91
83823	Sanford Health	Drug Testing	25.00
83824	Southside Auto	Ratchet Hooks/Peterbilt Repairs	829.57
83825	Stock Growers	Equipment Loan Payments	162,030.00
83826	Visto's Carquest	Repair Parts	97.83
83827	Blair, Morgan	Coroner Travel	61.87
83828	Cenex Fleet Card	Ext- Travel	48.59
83829	Central Grocery	Ext-Supplies	28.46
83830	Dakota Plains	Ext- Travel	24.80
83831	Dickey Rural Networks	911 Trunks	231.00
83832	Forman Drug	Ext- Office Supplies	8.85
83833	Klapperich, Cindy	FCW Agent Travel	401.90
83834	Lake Agassiz Regional Council	2022 Approved Pledge	3,600.00
83835-83836	Mathison, Amber	Ext-Retirement Party Supplies	47.43
83837	NDSU Extension	Ext-FCW Spring Development	60.00
83838	Radisson Hotel	Extension Travel	172.80
83839	Sargent County Treasurer	Ext-Postage	53.76
83840	Seykora, Melissa	Ext-Bulb Bonanza Supplies/ANR Agent Travel	946.16
83841	Universal Services	Ext-Copier Supplies	1,672.70
83842	Visa	Ext-Office Supplies/Postage	112.48
83843-83851		Health Unit Expenses	2,621.50

The commissioners reviewed 2023 department budgets for the rest of the meeting.

Meeting adjourned at 4:01 p.m.

ATTEST:

PAM MALONEY – COUNTY AUDITOR