

The Sargent County Board of Commissioners met on Tuesday, December 17, 2024 at 9 a.m.. Commissioners in attendance were Scott Johnson, Jason Arth, Jerry Waswick, Lyle Bopp and Chairman Wade Anderson. Also in attendance were State’s Attorney, Jayne Pfau; Auditor, Tia Bopp; Robert Lee and Kevin Oland from Marboe Township.

Chairman Anderson called the meeting to order.

The pledge of allegiance was recited.

Motion to approve the agenda with additions. (Arth/Johnson). Motion carried.

Motion to approve minutes of the December 3, 2024 meeting as presented. (Johnson/Arth). Motion carried.

Robert Lee and Kevin Oland were present to discuss Bridge #41-136-24.1 which is located in Marboe Township. The commission requested the township officers meet with them to discuss the future of the bridge. Signage will be put up and dirt berms will be used to close the bridge for all motor vehicle use only allowing enough room for livestock and any atvs needed to be used for moving livestock. Mr. Lee and Mr. Oland left the meeting at 9:20 a.m.

Motion to approve budgeted transfer of \$25,000 from the general fund to the courthouse fund. (Johnson/Waswick). Upon roll call vote, motion carried unanimously.

Motion to authorize Auditor to transfer any needed monies from the federal aid fund to the road fund to cover any deficit before year end. (Arth/Bopp). Upon roll call vote, motion carried unanimously.

Motion to authorize Auditor to transfer any needed monies from the general fund to other funds to cover any deficit before year end. (Johnson/Arth) Upon roll call vote, motion carried unanimously.

Tax Director, LaJuana Hayen and Chief Deputy Tax Director, Samantha Schilling, arrived at the meeting at 9:23. Discussion was held around valuations of mobile homes and how they are valued by Vanguard. Commissioner Waswick would like to see Vanguard look at how they are valuing mobile homes closer the next time they are in Sargent County.

The Commission moved into reviewing bills.

Road Supervisor, Tim Faber, arrived at the meeting at 9:40.

Motion to approve the December payroll in the amount of \$305,102.31 and the bills as presented. (Johnson/Bopp) Upon roll call vote, motion passed unanimously.

87912	First Medic	Milnor Ambulance Intercepts	900.00
87913	Mahler, Trent	Cell Phone Reimbursement	550.00
87915	Oakes Ambulance	Milnor Ambulance Intercepts	176.40
87916	Ottertail Power Company	Forman Ambulance Electricity	86.36
87919	City of Forman	CH/Shop Water, Sewer, Garbage	213.80
87920	Ottertail Power Company	Electricity	1,456.66
87921	Ransom County	VSO Salary/Benefits	2,570.07
87923-87924		Weed Control Expenses	35,497.88
87925	Wex Health Fees	Admin Fees	22.75
87926-87945		Health Unit Expenses	3,755.25
87953	Alcohol Monitoring Systems, Inc.	SCRAM 24/7	100.00
87954	Anderson, Wade	Commissioner Travel-July-Nov	342.37
		Commissioner Travel-Oct-Dec/Phone	
87955	Arth, Jason	Reimbursement 2024	747.56
87956	Avid Hawk	Website Services	45.00
87957	Baldwin, Duayne	Soils Committee Meetings	69.68
87958	Bayger, Vanessa	Coroner Travel	56.28
87959	Blair, Morgan	Coroner Travel	36.50
87960	Bopp, Tia	Auditor Travel/Meals	318.70

87961	Breker, Mark	Commissioner Travel	716.90
87962	Bryant, Rick	Cell Phone Reimbursement	600.00
87963	Cenex Fleet	Sheriff/Coroner/GFR/Emergency Management Travel	195.77
87964	Central Grocery	Courthouse Supplies	3.45
87965	Computer Express	Tech Support/Equipment	1,635.91
87966	Cre8tive Tz	Sheriff Uniforms/Office Supplies	365.00
87967	Dakota Plains Cooperative	Sheriff/Coroner/Health Travel	683.23
87968	Dakota Water Solutions	5 Gallon Water Jugs	40.00
87969	Dickey Rural Networks	Telephone Services	2,500.17
87970	Forman Drug	Vehicle Fob Battery	12.66
87971	Forman Lumber	Courthouse Supplies	47.90
87972	Galls	Sheriff Uniforms	482.38
87973	Halmrast, Sharon	Auditor Travel	44.00
87974	Hayen, Garrett	Soils Committee Meetings	45.56
87975	Hayen, LaJuana	Tax Travel	32.16
87976	Heritage Insurance Service	Sheriff-Notary Bond Renewal	50.00
87977	Information Technology Dept.	WAN Access/Netmotion	1,358.80
87978	Innovative Office Solutions	Tax Copier Supplies	295.63
87978	Innovative Office Solutions	Emergency Management Supplies	210.35
87979	J & M Printing	Treasurer/Sheriff Office Supplies	439.98
87980	Johnson, Bryan	Oct-Dec Phone Reimbursement	150.00
87981	Johnson, Margie	Sept-Dec Phone Reimbursement	232.96
87982	Loffler	Sheriff Office Supplies	22.82
87983	Minn-Kota Communications	Renewal of Call Sign	120.00
87984	Mund, Scott	Soils Committee Meetings	26.80
87985	ND Community Corrections Associations	Community Service Shirts	63.00
87986	Dept. of Corrections & Rehab	Prisoner Board	150.00
87987	ND Emergency Management Association	Membership Fees	50.00
87988	NDACo Resources Group	SmartZone	50.00
87989	Office of Attorney General	SCRAM 24/7	365.00
87990	Paeper, Travis	Cell Phone Reimbursement	600.00
87991	Pearson, Randy	Soils Committee Meetings	17.42
87992	Pfau, Jayne	State's Attorney Supplies/Dues/Cell Phone Aug-Nov, GoTo Meetings Aug-Nov	838.17
87994	Ptacek, Robert	Soils Committee Meetings	34.84
87995	Richland County Jail	Prisoner Board	850.00
87996	Rutland Oil Company	Sheriff Gasoline	1,014.00
87997	Schilling, Wyatt	Cell Phone Reimbursement- Oct '23-Dec '24	750.00
87998	Sidwell Company	Tax-Land Use Delineation	12,645.04
87999	Southside Automotive	Sheriff-Squad Car Maintenance	340.28
88000	The Sargent County Teller	Publishing Fees	2,132.43
88001	Vanguard Appraisals Inc	Tax Website Renewals	12,625.00
88002	Verizon Wireless	Sheriff Mifi Cards	240.06
88003	Vestis	Courthouse/Shop Rugs/Supplies	434.89
88004	Wold, Jon	Cell Phone Reimbursement	600.00
88005	Work Easy Software	Timekeeping Software	3,475.00
88006	Ambulance Claims Processing	Milnor Ambulance Calls	132.00
88007	American Welding & Gas	Forman Ambulance Supplies	62.68
88008	Christiansen, Peter	Cell Phone Reimbursement Feb-Nov	500.00
88009	CHS Dakota Plains Ag	Forman Ambulance Gasoline	154.71
88010	CHS Dakota Plains Ag	Milnor Ambulance Gasoline	109.93
88011	Forman Drug	Forman Ambulance Office Supplies	3.69
88012	Lee's Service Station	Milnor Ambulance Gasoline	153.15
88013	Metro-Billing Services	Forman Ambulance Claims	96.00
88014	Owen, Tim	Cell Phone Reimbursement	600.00

88015	Stock Grower's Bank	Gwinner First Responder's Safe Deposit Box Rent	27.00
88016	The Sargent County Teller	Milnor Ambulance Publishing Fees	8.00
88016	The Sargent County Teller	Milnor Ambulance Publishing Fees	8.00
88017	Wold, Jon	EMT Exam	104.00
88018	AW Diesel Service, Inc	2000 Plow Truck Maintenance	5,659.06
88019	Bernard Mahrer Construction	Yard/CR#2/Stockpile Gravel	3,423.21
88020	Bobcat of Gwinner	Bobcat Maintenance Cat 140-13A/Cat 150-15AWD/Payloader Maintenance/Parts	329.15
88021	Butler Machinery		7,925.08
88022	Christenson, Randy	Boot Allowance	197.87
88022	Christenson, Randy	Cell Phone Reimbursement-June- Nov	150.00
88023	Colonial Enterprises Inc	Road-Shop Maintenance-Roll Pin, Coax Cables	925.00
88024	Ekstrom Repair	Road-Steel Sheet-Mack Truck	1,295.00
88025	Enderson Construction	Road-Yard Fill Sand	1,846.94
88026	Faber, Tim	Cell Phone Reimbursement-June- Nov, Gas	330.00
88027	Forman Lumber	Road-Office Supplies/Equipment	14.90
88028	Hansen Lumber & Hardware	Road-Equipment Repairs	34.87
88029	IBBG Lawncare	Road-Mowing	50.00
88030	John Deere Financial	Road-Bobcat Repair	306.18
88031	Kuchar, Dustin	Cell Phone Reimbursement-Feb-Nov	225.00
88032	Lee's Service Station	Road-2000 Sterling Plowtruck- Batteries/Tires	534.00
88033	Little Falls Machine, Inc	Road-Equipment Repairs	2,049.68
88034	Minn-Kota Communications	Road-2004 Sterling Plowtruck Radio Repair	462.39
88035	NDLTAP-UGPTI	Road-Training-Randy C.	50.00
88036	Plunkett's Pest Control	Road-Pest Control	69.44
88037	Ray-Mac Inc	Road-105 Repair	91.81
88038	Rutland Oil Company	Road-Gas, Fuel, Equipment	6,708.74
88039	Sign Solutions	Road-Speed Limit Signs	549.29
88040	Southside Automotive	Road-Mack Truck Repairs,Small Tools	515.36
88041	Visto's	Road-Headache Rack for 101,Shop Equipment	1,969.29
88042	Amazon Capital Services	Ext-Office Supplies	105.95
88043	Breker, Mark	JDA Travel	41.54
8804	Carlson, Bryce	JDA Travel	56.95
88045	Dusek, Terry	JDA Travel	50.92
88046	Hanson, Sandra	JDA Travel	14.74
88047	Hazard, Amber	Cell Phone Reimbursement, Jan-Nov	531.69
88048	Innovative Office Solutions	Ext-Office Supplies	636.93
88049	Johnson, Scott	JDA/Commissioner Travel	325.62
88050	ND 911 Association	Membership Dues	100.00
88051	NDSU Ag Communications	Ext-Office Supplies, Books	277.50
88052	Peterson, Carol	JDA Travel	25.46
88053	Peterson, Jessica	JDA Travel	16.08
88054	Ptacek, Robert	JDA Travel	34.84
88055	Sargent County Treasurer	Ext-Postage	127.98
88056	Seykora, Melissa	Cell Phone Reimbursement, Jan-Nov	413.02
88057	Teal's Market	Ext-Supplies	94.25
88058	The Sargent County Teller	Ext-Publishing Fees	52.50
88059	The Sargent County Teller	LEPC Meeting Publishing Fees	30.00

A short recess was taken from 10:00 to 10:08 a.m.

Motion to approve a permit for the Cogswell Gun Club. Said raffle is for three guns and a drawing will be held on February 16, 2025. (Waswick/Arth). Upon roll call vote, motion carried unanimously.

A new event that is being held in Bismarck February 18th and 19th was discussed. Auditor Bopp, will find out more details and will handle registration and motel reservations for those wanting to attend.

Motion to move the start time of the February 18th commission meeting to 8:30 a.m. in order to allow adequate travel time for the attendance at the Capitol Connection event in Bismarck. (Johnson/Bopp) Upon roll call vote, motion carried unanimously.

Commissioner Johnson informed the commission of a computer that needed to be replaced for the ambulance coordinator. He also stated the Health Department will be closed on December 26th and 27th as the staff will all be on vacation.

Motion to close the courthouse on December 24th with pay. (Waswick/Johnson) Voting yes were Johnson, Bopp, Arth and Waswick. Voting no was Anderson. Motion carried.

Motion to sign the revised Red River Valley Water Supply Project Memorandum of Commitment and Nomination. (Bopp/Waswick) Upon roll call vote, motion carried unanimously.

Discussion was held on a letter received from the North Dakota Game and Fish regarding funds to be utilized for fisheries.

Discussion transpired on another grant opportunity through the Energy Efficiency Community Block Grant Program. Commissioner Johnson and Commissioner Waswick are going to look into the grant further.

Motion to approve proceeding with the grant through the State Homeland Security Program which Wendy received. The County has to front the expenses and submit for reimbursement. (Arth/Waswick) Upon roll call vote, motion carried unanimously.

Motion to purchase an access point for the HR Director/Ambulance Coordinator/Coroner office areas. (Johnson/Arth) Upon roll call vote, motion carried unanimously.

Discussion about having a backup custodian to cover in the absence of Neil.

Motion to extend part-time road help through 2025 for three employees at 20 hours per week with the same being reviewed at the second meeting in December 2025. (Arth/Johnson) Upon roll call vote, motion carried unanimously.

Motion to purchase snow tires and rims for the JCB tractor. (Waswick/Johnson) Voting yes were Arth, Waswick and Johnson. Voting no were Bopp and Anderson. Motion carried.

There being no further business the meeting adjourned at 10:49 a.m..

WADE ANDERSON - CHAIRMAN

ATTEST:

TIA BOPP – COUNTY AUDITOR