

Forman, North Dakota  
June 20, 2023

The Sargent County Board of Commissioners met at 9:08 with the following members present: Wade Anderson, Jason Arth, Lyle Bopp, and Scott Johnson. Also present was Jerry Waswick, County Resident; Tim Faber, Road Supervisor; and Pam Maloney, County Auditor. Mark Breker was absent.

Vice-Chairman Scott Johnson called the meeting to order.

The Pledge of Allegiance was recited.

Motion to accept the agenda as amended. (Arth/Bopp) Motion carried.

Motion to approve the June 6, 2023 minutes. (Anderson/Bopp) Motion carried.

Steve Kasowski, Jackson Township Resident, arrived at the meeting. He stated that the blade stops a mile east of his farm site and doesn't blade that last mile of County Road #3. Mr. Faber stated that he will discuss this with the operator and the road will be bladed up to the Dickey County line. Mr. Kasowski also inquired on whether he could blade the area of it needed it. The commission stated that he would have to contact the road supervisor to ask for permission.

Motion to continue with G & R Controls for a maintenance agreement for the furnace. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Michelle Denault, Human Resources Director, arrived at the meeting. After some follow-up information was provided, motion to switch the county's main dental plan to Colonial Life, meaning this would be a county benefit for those who qualify. (Bopp/Arth) Upon roll call vote, motion carried unanimously.

The board stated they were OK with paying the tip requested by the Five-County Meeting Venue from the SENDCCA funds, if an invoice was received and if the other counties agreed.

The board opened bids for the Hamlin Cemetery clean-up. One bid was received from IBBG Lawncare in the amount of \$19,000. Motion to reject the bid and to look at re-bidding in the fall once the crop is off. (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

Motion to approve a Sargent County Road Permit application for Ottertail Power Company to bore under 79<sup>th</sup> St SE with an underground electric line between Sections 4 & 9 in 132-54 (Milnor Township). (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

Motion to give permission for the Health Unit to call for bids for an addition to the current Health Unit building giving them additional office & storage space, along with a two car garage. (Arth/Bopp) Upon roll call vote, motion carried unanimously.

Upon the request from Aaron Birst, NDACo Executive Director, motion to approve the social service zone compensation calendar switch to July 1<sup>st</sup> of each year. (Arth/Anderson) Upon roll call vote, motion carried unanimously. This would create uniformity with the zones and will allow for a cleaner administration of the State's funds.

Pat Olofson, Sargent County Historical Society; LouAnn Waliser and Lannae Johnson, Wallock-Johnson Insurance, arrived at the meeting. Discussion was held on the coverage of the county and park buildings. They presented information on the current BP limit and what the suggested BP limit is for each building. Motion to increase the coverage to the suggested BP limits for the county and park buildings with the blanket coverage effective July 1, 2023 and to also request a new evaluation for the courthouse building. (Arth/Anderson) Upon roll call vote, motion carried unanimously.

Jayne Pfau, State's Attorney; Michelle Denault, Human Resources Director; and Travis Paeper, Sheriff; arrived at the meeting to discuss changing all non-elected exempt workers to non-exempt status. This would affect seven employees. This would mean they would be entitled to overtime pay for hours

worked over 40 hours in one week. Ms. Pfau also questions whether everyone who is currently classified as exempt actually fits into an exempt category under the Fair Labor Standards Act, as they are not managerial or administrative. Ms. Pfau is recommending that the commission change all non-elected exempt workers to non-exempt status. Motion to move all non-elected exempt employees to a non-exempt status, to pay overtime and not allow comp time, and that all flex time and overtime must be approved by the department head or the portfolio holder, if the employee is a non-elected department head. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Motion to pay out to employees comp hours they have earned exceeding 240 hours in August and that those with 240 hours or less need to work out with their supervisor to use the comp hours before the end of the year. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Ms. Pfau stated that, after reviewing the NDCC, unpaid mag chloride billings cannot be added to real estate taxes.

Damon DeVillers, Interstate Engineering, arrived at the meeting. Discussion was held on the culverts that are worn out and need replacement on 150<sup>th</sup> Ave SE in Hall Township on the Richland County line. Mr. DeVillers stated that he found a report that was signed off on by the County Commission that those culverts were to be removed by the county when the new box culverts and roadwork was completed on the project on 149<sup>th</sup> Ave SE between 82<sup>nd</sup> St SE and 83<sup>rd</sup> St SE, which was completed in 2017. Motion to ask Hall Township to take over the culvert replacement and if they do not wish to take it over, the culverts will be torn out. (Bopp/Arth) Upon roll call vote, motion carried unanimously. Commissioner Bopp will draft a letter to the township.

Mr. DeVillers reported that he is waiting on the contract from Morris Sealcoat for the sealcoat project; that they are starting work on the bridge FLAP project; he has surveyed the high water problem near Stirum and also on County Road #1 west of County Road #4 and will discuss those issues at the next meeting; and that the NDDOT has approved Carbon Summit Solutions road crossings without pipe casings. He also inquired about the requirements for the courthouse parking lot quote.

Mr. Faber asked if drain tile could be installed on County Road #2 near Dan Delahoyde's as that is a problem area for water and soft spots. The commission asked him to get a written quote for discussion.

Approve June payroll in the sum of \$273,171.79 and the following bills. (Arth/Anderson) Upon roll call vote, motion carried unanimously.

85388		Weed Control Expenses	10.00
85390	Forman City	Water/Sewer/Garbage	209.00
85391	Ottertail Power Co.	Electricity	2,822.04
85392	Ransom County	VSO Salary/Benefits	2,514.56
85395-85398		Weed Control Expenses	727.69
85399-85410		Health Unit Expenses	2,693.07
85411-85412		Health Unit Expenses	1,201.88
85449	AMS, Inc	GPS Rental May 2023	100.00
85450	Aramark	Cleaning Services	589.95
85451	Avid Hawk, LLC	Web Services	45.00
85452	Brian's Repair & Auto	Sheriff Vehicle Service	240.95
85453	Buckhouse, Scott	CH Lawn Chemical Application	225.00
85454	Cenex Fleet	Treasurer Travel	75.59
85455	Computer Express	Tech Support/EMS HP EliteBook/ Ext Battery/Sheriff Supplies	3,817.97
85456	Counties Providing Tech.	Staff Support - CPU	2,510.00

85457	Dakota Plains	Sheriff/Treasurer/CH/Health Travel/Road Fuel & Gasoline	5,310.22
85458	Dakota Water Solutions	5 Gal Water Jugs	40.00
85459	Dickey Rural Networks	Telephone Services	1,091.60
85460	Farm & Home Publishers	2023 Plat Books	310.00
85461	Forman Lumber	Custodian Supplies	271.80
85462	G&R Controls	Maintenance Contract	4,306.00
85463	Gall's, Inc	Sheriff Holster	59.99
85464	Gwinner One-Stop	Sheriff Travel	621.47
85465	Hayen, LaJuana	Tax Director Travel	448.79
85466	IBBG Lawncare	Fairgrounds Mowing	950.00
85467	Info Tech Dept	HS- Adobe Acrobat/WAN(ITD)/ VPN/Ntmotion	1,197.95
85468	Innovative Office Solutions	Treasurer/Tax/Building Office Supplies	627.27
85469	J&M Printing	Tax Director Envelopes	362.11
85470	Johnson, Scott	Commissioner Travel	286.56
85471	Loffler Companies, Inc.	Tax Director/Sheriff Copy Charges	253.07
85472	ND Ass'n of Counties	Treasurer Office Chair	380.00
85473	NDACo Resources Group	Technology Services	515.71
85474	Office of Attorney General	SCRAM 24/7	465.00
85475	Otis Elevator	Maintenance Contract	1,791.72
85476	Ramada	Tax Director Travel	441.00
85477	Red River Basin Commission	2023 Pledge 1/2 Share	1,735.50
85478	Southside Auto	Sheriff/County Car Maintenance	167.17
85479	The Teller	Publishing Fees	491.52
85480	Toepke, Alison	Treasurer Surge Outlet Suppressors	81.31
85481	Verizon Wireless	Sheriff MiFi Cards	200.05
85482	Walock-Johnson	Auto/Gen/Property/Building Insurances	74,424.00
85483	Waverly's LLC	Old Squad Car Detail	50.00
85484	Weaving, Neil	Building Maintenance Supplies	395.51
85485	A W Diesel	Filters/Hoses/Clamps	229.68
85486	Bear Creek Gravel	CR#1/CR#2/Stockpile Gravel	3,266.64
85487	Bernard Mahrer	CR#5/CR#12 Gravel/Hauling	4,590.13
85488	Bituminous Paving, Inc	CR#4/CR#12/CR#14 Road Project	165,500.53
85489	Bobcat of Gwinner	Window Cover	291.02
85490	Faber, Tim	Travel	278.38
85491	Gordy's Grill & Fill	Gasoline	54.75
85492	Hansen Lumber & Hardware	Lumber/Screws	66.91
85493	Interstate Engineering	Engineering Services	30,856.90

85494	John Deere	In-Line Fuse Holder	29.28
85495	Kidder County	105 Chevron Signs	7,200.00
85496	Lee's Service Station	Gasoline	216.00
85497	Plunket's Pest Control	Pest Control	66.77
85498	RDO Equipment	Motor Grader Service	3,016.94
85499	Rutland Oil Co.	Gasoline/Fuel	12,882.46
85500	Southside Auto	Oil Filter	60.93
85501	Stock Growers	Lease Payments	197,942.74
85502	Team Lab	Tar Pot & Cart Combo	699.50
85503	Visto's Carquest	Pump Hose/Filter	631.90
85504	Welton Tire Service	Backhoe - Service Call	399.00
85505	Dickey Rural Networks	911 Trunks	231.00
85506	Forman Inn & Suites	Rooms ISC Training	522.00
85507	Minn-Kota Communications	Gwinner Siren Fuse	1,013.20
85508	ND Ass'n of Counties	911 Wireless	446.20
85509	SC Fair Ass'n	Funds 100th Celebration	5,000.00
85510	Sargent County Treasurer	Ext-Postage	122.82
85511	Seykora, Melissa	Ext-ANR Agent Travel	542.48
85512	Visa	Ext-Ag Agent Travel Office Supplies	257.67

Meeting adjourned at 12:06 p.m.

\_\_\_\_\_  
SCOTT JOHNSON – VICE-CHAIRMAN

ATTEST:

\_\_\_\_\_  
PAM MALONEY – COUNTY AUDITOR