

Forman, North Dakota
December 3, 2024

The Sargent County Board of Commissioners met on Tuesday, December 3, 2024 at 9 a.m.. Commissioners in attendance were Wade Anderson, Jason Arth, Jerry Waswick, Lyle Bopp and Chairman Scott Johnson. Also in attendance were State's Attorney, Jayne Pfau; and Auditor, Tia Bopp; and Pat Olofson.

Tia Bopp, County Auditor, called the meeting to order to organize for 2024.

The pledge of allegiance was recited.

Nominate Wade Anderson for Chairman, term ending December 1, 2025. (Arth). Motion that nominations cease and to cast a unanimous ballot for Wade Anderson. (Arth/Bopp). Upon roll call vote, motion carried unanimously. Commissioner Anderson accepted his election and assumed control of the meeting as Chairman of the County Commission.

Nominate Jerry Waswick for Vice Chairman, term ending December 1, 2025. (Arth). Motion that nominations cease and to cast a unanimous ballot for Jerry Waswick. (Arth/Bopp). Upon roll call vote, motion carried unanimously.

Duane Peterson, Human Resource Director arrived at the meeting.

Chairman Anderson made the following portfolio assignments:

1. Highway Department and Highway Building--- Jason Arth
 - Park Board
 - Extension Office
 - Soil Committee
 - Tax Director
 - State's Attorney
 - RSR Zone
2. Fairboard – Lyle Bopp
 - Park Board
 - Coroner
 - Water Resources
 - Personnel Board
 - RSR Zone
3. Courthouse – Jerry Waswick
 - Park Board
 - Custodian
 - Auditor
 - Veteran's Services Officer
 - Treasurer/Recorder/Clerk of Court
 - Human Resources
 - JDA
4. Emergency Medical Advisory Board– Scott Johnson
 - Park Board
 - Forman Ambulance
 - Milnor Ambulance
 - Gwinner First Responders
 - Emergency Manager/911 Coordinator
 - Health Department & Building
 - Planning and Zoning Board
 - JDA
 - Housing Authority
5. Sheriff's Department – Wade Anderson
 - Park Board
 - Gwinner Airport
 - Milnor Airport
 - Lake Agassiz Regional Council
 - Planning Commission
 - Weed Control Board

Motion to accept appointments to portfolios. (Arth/Waswick). Upon roll call vote, motion carried unanimously.

Motion to set monthly meeting dates for the first and third Tuesdays of each month. (Bopp/Johnson). Upon roll call vote, motion carried unanimously.

Motion to authorize Auditor to pay utility bills and withholding taxes. (Johnson/Waswick). Upon roll call vote, motion carried unanimously.

Motion to authorize Treasurer to invest county funds. (Arth/Johnson). Upon roll call vote, motion carried unanimously.

Motion to designate Stock Growers bank as the official depository for Sargent County. (Johnson/Bopp). Upon roll call vote, motion carried unanimously.

Motion to approve the minutes from the November 19, 2024, meeting. (Bopp/Johnson). Motion carried unanimously.

Motion to approve agenda as amended. (Arth/Johnson). Motion carried unanimously.

Discussion was held regarding a bridge in Marboe Township that is currently not in use. Marboe Township officers will be invited to the next meeting to discuss the future of said bridge.

D. Peterson, HR Director, approached the commission regarding the possibility of some additional benefit coverage through Aflac for those employees that don't currently take the medical insurance as a potential incentive for recruitment and retention. No action was taken.

Motion to approve beer and liquor license for 2025 to Kate & Paul Mund, The Field dba the Schoolhouse, Hall Township, DeLamere. (Arth/Bopp). Upon roll call vote, motion carried unanimously.

Motion to approve beer and liquor license for 2025 to Austin and Olivia Stenvold, CDPB, LLC, Tewaukon Township, Havana. (Bopp/Waswick). Upon roll call vote, motion carried unanimously.

Motion to sign final balancing change order regarding county road 14 project. (Johnson/Arth). Upon roll call vote, motion carried unanimously.

Motion to pay the following ambulance bills (Arth/Johnson). Upon roll call vote, motion carried unanimously. City of Milnor – Verizon bill - \$50.00; First Medic - \$900.00; Oakes Ambulance \$176.40; Cell Phone reimbursement – Trent Mahler- \$600.00; OTPC - \$86.36

Motion to approve bid from Wyatt Lyon to do repairs in the tax director's vault and also repair a crack in the stairwell. (Johnson/Waswick). Upon roll call vote, motion carried unanimously.

Motion to approve the December payroll to be processed for a December 20th pay date. (Johnson/Arth). Upon roll call vote, motion carried unanimously.

Motion to increase the county match share for the Nationwide Retirement to 14.26% effective January 2025. (Arth/Bopp). Upon roll call vote, motion carried unanimously.

Motion to appoint Jason Arth to the RSR Zone. (Bopp/Johnson). Upon roll call vote, motion carried unanimously.

There being no further business, the meeting adjourned at 10:19.

WADE ANDERSON - CHAIRMAN

ATTEST:

TIA BOPP – COUNTY AUDITOR