

Forman, North Dakota
May 17, 2022

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Jason Arth, Lyle Bopp, Mark Breker, Scott Johnson and Richard Ruch. Also present was Tim Faber, Road Supervisor; and Pam Maloney, Sargent County Auditor. Lynn Kaspari, Sargent County Teller, was present through technology.

Chairman Jason Arth called the meeting to order.

The Pledge of Allegiance was recited.

Valera Hayen, County Resident, arrived at the meeting to discuss the flow of water along County Road #2 in Section 11 of Jackson Township. A second culvert was placed between Sections 11 & 12 several years ago to preserve the integrity of the county road. Most of the water now flows through that north culvert across her land & then sits there when it hits the pipeline. She stated that she had lost about thirty acres of farmland last year. The commissioner will have Damon DeVillers, Interstate Engineering, look at it when he's in the area today. Cleaning the ditches might also help resolve some of the problem.

Jayne Pfau, State's Attorney, arrived at the meeting.

Lesley Lubenow, NDSU Extension East District Director; and Melissa Seykora, NDSU Extension Ag and Natural Resources (ANR) Agent; arrived at the meeting. Ms. Lubenow stated that with Cindy Klapperich's retirement, her position with Sargent County will not be re-filled. Due to budget constraints, they have modified their criteria where a second agent will be placed within the counties. One of the criteria is population – a county must have more than four thousand residents. Sargent County falls just below that at 3862. Motion to request State's Attorney Pfau to draft letters to the NDSU Extension Service and to the local legislators voicing Sargent County's concern and displeasure. (Breker/Ruch) Upon roll call vote, motion carried unanimously.

Denise Ferderer, Tax Director, arrived at the meeting. She has stated her intent to retire effective June 30, 2022. Motion to accept Denise Ferderer's resignation as tax director. (Ruch/Johnson) Upon roll call vote, motion carried unanimously.

Ms. Ferderer is recommending that the board appoint LaJuana Hayen to her position as she has been deputy tax director since 2019, and to advertise for someone to fill Ms. Hayen's position as deputy tax director. Motion to promote LaJuana Hayen to Tax Director effective July 1, 2022. (Ruch/Johnson) Upon roll call vote, motion carried unanimously.

Motion to advertise for a deputy tax director to fill Ms. Hayen's vacated position. (Johnson/Bopp) Upon roll call vote, motion carried unanimously.

Motion to approve the agenda as presented. (Breker/Bopp) Motion carried unanimously.

Motion to approve the May 3, 2022 minutes as presented. (Johnson/Bopp) Motion carried unanimously.

Alison Toepke, Treasurer/Recorder/Clerk of Court; Jerry and June Fritzen and Pat Olofson, Sargent County Historical Society; arrived at the meeting to discuss the abandoned cemetery in Herman Township. The landowner who owns the rest of the quarter was not able to attend today's meeting. Those from the Historical Society provided names of those buried in the cemetery and also pictures of headstones there. Ms. Olofson has been in contact with some family members of those buried at the cemetery. She will reach out to those she has been in contact with to see if they would be willing to help with the cleanup of the cemetery or to donate to a perpetual care fund for further care of the cemetery. The Historical Society members agreed to come back to another meeting when the landowner can be present.

Damon DeVillers, Interstate Engineering; and Tim Faber, Road Supervisor; arrived at the meeting. Mr. DeVillers had compiled a bid tabulation from the bid opening on May 3 for road projects on County Roads 3, 4, 10 & 12. Motion to accept the bids from Knife River Materials, as follows: Section 1 Base Bid – County Road 4 from ND 13 north 3 miles – \$222,147; Section 2 Base Bid – County Road 3 from approximately 500 feet west of the intersection of County Road #10 and County Road #3 in Rutland to approximately 2700 feet east of the intersection of County Road #10 and County Road #3 in Rutland - \$191,961.80; Section 3 Base Bid – County Road #10 from ND 11 south 2 miles to junction of County Road #3 in Rutland - \$558,513; & Section 4 Base Bid – County Road #12 from ND 13 south 6 miles to County Road #1 - \$1,569,729.40. (Breker/Johnson) Upon roll call vote, motion carried unanimously.

Mr. DeVillers also reported that there is 19 million dollars coming to the state for bridges. He will apply for funding for those bridges that had not been chosen the last time funding was available.

Mr. DeVillers will get quotes from those contractors working in the area for the improvement of the parking lot west of the courthouse. He will get both concrete and asphalt bids.

He was also notified that wetland delineation is needed for the cleanout east of County Road #12 past Drain #7.

Approve Gaming Site Authorization for the El Zagal Viking Patrol, Gwinner, ND for Pull Tab Dispensing Device, and Electronic Pull Tab Device, at their site at Dilly's Bar and Grill, Stirum, from July 1, 2022 through June 30, 2023. (Ruch/Bopp) Upon roll call vote, motion carried unanimously.

There are three applicants for the park board member vacancy. The commission would like them to come to the next meeting to meet them and ask some questions.

Authorize the County Auditor to request another permit from the ND Game and Fish Dept. authorizing the shooting or trapping of muskrats out of season to protect roadways experiencing road damage resulting from muskrats undermining roadbeds. (Bopp/Breker) Upon roll call vote, motion carried unanimously. Only twelve muskrat control agents are allowed per county.

Motion to approve an Application for Drainage Work within County Road Right-of-Way from ND Game and Fish Department build an approach off County Road #10 to facilitate primitive boating access and small parking area on Ole Breum Lake in Section 30-131-54 – Shuman Township. (Breker/Ruch) Upon roll call vote, motion carried unanimously.

Approve May payroll in the sum of \$219,260.48 and the following bills. (Breker/Bopp). Upon roll call vote, motion carried unanimously.

83528-83533		Weed Control Expenses	644.70
83545-83556		Health Unit Expenses	5,387.95
83557-83559		Human Services Expenses	924.17
83562	Forman City	Water/Sewer/Garbage	191.36
83563	Ottertail Power Company	Electricity	3,215.58
83564	Ransom County	VSO Salary/Benefits	3,429.90
83566-83582		Health Unit Expenses	4,648.45
83583	AMS, Inc.	GPS Rental	100.00
83584	Avid Hawk, LLC	Website Services	45.00
83585	Bopp, Mark/The Snow Man	Snow Removal	51.00
83586	Brian's Repair & Auto Parts	Sheriff Vehicle Service	100.00
83587	Cass County Sheriff Dept.	Delinquent Tax Service	41.00
83588	Cenex Fleet Card	Sheriff Travel	48.89
83589	Code 4 Services	2021 Ford Accessory Repairs	159.60
83590	Counties Providing Tech	Tech Support	2,510.00
83591	Dakota Plains	Sheriff Gas	725.30
83592	Dakota Water Solutions	5 Gal Water Jugs	37.50
83593	Denault, Michelle	HR Travel Expense	451.16
83594	Dickey Rural Networks	Telephone Services	1,127.88
83595	Forman Lumber	Custodian Supplies	39.32
83596	Forman Repair	2013 Ford Explorer Wiper Blade	23.49
83597	G&R Controls	Furnace Maintenance	4,306.00
83598	Gwinner One-Stop	Sheriff Gas	1,063.24
83599	Information Tech Dept.	WAN/Netmotion VPN	777.45
83600	Innovative Office Solutions	Auditor/Election/Office Supplies	553.27
83601	Lee's Service Station	Sherriff Oil & Tires	1,229.60
83602	Lexis Nexis	ND Century Code 2022	93.85
83604	ND County Recorder's Ass'n	Toepke Registration	200.00
83605	NDACo Resources Group	Sheriff Laptop/Accessories	4,015.29
83606	Office of Attorney General	SCRAM 24/7	510.00
		Cell Phone/GoToMeeting	
83607	Pfau, Jayne	Reimbursement	234.96
83608	PharmChem	Sweat Patch Analysis	188.70
83609	Radisson	Treasurer Travel	172.80
83610	RTS Shearing	Demolish Fairgrounds Auditorium	44,450.00

83611	Ruch, Richard	Commissioner Mileage	1,007.75
		2018 Sheriff Vehicle	
83612	Southside Auto	Battery/Custodian Key Cut	190.60
83613	Sargent County Teller	Publishing Fees	985.08
83614	Toepke, Alison	Treasurer Travel	263.05
83615	Tyler Tech.	Tech Services	3,025.00
83616	Uniform Center	Wold & Bryant Uniforms	442.47
83617	Verizon	Sheriff MiFi Cards	200.05
83618	Walock Johnson	Auto Liability/Scheduled Property	114.00
83619	Weaving, Neil	Gardening/Custodian Supplies	363.36
83620	Wild Rice Soil Conservation	NDSU Ext May Rent	500.00
83621	Beaver Trucking	Gravel Cty Rd #3 & #4	4,240.97
83622	Blue Ridge Solutions	Concrete Cleaner	719.00
83623	Braaten, Marshall	Culvert Installation	1,300.00
83624	Butler Machinery	Cat Maintenance	330.12
83625	Central Grocery	Toilet Paper	23.74
83626	Ekstrom Repair	Materials for Culvert Cleaner	675.00
83627	Evenson, Landon	Cellphone Reimbursement	75.00
83628	Forman Lumber	Plow Truck Repair Parts	11.98
83629	Gordy's Grill & Fill	Post Rebar Fence/Post Pounder	171.49
83630	Interstate Engineering	Engineering Services	33,205.20
83631	John Deere Financial	Repair Parts	491.56
83632	Kustom Machine	Ford Pickup HR Flat	45.40
83633	Lee's Service Station	Red Pickup Tires	926.00
83634	Lisbon True Value	Batteries/Hand Cleaner	83.89
83635	Napa Auto	Battery/Repair Parts	296.22
83636	ND DOT Financial	Project BRC-BRS-0099(010)	2,651.82
83638	Oakes Truck & Trailer	White Ford Solenoid	53.41
83639	Ray-Mac, Inc	36" Tube	23.53
83640	RDO Equipment Co.	Motor Grader Repairs	4,214.82
83641	Rutland Oil Co.	Gasoline & Fuel	7,582.50
83642	Sign Solutions	Signs	3,788.57
83643	Southside Auto	Repair Parts	75.08
83644	Visto's Carquest	Repair Parts/Supplies	895.47
83645	Zep Sales & Service	Penetrating Lubricant	266.99
83646		Health Department Expense	44.51
83647	Dickey Rural Networks	911 Trunks	231.00
83648	Sargent County Treasurer	Ext-Postage	34.24
83649	Seykora, Melissa	Ext Ed-Flower Seeds	12.00
83650	Visa	Ext-Office Supplies/Misc.	323.11
83651	Willprecht, Wendy	Operation Downwind Exercise	403.93
83662-83667		Weed Control Expenses	778.72
83668	ND DOT-Motor Vehicle	Trailer Registration	10.00
83669	ND DOT-Motor Vehicle	Trailer Registration	11.50
83670	ND DOT-Motor Vehicle	Sheriff Vehicle Registration	6.50
83690-83704		Health Unit Expenses	8,318.16
83705-83706		Human Services Expenses	21.97

Meeting adjourned at 12:14 p.m.

JASON ARTH– CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR