

Forman, North Dakota
March 5, 2024

The Sargent County Board of Commissioners met at 9:00 with the following members present: Wade Anderson, Jason Arth, and Scott Johnson. Lyle Bopp was present through technology. Also present was Tim Faber, Road Supervisor; Duane Peterson, Human Resources Director; and Pam Maloney, County Auditor.

Chairman Scott Johnson called the meeting to order.

The Pledge of Allegiance was recited.

Motion to accept the agenda as amended. (Breker/Anderson) carried.

Motion to approve the February 20, 2024 meeting minutes. (Anderson/Arth) Motion carried.

Jayne Pfau, States Attorney, arrived at the meeting.

Mr. Faber presented the commissioners with information on a 2003 Sterling L9500 that he would like to purchase for the road department. The 2004 International truck that the county currently owns needs to be replaced. He and another road department employee have test driven it & he says it runs and looks good. Motion to authorize the purchase of the 2003 Sterling L9500 from RDO Truck Center for a purchase price of \$25,000. (Breker/Arth) Upon roll call vote, motion carried unanimously.

Motion to approve the Application for Drainage Work Within County Road Right-of-Way from Joseph Breker to install an approach for field access east of Joe Breker's driveway on the SE 40 acres of SE1/4 along the south side of Section 31-130-54 LTL – Tewaukon Township. (Breker/Arth) Upon roll call vote, motion carried unanimously.

Commissioner Johnson presented a job description for the Assistant Supervisor/Operator III for the road department. He would like the rest of the board to review it before the next meeting. He contacted several different counties surrounding us and stated that the position would warrant the position to be graded at a C43 to compare with those counties.

Motion to approve 2 Sargent County Road Permits for Dakota Valley Electric Cooperative to 1) bore a single 40 22 mil URD primary power cable (Bore #2) in Section 20-131-58 Verner Township – County Road #2 and; 2) bore a single 40 220 mil URD power cable (relocate power Bore #1) in SE1/4 Section 20-131-58 Verner Township – County Road #2. (Breker/Anderson) Upon roll call vote, motion carried unanimously.

Commissioner Johnson has also gotten a quote from Roadway Services, Inc. for crack sealing various roads throughout the county. The quote is good for thirty days, so a decision will be made at the next meeting.

Motion to approve a Raffle Permit for Lisbon Youth Trap Club for a raffle to be held at the Cogswell Trap Grounds on May 29, 2024. (Arth/Breker) Upon roll call vote, motion carried unanimously.

Motion to approve the Raffle Permit for CHSI Dakota Plains Ag for a raffle to be held March 31, 2024 at CHS Dakota Plains Ag, Gwinner. (Anderson/Arth) Roll Call Vote: Yes – None; No – Anderson, Arth, Bopp, Breker and Johnson. Motion failed. The application was incomplete and no fee was received.

LaJuana Hayen, Fair Board Member, arrived at the meeting. She provided the commissioners with information regarding the 2024 county fair to be held July 25-28, which included a tentative schedule. She also provided them with a 2023 financial statement for fair finances. The commission are scheduled to work the gate on Saturday, July 27 from 8 am until 1 pm.

Morgan Blair, Coroner, arrived at the meeting. She stated that she will be offering the assistant coroner position to Vanessa Bayger. Ms. Bayger has previously been the assistant coroner, so is very familiar with the position.

Motion to authorize the chairman to sign the Barnes County Correctional Facility Contract for Prisoner Boarding. (Arth/Anderson) Upon roll call vote, motion carried unanimously.

Neil Weaving, Custodian, arrived at the meeting. The plastering on the 2nd floor is half done & the contractor will be back at the end of the month to finish. He would like to get grass seed ordered soon. He was asked to get quotes and bring them to the next meeting for approval.

Discussion was held regarding the offer made to the candidate chosen to replace the auditor upon her retirement. The candidate is requesting to start at Grade D63/Step 6 instead of the Grade D63/Step 2 that she was initially offered. Motion to approve the hiring of Tia Bopp at Grade D63/Step 6 with a starting date of April 1, 2024. (Breker/Arth) Upon roll call vote, motion carried unanimously.

Meeting was recessed at 10:25 a.m. Commissioner Bopp left the meeting at this time.

Meeting called back to order at 11:00 a.m.

Interviews were conducted for the treasurer/recorder/clerk of court position which will be vacant April 1, 2024. Those present were: Wade Anderson, Jason Arth, Mark Breker and Scott Johnson, Commissioners; Duane Peterson, Human Resources Director; Pam Maloney, Auditor; Jayne Pfau, State's Attorney, and Alison Toepke, Treasurer/Recorder/Clerk of Court. There was one person interviewed for the position.

Motion to offer the position of Treasurer/Recorder/Clerk of Court to Cindy Yagow at Grade D63/Step 10 effective April 1, 1024. (Arth/Anderson) Upon roll call vote, motion carried unanimously.

Meeting adjourned at 11:44 p.m.

SCOTT JOHNSON – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR