

Forman, North Dakota
June 17, 2025

The Sargent County Board of Commissioners met on Tuesday, June 17, 2025, at 9 a.m. at the Sargent County Courthouse. Those in attendance were Commissioners Jerry Waswick, Scott Johnson, Lyle Bopp, Jason Arth and Chairman, Wade Anderson. Also, in attendance were Jayne Pfau, State's Attorney; Tia Bopp, Auditor; and Duane Peterson, Human Resources Director.

Chairman Anderson called the meeting to order.

The Pledge of Allegiance was recited.

Motion to approve the agenda with additions. (Waswick/Johnson) Motion carried.

Motion to approve the minutes from June 3, 2025; June 6, 2025; June 9, 2025; June 10, 2025 (2); and June 12, 2025. (Johnson/Arth) Upon roll call vote, motion carried unanimously.

The Board of Commissioners went in to executive session per NDCC 44-04-19.1 at 9:07 a.m. and came out of executive session at 9:23 a.m. Those present during executive session were the five commissioners, Jayne Pfau, State's Attorney, and Tia Bopp, Auditor. Duane Peterson, left the meeting during the executive session.

Motion to pay the amount remaining on the 40% cost-share for the Drain 11 crossing improvement costs, in order to avoid the Sargent County Water Resource District from defaulting on its bond obligations and avoid a deficiency levy. (Johnson/Waswick). Commissioner Bopp is opposed to the county paying for the Water Board's attorney giving wrong advice to the Water Board. He feels this should be turned over to NDIRF. Voting Yes were: Commissioners Arth, Johnson and Anderson. Voting no were Commissioners Bopp and Waswick.

Duane Peterson arrived back at the meeting at 9:27 a.m. Mr. Peterson reported he had talked to the two employees that are currently in the DC 2025 retirement plan through PERS. Motion to ask Jayne Pfau, State's Attorney to draft a resolution, to withdraw from the ND PERS 2025 DC Plan and give employees an option on who they want to enroll with. (Bopp/Arth) Upon roll call vote, motion carried unanimously.

Motion to approve Jeremy Daggett's Application for Special Permit to Sell Alcoholic Beverages at a Special Event at Designated Premises. (Johnson/Bopp) Upon roll call vote, motion carried unanimously.

Motion to approve and authorize the Chairman to sign the Construction Agreement and Notice to Proceed for project: Bituminous Patching CP-4101 (025) Sargent County, ND ER25-00-020; Construction Agreement and Notice to Proceed for project: Mastic Crack and Seal Repair County Road 10 CP-4125 (025) Sargent County, ND ER25-00-022.01; Construction Agreement and Notice to Proceed for project: In-Slope Flattening County Road 12 Sargent County, ND ER25-00-021; and the Progressive Estimate #1 (Final) for 3-D Specialties for the 2025 Pavement Marking Project. (Waswick/Johnson). Upon roll call vote, motion carried unanimously.

Motion to proceed with the summer fill and prepay program as recommended by CHS utilizing the three-year consumption average and apply any unused credit to the summer fill. (Arth/Johnson) Upon roll call vote, motion carried unanimously.

A request was received by an employee in the courthouse to bring their pet to work for the week as the dog is recovering from surgery. Motion to allow the employee to bring their pet into the office as long as the appropriate paperwork is filed in the auditor's office and approval is obtained from their department head. (Johnson/Bopp) Voting yes were: Commissioners Arth, Waswick, Johnson and Bopp. Voting no: Chairman Anderson. Motion carried.

Discussion was held regarding the need to replace the snowplow truck. The road supervisor was instructed to start looking to see what is available and report back to the commission.

The HB 1776 Budgeting with Caps seminar was discussed briefly.

A recess was taken from 9:43-9:50 a.m. Tim Faber, Road Supervisor arrived at 9:47 a.m.

Motion to approve an Application for Drainage Work Within County Road Right of Way as was submitted by Aaron Beaner after verification that a hydrology study had been completed. (Arth/Johnson) Upon roll call vote, motion carried unanimously.

Discussion was held regarding County Road 1. No action will be taken at this time.

Damon DeVillers, Interstate Engineering, arrived at the meeting at 9:56 a.m.

Mr. Faber informed the Board the crack sealing will be done at noon. The contractor informed Mr. Faber that there is still product left that would allow them to finish County Road 14 with some additional oil for \$56,000. Motion to proceed with finishing County Road 14 with the left-over material for a cost of \$56,000 upon receipt of a written change order and allowing the Chairman to sign the same. The cost of this would be covered with Prairie Dog funds. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Mr. DeVillers shared there are no updates on the flex applications. Mr. DeVillers did provide a map to be used for planning purposes so projects can be prioritized when the flex applications do come out.

There is a NDIRF meeting coming up that Commissioner Bopp would like to see as many attend as possible.

Motion to pay the June payroll in the amount of __\$322,880.29__ and the bills as presented. (Johnson/Bopp). Upon roll call vote, motion carried unanimously.

ACH	JPMorgan	Various Department Expenses	6,552.37
88727-88742		Health Unit Expenses	3,264.50
88743-88748		Ambulance Squad Expenses	1,542.20
	ND Dept. of Trust Lands-		
88749	Unclaimed Property Division	Unclaimed Property	3,679.96
88752	City of Forman	CH/Road Water/Sewer/Garbage	218.56
88753	Ottertail Power Company	Electricity	1,779.80
88754	Ransom County	VSO Salary/Benefits	2,744.32
88756-88768		Health Unit Expenses	7,470.11
88769-88771		Weed Control Expenses	219.92
88784	AMS, Inc.	GPS Rental	100.00
88785	Avid Hawk	Website Services	45.00
88786	Bopp, Tia	Travel Reimbursement	282.80
		Coroner/DES/Treasurer/Health/GFR	
88787	Cenex Fleet Card	Travel	248.97
88788	Computer Express	Tech Support	1,500.00
		Sheriff/EMS/Treasurer/Health	
88789	Dakota Plains Cooperative	Travel	649.94
88790	Dakota Water Solutions	5 Gallon Water Jugs	56.00
88791	Dickey Rural Networks	Telephone	941.62
88792	Everspring Suites	Treasurer Travel	198.00
88793	Forman Drug	Drug Tests	121.32
88794	Forman Lumber and Fire	Courthouse Supplies	331.90
88795	Gordy's Grill and Fill	Sheriff Car Wash	14.00
88796	Graham Tire	Sheriff Squad Car Tires	584.00
		WAN Access/Office/InTune/SSL	
88797	Information Technology Dept.	VPN	1,363.80
88798	Innovative Office Solutions	Auditor/Custodian Supplies	604.92
88799	Lee's Service	Sheriff Squad Car Tires	1,330.00
88800	Loffler Companies, Inc.	Copier Overages	18.38
	ND Association of Counties-		
88801	Worker' Compensation	WC Reconciliation	2,180.42
88802	NDACO Resources Group	SmartZone June	50.00
88803	Office of Attorney General	SCRAM 24/7	465.00
88804	Peterson, Duane	Phone Reimbursement	200.00
88805	Pfau, Jayne	Phone Reimbursement	150.00
	Sargent County Fair		
88806	Association	2025 Appropriation	31,660.06
88807	Sidwell	Web Hosting/Subscription	6,282.23
88808	Southside Automotive	Custodian Supplies/Sheriff Travel	174.49
88809	The Sargent County Teller	Printing and Publishing	1,215.64
88810	Verizon	Sheriff MiFi Cards	240.06

88811	Vestis	Courthouse/Road Cleaning Services	455.82
88812	The Village Family Service Center	EAP Contract	1,500.00
88813	Walock Johnson	Road-2007 Chevy Insurance	80.00
88814	Waswick, Jerry	Phone Reimbursement	25.00
88815	Wild Rice Soil Conservation	Extension Rent-June	550.00
88816	Yagow, Jerilyn	Document Preservation	956.25
88817	3-D Specialties	CR 14, 10, 4, 2 Project	66,087.64
		#126/#125/Tire/#127/Air Compressor/#128/Hood Bumper/Wiper Repairs	
88818	A W Diesel		7,271.74
88819	Alexandria Gravel Products	CR 3, CR 5 Gravel	3,287.60
88820	Bear Creek Gravel	CR 6, 3, 2, 2-A, Yard Gravel	6,787.55
88821	Bernard Mahrer Construction	CR 1, 10, 6, 3, Yard Gravel	5,236.69
88822	Butler Machinery	#140, #150 Contract	964.58
88823	Central Grocery	Road Office Supplies	6.38
88824	Dakota Water Solutions	Road 5 Gallon Water Jugs	24.00
88825	Griggs, Brad	Travel Reimbursement	50.01
88826	Hansen Lumber & Hardware	Road-Stakes/Fence Posts	521.80
88827	The Home Shop	Fire Extinguisher Maintenance	376.60
88828	IBBG Lawncare	Shop-Mowing	200.00
		Patching/Pavement Marking/CR #12 Slope	
88829	Interstate Engineering		48,129.80
88830	Lee's Service Station	#101 Oil Change & Tires	1,413.00
88831	Newman Signs, Inc.	Dust Control Signs	1316.32
88832	Plunkett's Pest Control	Pest Control	69.44
88833	Rutland Oil Company	Road-Fuel	866.40
88834	Sign Solutions	Stay Back Signs	511.70
		NPT Tip/Premix Fuel/Toggle Switch/Fuel Line/QuickConnect Elbow/Tire Mounting/Oil Filter	
88835	Southside Automotive		500.95
88836	Stock Grower's Bank	Equipment Loans	197,942.74
88837	True North Steel	Road-Lift Lugs	10,648.00
		Road-Hitch Ball/Oil/Fly Spray/Battery/Trailer Ball & Mount/Ladder	
88838	Visto's Car Quest		756.96
88839	Sargent County Treasurer	Ext Postage	148.32
88840	Seykora, Melissa	Ext Travel	184.80
88841	The Sargent County Teller	EMS Publishing	115.50
88842-88850		Ambulance Squad Expenses	1,679.00
ACH	JPMorgan	Various Department Expenses	2,648.85

There being no further business, the meeting adjourned at 10:13 a.m.

WADE ANDERSON, CHAIRMAN

ATTEST:

TIA BOPP –AUDITOR

