

Forman, North Dakota
April 18, 2023

The Sargent County Board of Commissioners met at 9:45 following the Non-Agenda Employee Meeting held at 9:00 with the following members present: Wade Anderson, Jason Arth, Lyle Bopp, Mark Breker, and Scott Johnson. Also present was Jayne Pfau, State's Attorney; Richard Ruch, County Resident; and Sharon Halmrast, County Chief Deputy Auditor.

Chairman Mark Breker called the meeting to order.

The Pledge of Allegiance was recited.

Motion to accept the agenda as amended. (Anderson/Arth) Motion carried.

Motion to approve the April 10, 2023 minutes. (Arth/Anderson) Motion carried.

Michelle Denault, Human Resources Director, and Dan Aubol, Independent Agent for Colonial Life arrived at 10:00. Mr. Aubol presented rate comparisons and benefits for Dental Insurance thru Colonial Life and the County's current plan. He also presented options for Supplemental Insurance Policies that employees can obtain with Colonial Life through payroll deductions. Motion made to offer supplemental insurance policies to employees but County Dental Policy would remain with current provider. (Bopp/Arth). Roll call vote as follows: YES-Johnson/Bopp/Arth. NO-Anderson/Breker. Motion carried. Ms. Denault, Human Resources Director will schedule a time to invite employees to review these new supplemental insurance policies.

Discussion on the EMS Structure was tabled until further clarification on position roles are available.

Carbon Summit Road Crossing Application was presented for signature, discussion held on the forms submitted. Jayne Pfau, State's Attorney, will review further and send out proper road use forms to be completed by Carbon Summit and signed in the future when those forms are returned.

Tim Faber, Road Supervisor arrived at 10:08.

Commissioner Anderson and Commissioner Breker brought forth county road issues they had received calls on or locations that they had visited. Main concerns were the public's ignorance of road closure postings. County residents were going through barricaded roads even as road crews were working on them. Ms. Pfau, State's Attorney, informed the commission of the procedures on road closures temporarily due to hazardous conditions for the protection and safety of the public and the penalty for those ignoring posted closed roads which is a Class B Misdemeanor. *N.D.C.C. § 39-10-21.1*

2023 Contractor Gravel Plans were presented and reviewed. Motion to approve said plans as presented. (Arth/Anderson). Upon roll call vote, motion carried unanimously.

An Application for Drainage Work Within County Road Right-of-Way was received from Gary Anderson, Cayuga, to cut county road #12 between Tewaukon Township Section 13 and Marboe Township Section 18 to install a tile main. County will seek opinion on applications as presented from County Engineer. Commissioner Anderson will contact landowner with engineer's response so he may submit new drainage applications. Motion to deny drainage applications as presented. (Johnson/Bopp). Upon roll call vote, motion carried unanimously.

County Highway Road Shop drainage issues were discussed. Some work had been done to try to resolve the non-functioning drainage and solution suggestions were presented. Commission would like to seek a second opinion on the matter and bring it to next meeting.

Commissioner Arth had received a request for a letter of Commissioner's support from Carol Peterson, Milnor City Economic Development Coordinator in favor of extending Milnor City's Renaissance Zoning. Motion made to send support letter to Milnor City. (Arth/Johnson) Upon roll call vote, motion carried unanimously.

Travis Paeper, County Sheriff and Tyler Newborg, County Resident and Former President of Sargent County Fair Board, arrived at 11:15.

Sheriff Paeper requested permission to bring the 2016 retired squad car to auction. Motion to approve sale of retired squad car through auction. (Arth/Johnson) Upon roll call vote, motion carried unanimously.

Tyler Newborg, not speaking on behalf of Sargent County Fair Board, asked to speak to commission about procedure followed to place emergency sandbagging sand in a designated fair building. He stated his opinion. No action taken.

Approve April payroll in the sum of \$270,983.51 and the following bills. (Arth/ Anderson) Upon roll call vote, motion carried unanimously.

85090	Bobcat of Gwinner	Bobcat Rental/Repairs	14,400.76
85091	Info Tech Dept	ITD-Wan/Sheriff Teletype/SS Adobe	1,192.95
85092		Human Services Expenses	13.68
85094	Forman City	Garbage/Water/Sewer	209.83
85095	Ottertail Power Company	Electricity	6,284.84
85096	Ransom County	VSO Salary/Benefits	3,552.38
85099		JDA Expenses	418.14
85100-85114		Health Unit Expenses	6,446.19
85115	American Professional Manufacturing	Disaster Pouches	609.27
85116	AMS, Inc	GPS Rental March 2023	100.00
85117	Aramark	Cleaning Services	368.06
85118	Avid Hawk, LLC	Computer Software	45.00
85119	Bryant, Richard	Sheriff Travel	25.00
85120	Cenex Fleet	Health Travel	28.62
85121	Central Grocery	Road Dept & CH Supplies	34.68
85122/85123	Dakota Plains	Tax/Treasurer/Health/Sheriff Travel/Rd. Dye/Propane/Nozzle	11,280.60
85124	Dakota Water Solutions	5 Gal Water Jugs	32.00
85125	Denault, Michelle	Benefits Webinar	99.00
85126	Dickey Rural Networks	Telephone Services	1,078.62
85127	Ekstrom Repair	County Car Maintenance	171.89
85128	Forman Drug	Sheriff Battery	6.33
85129	Grotberg Electric	Furnace Boiler Pump	1,167.34
85130	Gwinner One-Stop	Sheriff Travel	923.68
85131	Info Tech Dept	Adobe Acrobat/Wan/VPN/Office 365	1,197.95
85132	Innovative Office Solutions	CH Supplies/HR & Auditor Office Supplies	735.31
85133	Lee's Service Station	Sheriff Oil Change	64.00
85134	Loffler Companies, Inc.	Sheriff Copy Overage	19.09
85135	Maloney, Pam	Auditor Travel	13.10

85136	NDAAO	Tax Director Registration	530.00
85137	ND Ass'n of Counties	Marriage License Program	20.00
85138	ND Community Corrections Ass'n	Sheriff VIS Insurance Policy	9.85
85139	ND State Radio Communications	2023 Sheriff LETS	263.00
85140	ND State's Attorney's Ass'n	2023 Membership Dues	300.00
85141	ND Workforce Safety	Volunteer Coverage	250.00
85142	NDACo Resources Group	May Backup Costs	515.71
85143	Nelson, Dennis	CH Snow Removal	50.00
85144	Office of Attorney General	SCRAM 24/7	325.00
85145	PharmChem, Inc.	Sweat Patch Analysis	31.95
85146	Pitney Bowes, Inc.	Postage Ink	182.58
85148	Richland County	16k Sand Bags	2,048.00
85149	Southside Auto.	County Car Wiper Blade	12.99
85150	The Sargent County Teller	Publishing Fees	819.32
85151	Vanguard Appraisals, Inc	2023 Service Fees	4,350.00
85152	Verizon Wireless	Sheriff MiFi Cards	200.05
85153	The Village Family Service Center	2023 EAP Contract	1,500.00
85154	Wallaceburg Bookbinding	2022 Teller Binding	126.83
85155	Walock-Johnson Insurance	Road 22 Bobcat Trailer Premium	103.00
85156	A W Diesel	2004 Snowplow Repairs/Plowtruck	777.77
85157	Beaver's Road Maintenance	Snow Removal	375.00
85158	Bernard Mahrer	Snow Removal/Sand	11,331.14
85159	Butler Machinery	Payloader Filters & Knob	192.03
85160	Dakota Septic Service	Road Shop Drain Plug & Floor Drain	775.00
85161	Ekstrom Repair	Plow Shoe/Plow Wing Mack Truck	1,383.60
85162	EverSpring Inn & Suites	Road Travel	176.40
85163	Faber, Tim	Road Travel/Asphalt Conf.	904.00
85164	General Equipment	Trail King Trailer/Cat Top Link	14,324.42
85165	Hall Township	Snow Removal	5,200.00
85166	John Deere Financial	Bearing Mount/Grade 8 Hardware	70.41
85167	Klein's Loader Service	Move Snow Cty #5	8,000.00
85168	Kustom Machine	Cutting Edges	217.57
85169	Lee's Service Station	Ethanol/Tires/Gasoline	2,363.38
85170	Little Falls Machine	Cutting Edges/Plow Shoe Assembly/ V Plow Nose	18,660.53
85171	Patriot Fuels	Diesel	60.37
85172	RDO Equipment	Repair Parts	467.15
85173	Rutland Oil Co.	Antigel/Tractor Fuel/Ethanol	16,027.80

85174	Southside Auto.	2010 Mack Repairs/2004 IH Repairs/Parts/Wire	5,279.23
85175	Visto's Carquest	Chains/Straps/Boots/Oil	2,269.21
85176	Welton Tire Service, Inc.	Lg Truck Tire Mounted	437.00
85177	Central Grocery	Ext-Creamer	3.19
85178	Dickey Rural Networks	911 Trunks Rental	231.00
85179	Gwinner One-Stop	Traffic Incident Mgt. Course	246.00
85180	J&M Printing	Ext-Stic Pens/Scratch Pad	660.50
85181	ND Ass'n of Counties	911 Wireless	446.50
85182	ND State Radio Communications	911 State Radio 1st Qrt.	24,508.56
85183	NDSU Ag. Communications	Ext Edu-Silo Lock Out Tag	56.00
85184	SC Ambulance-Milnor Unit	Grants Fund Passthrough	1,840.34
85185	Sargent County Treasurer	Ext Edu-Postage	48.66
85186	Seykora, Melissa	Ext-Ag Agent Travel	489.29
85187	The Sargent County Teller	EMS - LEPC Meeting	28.00
85188	Visa	Ext-Bakery & Water	155.97
85209-85212		Weed Board Expenses	384.54

Meeting adjourned at 12:20 p.m.

MARK BREKER – CHAIRMAN

ATTEST:

SHARON HALMRAST – CHIEF DEPUTY AUDITOR