

Forman, North Dakota
December 19, 2023

The Sargent County Board of Commissioners met at 9:00 with the following members present: Wade Anderson, Jason Arth, Lyle Bopp, Mark Breker, and Scott Johnson. Also present was Jayne Pfau, State's Attorney and Pam Maloney, County Auditor.

Chairman Scott Johnson called the meeting to order.

The Pledge of Allegiance was recited.

Motion to accept the agenda as amended. (Arth/Breker) Motion carried.

Motion to approve the December 5, 2023 minutes. (Anderson/Bopp) Motion carried.

Brenda Peterson, Health Unit Administrator, arrived at the meeting to continue the discussion from last month regarding the health unit's temporary employees. Motion to approve adding the following to the Sargent County Handbook Policy 202 Employment Categories: Sargent County District Health Unit temporary employees, employed beyond one year, may receive employer's other benefit programs and/or pay increases as approved by the Sargent County District Board of Health paid through the grant or program funding the temporary position. (Bopp/Arth) Upon roll call vote, motion carried unanimously.

Luke Siemieniewski, Todd Stein & Wendy Willprecht, Sargent County Water Resource District; and Tim Faber, Road Supervisor; arrived at the meeting. Discussion was held regarding applications and permits from the county and the water resource board for drainage, tiling, etc. The water resource board provided an application that is being used in Barnes County, which is very similar to the application the county commissioners already use for county road right-of-way work. The auditor will send the county application to the water resource board for their review to hopefully work out a solution for both boards to use for the permitting process. These applications would also be something that the townships would be able to use, as well.

The two boards discussed briefly the Supreme Court judgement ruling again the water resource district.

Jim Kaiser, National Weather Service of Grand Forks, arrived at the meeting. Sargent County has been designated as a Storm Ready county. This is a National Weather Service program designed to recognize communities that have reached a high level of severe weather preparedness. To be recognized as Storm Ready, a community must meet criteria established jointly between the NWS and state and local emergency management officials. He presented a sign and certificate to Wendy Willprecht, Emergency Manager, who has done the work to achieve this status.

The commission received a request from the City of Milnor that the county send a letter of support for Milnor City's Transportation Alternative Grant application. Motion to authorize the chairman to sign a letter of support for the Milnor City TAP project. Milnor City's project includes new sidewalk along the north end of Main Street adjoining homes along this street and connecting to the residential subdivision on the north side of Milnor. There are no sidewalks or paths in this area and pedestrians walk on the street. (Anderson/Breker) Upon roll call vote, motion carried unanimously.

Motion to approve a Raffle Permit to the Sargent County Snowmobile Association for raffle to be held March 13, 2024. (Breker/Arth) Upon roll call vote, motion carried unanimously.

Approve transfer among the following 2023 budget funds: (Arth/Bopp) Upon roll call vote, motion carried unanimously.

From General to Courthouse Building Improvement	\$ 25,000.00
From Recorder's Document Preservation to General	\$ 4,251.78
From General to Fairground Improvement	\$ 2,019.56

Trent Mahler, Forman Ambulance Squad Coordinator, arrived at the meeting. He provided the commissioner with his checkbook balance and upcoming bills that will need to be paid. He is requesting \$5000 to assist him with the bills. Motion to approve giving the Forman Ambulance Squad \$5000 to be paid out of the EMS fund. (Breker/Bopp) Upon roll call vote, motion carried unanimously. Mr. Mahler stated that the squad is planning a fundraiser pancake breakfast the last Sunday in January. He also reported that the ambulance squad has formed a board and did approve the county taking over the accounting bookwork beginning in January.

Motion to authorize the chairman and auditor to sign the county deeds for the properties that were sold at the November tax sale. (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

Travis Paeper, Sheriff, arrived at the meeting. There was much discussion regarding the county's cell phone reimbursement policy. He suggested that the policy be reviewed again.

Tim Faber, Road Supervisor; and Damon DeVillers, Interstate Engineering; arrived at the meeting. Mr. DeVillers presented the commission with an estimate for five minor structure replacements at a cost of 3,632,178.25 that would be eligible for the Flex Funding Grant from the state. Motion to request flex funding for two bridges – Bridge 41-121-23.0 on County Road #7 and Bridge 41-135-5.0 on County Road #14 – and to agree to a 20% county match for the two projects. (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

Approve December payroll in the sum of \$275,073.54 and the following bills. (Breker/Anderson) Upon roll call vote, motion carried unanimously.

86199-86212		Health Unit Expenses	13,773.91
86215	Forman City	Water/Sewer/Garbage	209.00
86216	Ottertail Power Co.	Electricity	2,308.99
86217	Ransom County	VSO Salary/Benefits	2,536.89
86220-86231		Health Unit Expenses	4,247.96
86232	Bernard Mahrer Construction	CR#6 Gravel	619.14
86233	Bobcat of Gwinner	Bobcat Switch Rocker	33.52
86234	Crandall Construction	CR#10A/CR#8 Gravel	40,852.80
86235	Faber, Tim	Sept-Dec Cell Reimbursement	200.00
86236	General Equipment & Supplies	Plow Nuts & Bolts/Slope Meter	248.44
86237	Hansen Lumber & Hardware	Office & Shop Supplies	138.86
86238	John Deere Financial	Shear Bolts	27.50
86239	Kucher, Dustin	Mar-Nov '23 Cell Reimbursement	225.00
86240	Lee's Service Station	Tires/Oil Change/Gas	777.25
86241	NAPA Auto Parts	Rotary HMR/Drill/Battery Pack	838.22
86242	ND Ass'n of Counties	Road Drug Test	15.00
86243	Plunkett's Pest Control	Road Pest Control Nov	66.77
86244	Rutland Oil Co.	Tractor Fuel/Top Tier Gas	2,634.78
86245	Sign Solutions	Signs/Brackets	1,947.98
86246	Southside Automotive	Repair Parts & Sterling Truck Repairs	906.81
86247	Visto's Carquest	Shop Supplies & Repair Parts	531.41
86248	Welton Tire Service	Maxam Tires	9,175.00
86249	Dickey Rural Networks	911 Trunks Rental	231.00
86250	ND Ass'n of Counties	911 Contract	331.90

86251	Sargent County Treasurer	Ext-November Postage	78.39
86252	Seykora, Melissa	Ext-ANR Agent Travel & Dues	150.39
86253	Visa	Ext-Office Max Supplies	87.46
86254	A-Z Body Shop	2019 Durango Claim Deductible	250.00
86255	AMS, Inc	GPS Rental	100.00
86256	Anderson, Wade	Commissioner Travel	972.89
86257	Aramark	Cleaning Services	419.08
86258	Arth, Jason	Jan-Dec Cell Reimbursement	300.00
86259	Avid Hawk	Website Services	45.00
86261	Breker, Mark	Commissioner Travel	885.57
86262	Bryant, Rick	Cellphone Reimbursement	550.00
86263	Code 4 Services	2023 Durango Equipment	5,479.73
86264	Computer Express	Data Back-Up/Toner/Onsite Service	17,731.85
86265	Counties Providing Tech.	Tech Services	2,510.00
86266	Dacotah Paper	Legal Pads/Copy Paper	68.56
86267	Dakota Plains	Sheriff/Tax/Treasurer/Health Gas	892.84
86269	Dakota Water Solutions	5 Gal Water Jugs	32.00
86270	Dickey Rural Networks	Telephone Services	593.76
86271	Forman Drug	Panic Button Batteries	12.66
86272	Forman Lumber	Courthouse Supplies	62.76
86274	Gwinner One-Stop	Sheriff Travel	640.55
86275	Information Tech. Dept.	WAN/VPN/Acrobat/Sheriff Netmotion	1,248.50
86276	Innovative Office Solutions	Auditor/Treasurer Office Supplies/Chair	367.99
86277	Johnson, Bryan	Mileage-Evidence Pick Up	279.77
86278	Loffler Companies, Inc	Sheriff & Tax Copier Overages	158.48
86279	Maloney, Pam	Filing Fair Annual Non-Profit Report	10.00
86280	Motorola Solutions, Inc.	Squad Car Equipment	19,997.26
86281	ND Dept of Corrections & Rehab	Prisoner Transport	150.00
86282	Office of Attorney General	SCRAM 24/7 Monitor	460.00
86283	Otis Elevator Company	Elevator Maint/Contract	1,897.00
86284	Paeper, Travis	Patrol Rifle/Mag Clip/Dec22-Nov23 Cell Reimbursement	1,734.99
86285	Pfau, Jayne	Cell Reimbursement/2024 Law License/GoToMtg/Ink/2024 Planner	678.84
86286	PharmChem, Inc	Sweat Patch Analysis	1,474.04
86287	Pitney Bowes, Inc	Postage Meter Supplies	182.58
86289	Richland County Corrections	Prisoner Board	11,730.00

86291	The Teller	Publishing Fees	584.59
		12/23-11/24 Maintenance	
86292	Tyler Technologies	Agreement	27,750.09
86293	Vanguard Appraisals	Website Renewal/Web Pkg	10,794.00
86294	Verizon	Sheriff MiFi Cards	200.05
86295	Walock-Johnson Insurance	Museum Policy Addition	21.00
		Courthouse Supplies/Boots	
86296	Weaving, Neil	Reimbursement	589.51
86297	Wild Rice Soil Conservation	Ext Rent December 2023	500.00
86298	Wold, Jon	Jan-Dec Cell Reimbursement	600.00
86299-86310		JDA Expenses	1,403.27

Meeting adjourned at 11:43 a.m.

SCOTT JOHNSON – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR