

Forman, North Dakota
March 21, 2006

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Jerry Waswick, Steve Wyum, Bill Anderson, Maurice Orn, and Mike Walstead. Absent: none.

Approve March 7, 2006, minutes as corrected. (Wyum/Orn, unanimous). The Board received a copy of the February 2006 financial report.

Appoint Mike Walstead to represent Sargent County Commissioners on the Red River Basin Commission. (Wyum/Orn, unanimous).

Joan Lee, Deputy Recorder, discussed hiring a Deputy when she assumes the Appointed Recorder position June 1st. Tabled.

Lyle Bopp, States Attorney, presented a revision of the 303-2 Vacation Benefits of the Sargent County Non-Social Services Employee Handbook. Motion to amend wording as prepared by States Attorney to clarify intent, and change effective date. (Anderson/Orn, unanimous).

Sandra Hanson, DES/911, discussed various county issues of culverts, flooding, and equipment installation.

Commend Colleen Sundquist, County Wellness Coordinator, on her efforts and actions to qualify Sargent County for the Employer Based Wellness 1% discount on its NDPERS health insurance premiums. (Anderson/Wyum, unanimous)

Proceeded to open bids for furnishing supplies for the year beginning April 1, 2006, and ending March 31, 2007, as advertised. Present: DarWayne Crandall, Merrill Engquist, and Lyle Bopp. Bids submitted as follows:

GRAVEL: Crandall Construction, Cayuga; Gutzmer Sand & Gravel Co, Hankinson; Arrowhead Transport Inc., Gwinner; and Bernard Mahrer Construction Inc., Rutland. Accept all bids except Bernard Mahrer Construction contingent upon obtaining notarized signature which was blank on Bond. (Wyum/Anderson, unanimous)

MIXING, LAYING, & DRYING BLACKTOP: Bernard Mahrer Construction, Inc., Rutland. Accept bid. (Wyum/Anderson, unanimous)

BITUMINOUS MATERIALS: No bids received.

GASOLINE, FUEL, & LP GAS: Gwinner Oil Companies., Inc., Gwinner; Farmers Union Co-op Oil Co, Lisbon; Nelson Oil Company, Milnor; Economy Oil, Inc., Oakes; Rutland Oil Co., Rutland. Accept all bids. (Wyum/Anderson, unanimous)

Merrill Engquist, County Road Supervisor, discussed load limits going on today at 7 a.m., projects, and equipment. John Meckle has resigned his employment with the county effective March 24, 2006. Sparky will advertise the full-time Equipment Operator III position with 10 a.m. on April 3, 2006, as deadline for applications to be filed.

Remove the following items from the Sheriff's inventory: #1089, 1092, 1363, 1608, 1609, and 2009 (Walstead/Anderson, unanimous). Department heads will be notified that inventory will be auctioned by sealed bids on May 2, 2006, following two weeks of advertising.

Authorized Maurice Orn, Garrison Diversion Cons. District, on behalf of the Sargent County Commissioners, to support the establishment of a fishery by ND Game and Fish at Kraft Slough. (Anderson/Walstead, unanimous)

Discussion on the SC Local Advisory Board's recommendation to consolidate county offices, and the transition in the Recorder Office upon the retirement of Patricia Carlen, Recorder, effective June 1.

Approve payment of the following bills and March payroll in the sum of \$114,386.29. (#54353-54422). (Walstead/Orn, unanimous).

54322-54331	Health District expenditures	\$1645.27
54423-54432	Human Service expenditures	1918.47
54433	BP Amoco Gas-sheriff	83.58

54434	Brian's Repair & Auto Parts	Shocks, oil, misc.	239.32
54435	Scott Buckhouse	Meals	50.00
54436	Buhl's	Cleaning service	139.05
54437	Cellular One	Cell phone service	134.61
54438	Dickey Rural Telephone Coop	Phone	574.20
54439	Dickey/Sargent Housing Authority	Copies	600.00
54440	DOCS	Snow removal	40.00
54441	Economy Oil Inc.	Gasoline-sheriff	40.52
54442	Farmers Union Oil Co.	Gas, supplies	515.79
54443	Graybar	Courthouse lamp bulbs	28.84
54444	Gwinner One-Stop	Gas-sheriff	291.47
54445	Sandra Hanson	DES travel	162.24
54446	Hardware Hank	Water heater/supplies	194.24
54447	Hoag & Sons	Binding newspaper	71.97
54448	Institute of Local Govt	Continuing Ed.	400.00
54449	Lorraine Jacobson	Coroner travel	120.02
54450	Martinsen's	Supplies	117.07
54451	McLeod USA	Long distance phone calls	191.37
54452	NDACo	Tech support/Spec.Operations	770.00
54453	ND Recorders Convention	Pre-registration	50.00
54454	Allen Nelson	Assessor Per Diem/Mileage	40.60
54455	Travis Paeper	Sheriff travel	50.00
54456	Ramada Plaza Suites	Sheriff travel	60.00
54457	Reardon Office	Sheriff supplies	265.21
54458	Stein's	Hand towels	55.70
54459	The Teller	Publishing	261.36
54460	Underground Vaults & Storage	Form transactions	1.40
54461	Universal Services	Ribbons/toner	233.00
54462	UND	Directories	21.00
54463	Jerry Waswick	Travel	68.25
54464	ATCO	Road-supplies	418.90
54465	Ekstrom Repair	Road-repairs	2251.70
54466	Farm Plan	Road-repairs	8.25
54467	The Home Shop	First-aid supplies	19.94
54468	Interstate Engineering	Road/bridge services	5787.78
54469	Team Laboratory	Floor sealer	155.75
54470	Wallwork Truck Center	Turbo lights	274.33
54471	Welton's Tire Service	Repairs	54.00
54472	Wurth Service Supply	Supplies	335.64
54473	Computer Professionals Unlimited	Staff support	784.55
54474	Dakota Valley Electric	Park-electricity	102.00
54475	Dickey Rural Network	911 contracts	267.00
54476	Dyste's	Haz.Chem.mtg.	9.99
54477	Julie Hassebroek	Ext. mileage	252.99
54478	HSBC Business Solutions	Ext. supplies	53.98
54479	ITD	WAN Access/Anti-virus	404.00
54480	NDACO	Wireless 911	884.80
54481	NDSU Ext. Service	Extension/HomeEcon.Salary/Travel	11607.80
54482	Extension Staff Development	Registration	140.00
54483	Official Payments	Software	165.00
54484	Qwest	911 Contracts	287.82
54485	Red River Basin Commissioner	2006 funding	960.00
54486	Sargent County Insurance	Boiler Coverage	1491.89
54487	Sunburst Visual Media	Supplies	59.18
54488	Varsity Mart Bookstore	Ext. supplies	15.50

Meeting recessed at 3:45 p.m., and will reconvene at 10:00 a.m. on March 23, 2006.

The March 21, 2006, regular meeting reconvened on March 23, 2006, at 10:00 a.m. with the following present: Mike Walstead, Maurice Orn, Steve Wyum, Bill Anderson, Jerry Waswick, Judge Ronald Goodman, Joan Lee, and Gina Hillestad.

Discussion was held on hiring a full-time Recorder Deputy, or .the feasibility of considering a consolidation of duties between the Recorder/Clerk of Court and Treasurer offices, Motion to authorize Joan Lee, Appointed Recorder, to advertise for a full-time Deputy Recorder. (Walstead/Anderson.). Motion to amend the original motion to facilitate the exploration of utilizing the present county staffing in a two-week trial period that if workable could result in saving significant

taxpayer dollars. (Wyum/Orn). After more discussion, a roll call vote was taken on amendment. (Yes: Orn, Wyum, Waswick; No: Walstead, Anderson; carried) A roll call vote on the original motion and amendment: (Yes: Orn, Wyum. No: Walstead, Anderson, Waswick. Motion failed. Authorized the appointed Recorder to advertise for a full-time Deputy Recorder. (Wyum/Orn, unanimous).

Judge Goodman expressed his appreciation to Sargent County for the support and cooperation of Sargent County and its employees during his terms as Judge of Southeast Judicial District.

Mike Walstead reported that the estimates for work on the bathroom in the Main Street Building totaled approximately \$6500. This would also make it handicap accessible and repair water damaged areas throughout the building.

Approve payment of following bill: (Walstead/Orn, unanimous)

54496	Sebens Pheasant Inn	Wildfire Planning	\$ 91.00
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Meeting adjourned at 11:35 a.m.

JERRY M. WASWICK – CHAIRMAN

ATTEST:

ELAINE D ANDERSON – DEPUTY AUDITOR