
Sargent County Personnel Board Meeting Agenda

October 10, 2023

1:00 p.m. SC Courthouse

Sargent County Commission Room

Minutes of May 9, 2023 Meeting.

Old Business:

1. Staffing
 - a. No current issues
2. Meeting Minutes
 - a. Secretary
3. Policies
 - a. Any new updates from HR
4. Building Appearance
 - a. Prioritizing the problems
 - b. Who is responsible for initiating the problems?
 - c. Updating wiring – Computer Express
5. Salary Market Survey 2023
 - a. Are all job descriptions in and submitted to the company?
 - b. What are the next steps and time line of the process?

New Business:

1. Non-Agenda Meeting for Fall
 - a. When should it be scheduled?
 - b. Who is in charge of organizing?
2. Policy #514 Mobile Phone Reimbursement Policy
 - a. Sargent County District Health Unit would like the number of employees removed from the policy
3. Holiday Party
4. Next Meeting
 - a. Schedule for 2024

Adjourn

Next meeting: